

SUPPLEMENTARY AGENDA

knox
your city



Ordinary Meeting of Council

To be held via Zoom

On

Monday 21 September 2020 at 7:00 pm

Order of Business

12 Motions for Which Notice has Previously Been Given3

 12.1 Notice of Motion No 109 – Activity Centre Building Design Quality.....3

 12.2 Notice of Motion No 110 – Knox Landfill Solar Farm Business Case.....4

13 Supplementary Items.....5

 13.1 State Basketball Centre Expansion – Memorandum of Understanding (Confidential).....5

 13.2 Funding Agreement – State Basketball Centre Expansion Project (Confidential).....5

 13.3 Additional Applications - Minor Grants Program 2020-21.....6

Tony Doyle
Chief Executive Officer

12 Motions for Which Notice has Previously Been Given

12.1 Notice of Motion No. 109 – Activity Centre Building Design Quality



21 September 2020

Notice of Motion No. 109

Activity Centre Building Design Quality

I hereby give notice that it is my intention to move at the Ordinary Meeting of Council on 21 September 2020 the following motion.

That Council:

Acknowledge its investment over the years to improve building design in activity centres through preparing plans and strategies and the convening of the Knox Design and Development Excellence Awards; that a report be provided to the February 2021 Ordinary Meeting advising if it is possible to make it mandatory for apartment, townhouse and commercial developments within activity centres to be designed by a registered architect to help facilitate better design outcomes. If this is possible, the report should address how this may be achieved (for example via the planning scheme or any other mechanism) or if not possible, identify other options Council could consider to facilitate better design outcomes.

Cr Adam Gill
Dinsdale Ward

21 September 2020

12.2 Notice of Motion No. 110 – Knox Landfill Solar Farm Business Case



21 September 2020

Notice of Motion No.110

Knox Landfill Solar Farm Business Case

I hereby give notice that it is my intention to move at the Ordinary Meeting of Council on 21 September 2020 the following motion.

That a report be provided to the February 2021 Ordinary Meeting providing an update on the development of a business case for the Knox Landfill Solar Farm proposal, as part of investigating the potential for a solar power generation on the former landfill site at 1180 High Street Road, Wantirna South.

Cr Adam Gill
Dinsdale Ward

21 September 2020

13 Supplementary Items

13.1 State Basketball Centre Expansion – Memorandum of Understanding (Confidential)

A confidential report has been circulated under separate cover

This report is included in the confidential agenda, having been declared confidential information pursuant to Section 77(2)(c) of the Local Government Act 1989, as it relates to:

- Council business information, that could prejudice Council's position in negotiations with the Victorian Government and or other stakeholders in the Knox Regional Sports Park site.
- legal privileged information, being information from confidential communications between Council and its lawyer created for the dominant purpose of the lawyer providing legal advice to Council regarding the MOU.

13.2 Funding Agreement – State Basketball Centre Expansion Project (Confidential)

A confidential report has been circulated under separate cover

This report is included in the confidential agenda, having been declared confidential information pursuant to Section 77(2)(c) of the Local Government Act 1989, as it relates to:

- Council business information, that could prejudice Council's position in negotiations with the Victorian Government and or other stakeholders in relation to the Knox Regional Sports Park site and the State Basketball Centre Expansion Project.

13.3 Additional Applications - Minor Grants Program 2020-21

SUMMARY: Coordinator Community Partnerships, Saskia Weerheim

This supplementary Minor Grants report summarises the grant applications received since submission of the September Minor Grants Program report. As Council is about to enter caretaker period and the opportunity for Council to consider Minor Grant applications won't occur again until late November 2020, a decision was made to assess all applications that were received in the intervening period prior to the September Council meeting. All applications have been assessed against the criteria set out in the Minor Grants Program Policy.

Applications under the Minor Grants Policy are limited to a maximum of \$3,000, which has been the current limit since the commencement of the 2020-2021 financial year.

RECOMMENDATION

That Council:

1. Approve four applications for a total of \$9,232.91 as detailed below:

Applicant Name	Project Title	Amount Requested	Amount Recommended
Ferntree Gully Eagles Football Netball Club – Junior Division	Financial assistance with utilities	\$3,000.00	\$3,000.00
Rowville Cricket Club	Scoreboard processor and laptop	\$2,678.50	\$2,678.50
Ferntree Gully Girl Guides	Financial assistance with utilities	\$3,000.00	\$3,000.00
Rowville Lions Club	Renewal of insurance for club's general properties	\$554.41	\$554.41
TOTAL		\$9,232.91	\$9,232.91

2. Note that inclusive of the above recommended grants, which total \$9,232.91, a total of \$82,304.70 has been awarded to date under the 2020-2021 Minor Grants Program to support 39 community-based organisations and their programs.

1. INTRODUCTION

The Minor Grants Program provides a pool of grant funding that can respond on a monthly basis to requests for small amounts of funding to assist with short term, one-off projects or initiatives that are relatively minor in nature.

The objectives of the Minor Grants Program are:

- To increase and sustain participation in a wide range of quality services within the municipality; to build and strengthen local networks and partnerships; and to support community leadership, learning and skill development;
- To support new initiatives or the expansion of an existing service that will address a clearly identified community need and contribute to the development, promotion and accessibility of a diverse range of quality community services and community resources within Knox; and
- To increase the level of resources of community organisations that provide, help, advice or support to the Knox community.

Applications are assessed against criteria specified in the Minor Grants Program Policy (updated and approved in April 2020) to determine the eligibility of the applicant organisation and the eligibility of the grant application.

The Policy sets out an open and transparent grant program that meets the principles of good governance and is compliant with the requirements of the Local Government Act 2020.

In accordance with the Policy, applications for funding have been assessed by the Chief Executive Officer, or delegate, for Council's approval.

2. DISCUSSION

This report presents to Council the recommendations for recent Minor Grant applications in accordance with the Policy.

A further four complete Minor Grant applications were received since submitting the September Minor Grants Program report for Council consideration, requesting grants totalling \$9,232.91.

This report recommends all four applications for Council's approval as they meet the eligibility requirements of Council's Minor Grants Program Policy. Documentation in support of each application has been sighted by Officers and meets eligibility requirements.

Rowville Cricket Club have applied for an amount of \$2,678.50 to replace a stolen laptop and scoreboard processor.

The three remaining applicants have applied for funding for operating expenses. All three applicants have noted the impact the pandemic has had on their club's ability to meet these financial obligations. They are as follows:

- Ferntree Gully Eagles Football Netball Club – Junior Division for financial assistance with utilities for \$3000.00;
- Ferntree Gully Girl Guides for financial assistance with utilities for \$3,000.00; and
- Rowville Lions Club for assistance with renewal of insurance for the club's general properties for \$554.41.

The Minor Grants Program does not normally assist with expenses that would form part of a reasonable operating budget for the applicant organisation (clause 6.22). However, as these applications are in response to the pandemic, it is recommended that Council waive this clause, under Section 7 of the Policy, and approve the entire amount for each of the organisations.

All of these projects are clearly targeted to the benefit of the Knox community and address the objectives of the Minor Grants program.

3. CONSULTATION

Consultation is undertaken with organisations in relation to their grant applications whenever possible and if necessary, to clarify details regarding their applications prior to Council's consideration.

Advice or information may be sought from officers across Council in relation to either the applying organisation or the proposed project, or both, if considered necessary.

The Policy specifies assessment can occur by the Chief Executive Officer, or delegate, and make recommendation for Council's determination.

4. ENVIRONMENTAL / AMENITY ISSUES

There are no environmental or amenity issues associated with this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The approval of Minor Grants is managed within Council's adopted budget. The 2020/21 budget provides \$200,000.00 for the Minor Grants Program. Recommended applications in this supplementary report for the September 2020 period total \$9,232.91. If approved as recommended, the remaining Minor Grants budget for 2020/21 will total \$128,521.93, before GST adjustments.

6. SOCIAL IMPLICATIONS

The Minor Grants Program allows Council to respond promptly to requests from Knox- based community groups for small amounts of funding to assist a variety of community-based programs, projects or activities. The Minor Grants is a simple and streamlined source of funding that can make a significant difference for local community organisations in need of short-term, specific purpose assistance.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021

Goal 4 - We are safe and secure

Strategy 4.1 - Encourage and support the community to take responsibility for their own safety, and the safety of others

Goal 5 - We have a strong regional economy, local employment and learning opportunities

Strategy 5.4 - Increase and strengthen local opportunities for lifelong learning, formal education pathways and skills development to improve economic capacity of the community

Goal 6 - We are healthy, happy and well

Strategy 6.1 - Mitigate lifestyle risks such as smoking, risky alcohol consumption and drug use, obesity, lack of physical activity and poor nutrition

Strategy 6.2 - Support the community to enable positive physical and mental health

Goal 7 - We are inclusive, feel a sense of belonging and value our identity

Strategy 7.3 - Strengthen community connections

8. CONFLICT OF INTEREST

Under Section 130 of the Local Government Act 2020 officers providing advice to Council must disclose any interests, including the type of interest.

Author – Coordinator Community Partnerships, Saskia Weerheim – In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Director, Community Services, Tanya Scicluna – In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

9. CONCLUSION

This report contains the recommendation for funding through the Minor Grants program.

10. CONFIDENTIALITY

There is no information of a confidential nature in this report. Personal information, including names and address information, has been redacted from Attachment 1 to facilitate its inclusion in the public agenda.

Report Prepared By: Coordinator Community Partnerships, Saskia Weerheim

Report Authorised By: Director Community Services, Tanya Scicluna

Attachments

1. ATTACHMENT 1 - Minor Grant Applications - September - Supplementary Report [**13.3.1** - 22 pages]

Minor Grants Program - 2020 - 2021**Minor Grants Program Application Form 2020****Application 39- MGP - 2020-21 From Ferntree Gully Eagles Football Netball - Junior Divison**

Form Submitted 16 Sep 2020, 5:57am AEST

MINOR GRANTS PROGRAM APPLICATION FORM**Minor Grants Information**

To meet the policy requirements for funding applications under the Minor Grants Program, requests must meet the following criteria:

1. Applications must be from individuals who reside in Knox or community groups that provide services to the Knox community.
2. Applications for funding cannot be made retrospectively and must be received before the event or activity to which the funding relates is undertaken.

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	No	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e. receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Application Category**Application Amount**

< \$500 \$501 to \$1,000 \$1,001 to \$3,000

APPLICANT DETAILS

*** indicates a required field**

Applicant Details**Organisation Name ***

Ferntree Gully Eagles Football Netball - Junior Divison

Organisation Address *

[REDACTED]

Minor Grants Program - 2020 - 2021**Minor Grants Program Application Form 2020****Application 39- MGP - 2020-21 From Ferntree Gully Eagles Football Netball - Junior Divison**

Form Submitted 16 Sep 2020, 5:57am AEST

[Redacted] Postcode, and Country are required.

Contact Name**Project Contact Address ***

[Redacted] Province, Postcode, and Country are required.

Phone Number

Must be an Australian phone number.

Mobile Phone Number *

[Redacted] Australian phone number.

Email ***Please provide your ABN**

49 562 259 379

Information from the Australian Business Register	
ABN	49 562 259 379
Entity name	Ferntree Gully Eagles Football Netball Club
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3156 VIC
<i>Information retrieved at 5:21am yesterday</i>	

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

Yes No

If No please provide details of Auspice below

Incorporation Details

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 39- MGP - 2020-21 From Ferntree Gully Eagles Football Netball - Junior Divison
 Form Submitted 16 Sep 2020, 5:57am AEST

Please provide your Incorporated number
 A0102940G

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

Financial Assistance with utilities

(a) Briefly describe details of the request: *

Due to Covid 19 we have not been able to fundraise through our canteens to pay for amenity utilities. We are requesting financial assistance with utilities for 2020/2021.

(b) What community benefit is gained from this project / activity? *

Ferntree gully eagles junior football club provide a service for over 500 youth members within Knox and our request for financial assistance with utilities helps us to continue to provide assistance to these members in 2021.

Project Start Date *

01/11/2020

Must be a date.

Project End Date *

01/06/2021

Must be a date.

BUDGET

*** indicates a required field**

(d) What is the total cost of the project / activity? *

\$4,200.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(c) What amount is being requested? *

\$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Minor Grant Expenses

Please detail the items you would like the Minor Grants Program to fund.

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 39- MGP - 2020-21 From Ferntree Gully Eagles Football Netball - Junior Divison
 Form Submitted 16 Sep 2020, 5:57am AEST

Expenditure	\$
Gas	\$1,156.00
Electricity	\$2,575.00
Water	\$469.00
	Must be a dollar amount.

Minor Grant Budget Total

Total Expenditure Amount

\$4,200.00

This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: FTG Eagles JFC 2019 EFL Submission.xls
 File size: 41.0 kB

Filename: Profit Loss May 18.pdf
 File size: 16.2 kB

Other Grant Funding

(e) Have funds been sought / provided from other Council grants? *

Yes No

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Please attach relevant supporting documentation, including:

- A project plan
- Evidence of Incorporation

Attach relevant documentation:

Filename: CERT Ferntree Gully Eagles Football Netball Club.pdf
 File size: 119.7 kB

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 39- MGP - 2020-21 From Ferntree Gully Eagles Football Netball - Junior Divison
Form Submitted 16 Sep 2020, 5:57am AEST

Filename: COC-Ferntree-Gully-Football-Netball-Club-Inc 2020.pdf
File size: 98.3 kB

Public Liability Expiry Date *

01/01/2021
Must be a date.

DECLARATION

*** indicates a required field**

I declare that all information within this application is true and correct. If successful I will provide an acquittal of all funds to Council as outlined in the Minor Grants Program Policy.

Name *

[REDACTED]

Position (if organisation) *

Ferntree Gully Eagles Football Netball - Junior Divison

Declaration Date *

16/09/2020
Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 68- MGP - 2020-21 From Rowville Cricket Club
 Form Submitted 16 Sep 2020, 6:30pm AEST

MINOR GRANTS PROGRAM APPLICATION FORM

Minor Grants Information

To meet the policy requirements for funding applications under the Minor Grants Program, requests must meet the following criteria:

1. Applications must be from individuals who reside in Knox or community groups that provide services to the Knox community.
2. Applications for funding cannot be made retrospectively and must be received before the event or activity to which the funding relates is undertaken.

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	No	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e. receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Application Category

Application Amount

< \$500 \$501 to \$1,000 \$1,001 to \$3,000

APPLICANT DETAILS

*** indicates a required field**

Applicant Details

Organisation Name *

Rowville Cricket Club

Organisation Address *

██████████

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 68- MGP - 2020-21 From Rowville Cricket Club
 Form Submitted 16 Sep 2020, 6:30pm AEST

[REDACTED] State/Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Project Contact Address *

[REDACTED]

State/Province, Postcode, and Country are required.

Phone Number

Must be an Australian phone number.

Mobile Phone Number *

[REDACTED]

Australian phone number.

Email *

[REDACTED]

s.

Please provide your ABN

91 631 081 607

Information from the Australian Business Register	
ABN	91 631 081 607
Entity name	Rowville Cricket Club
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3178 VIC

Information retrieved at 1:10pm yesterday

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

Yes No

If No please provide details of Auspice below

Incorporation Details

Please provide your Incorporated number

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 68- MGP - 2020-21 From Rowville Cricket Club
 Form Submitted 16 Sep 2020, 6:30pm AEST

A0014416F

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

Scoreboard processor and laptop replacement

(a) Briefly describe details of the request: *

The RCC & RFC are applying for this Minor Grants programme to replace a stolen laptop and scoreboard processor. Due to the Covid 19 situation and the immediate lockdown of all council facilities the RFC had no chance to remove the computer and processor from our shipping container at Seebeck reserve. Container keys are kept locked behind the bar and access wasn't possible due to facility keys being handed back to council in March. In June 2020 RFC were advised that scoreboard container had been broken into with both the scoreboard processor and laptop required to run the scoreboard stolen.

(b) What community benefit is gained from this project / activity? *

If successful in our application the Rowville Cricket and Football clubs will be able to put the money that will have to be spent on the processor and laptop towards the increased expenditure on items such as increased cleaning for the 2020/21 cricket and 2021 football seasons due to Covid 19. As local sporting clubs we like many local businesses are already feeling the financial effect of the Covid 19 pandemic, reduced participants and reduced sponsorships have already been identified as issues we will be faced with this season.

Project Start Date *

16/11/2020
 Must be a date.

Project End Date *

16/11/2020
 Must be a date.

BUDGET

*** indicates a required field**

(d) What is the total cost of the project / activity? *

\$2,678.50
 Must be a dollar amount.
 What is the total budgeted cost (dollars) of your project?

(c) What amount is being requested? *

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 68- MGP - 2020-21 From Rowville Cricket Club
 Form Submitted 16 Sep 2020, 6:30pm AEST

\$2,678.50

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Minor Grant Expenses

Please detail the items you would like the Minor Grants Program to fund.

Expenditure	\$
Replacement of laptop and scoreboard Processor	\$2,678.50
	Must be a dollar amount.

Minor Grant Budget Total

Total Expenditure Amount

\$2,678.50

This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: Electronic Signage Australia - Rowville Football & Cricket Club - Video Board Equipment Quotation.pdf
 File size: 154.8 kB

Other Grant Funding

(e) Have funds been sought / provided from other Council grants? *

Yes No

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Please attach relevant supporting documentation, including:

- A project plan
- Evidence of Incorporation

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 68- MGP - 2020-21 From Rowville Cricket Club
Form Submitted 16 Sep 2020, 6:30pm AEST

Attach relevant documentation:

Filename: Certificate of Incorporation - A0014416F.pdf
File size: 101.0 kB

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: Public Liability Insurance 20-21.pdf
File size: 145.4 kB

Public Liability Expiry Date *

30/06/2021
Must be a date.

DECLARATION

*** indicates a required field**

I declare that all information within this application is true and correct. If successful I will provide an acquittal of all funds to Council as outlined in the Minor Grants Program Policy.

Name *

[REDACTED]

Position (if organisation) *

President Rowville Cricket Club

Declaration Date *

16/09/2020
Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2020 - 2021**Minor Grants Program Application Form 2020****Application 69- MGP - 2020-21 From Girl Guides Association of Victoria - Ferntree Gully**

Form Submitted 16 Sep 2020, 6:32am AEST

MINOR GRANTS PROGRAM APPLICATION FORM**Minor Grants Information**

To meet the policy requirements for funding applications under the Minor Grants Program, requests must meet the following criteria:

1. Applications must be from individuals who reside in Knox or community groups that provide services to the Knox community.
2. Applications for funding cannot be made retrospectively and must be received before the event or activity to which the funding relates is undertaken.

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	No	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e. receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Application Category**Application Amount**

< \$500 \$501 to \$1,000 \$1,001 to \$3,000

APPLICANT DETAILS

*** indicates a required field**

Applicant Details**Organisation Name ***

Girl Guides Association of Victoria - Ferntree Gully

Organisation Address *

[REDACTED]

Minor Grants Program - 2020 - 2021**Minor Grants Program Application Form 2020****Application 69- MGP - 2020-21 From Girl Guides Association of Victoria - Ferntree Gully**

Form Submitted 16 Sep 2020, 6:32am AEST

[REDACTED]
Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Project Contact Address *

[REDACTED]

Province, Postcode, and Country are required.

Phone Number

[REDACTED]

an phone number.

Mobile Phone Number *

[REDACTED]

tralian phone number.

Email *

[REDACTED]

Please provide your ABN

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	
ACNC Registration	No
Tax Concessions	
Main business location	

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? * Yes No

If No please provide details of Auspice below

Auspice Details**Auspice Organisation Name ***

Girl Guides Association of Victoria - Knox District

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 69- MGP - 2020-21 From Girl Guides Association of Victoria - Ferntree Gully
 Form Submitted 16 Sep 2020, 6:32am AEST

Auspice ABN
 59 533 729 847

Information from the Australian Business Register	
ABN	59 533 729 847
Entity name	Girl Guides Association Of Victoria
ABN status	Active
Entity type	Other Unincorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	3008 VIC

Information retrieved at 6:00am yesterday

Must be an ABN.

Auspice Project Contact *

[REDACTED]

Auspice Position *

District Manger

Auspice Phone Number *

[REDACTED]

Australian phone number.

Auspice Email *

[REDACTED]

Signature of auspice representative - permission required *

Filename: Knox Council FTG Auspice.docx

File size: 406.2 kB

Please upload signed declaration from auspice representative

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

Financial Assistance with utilities for Ferntree Gully Guide Girls group

(a) Briefly describe details of the request: *

Minor Grants Program - 2020 - 2021**Minor Grants Program Application Form 2020****Application 69- MGP - 2020-21 From Girl Guides Association of Victoria - Ferntree Gully**

Form Submitted 16 Sep 2020, 6:32am AEST

Due to Corvid19 all avenues of fund raising have been stopped. It is vital that we receive some financial assistance as we are not able to hire out our hall to cover funds like hall costs including insurance, electricity, water and gas bill for the rest of 2020 and into 2021.

(b) What community benefit is gained from this project / activity? *

Ferntree Gully Girl Guides group has 42 families that attend girl guides there every week. We are based in a low social economic area and financially fund several families within this group, the girls annual registration fees so they can attend girl guides. Without this funding we will not financially be able to continue to assist these families as with no income at all we can afford the hall hire or utilities expenses. Assistance with the utilities will also mean we will still be able to provide a subsidised hall hire cost to Foothills community groups for their weekly meals night.

Project Start Date *

01/11/2020

Must be a date.

Project End Date *

01/06/2021

Must be a date.

BUDGET*** indicates a required field****(d) What is the total cost of the project / activity? ***

\$3,207.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(c) What amount is being requested? *

\$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Minor Grant Expenses

Please detail the items you would like the Minor Grants Program to fund.

Expenditure	\$
Gas	\$789.42
Electricity	\$1,234.60
Water	\$357.00
Hall insurances	\$826.20
	Must be a dollar amount.

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 69- MGP - 2020-21 From Girl Guides Association of Victoria - Ferntree Gully
 Form Submitted 16 Sep 2020, 6:32am AEST

Minor Grant Budget Total

Total Expenditure Amount

\$3,207.22

This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: FTG - Knox District 2019 - December[17188].pdf
 File size: 54.6 kB

Filename: FTG Hall Electricity 2020.docx
 File size: 225.7 kB

Filename: FTG Hall Gas 2020.docx
 File size: 221.9 kB

Filename: Inv_105794[17182].pdf
 File size: 72.2 kB

Filename: SSE 310119[17176].pdf
 File size: 597.1 kB

Other Grant Funding

(e) Have funds been sought / provided from other Council grants? *

Yes No

ADDITIONAL SUPPORTING INFORMATION

* indicates a required field

Please attach relevant supporting documentation, including:

- A project plan
- Evidence of Incorporation

Attach relevant documentation:

Filename: LEGEndorsementDeductibleGiftRecipient.pdf
 File size: 22.1 kB

Filename: LEGNoticeEndorsementOfCharityTaxConcessions.pdf
 File size: 40.2 kB

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 69- MGP - 2020-21 From Girl Guides Association of Victoria - Ferntree Gully
Form Submitted 16 Sep 2020, 6:32am AEST

Filename: Public Liability Insurance 2020-21.pdf
File size: 175.7 kB

Public Liability Expiry Date *

01/06/2021
Must be a date.

DECLARATION

*** indicates a required field**

I declare that all information within this application is true and correct. If successful I will provide an acquittal of all funds to Council as outlined in the Minor Grants Program Policy.

Name *

[REDACTED]

Position (if organisation) *

Girl Guides Association of Victoria - Knox District

Declaration Date *

16/09/2020
Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 70- MGP - 2020-21 From Rowville Lions Club
 Form Submitted 16 Sep 2020, 3:55pm AEST

MINOR GRANTS PROGRAM APPLICATION FORM

Minor Grants Information

To meet the policy requirements for funding applications under the Minor Grants Program, requests must meet the following criteria:

1. Applications must be from individuals who reside in Knox or community groups that provide services to the Knox community.
2. Applications for funding cannot be made retrospectively and must be received before the event or activity to which the funding relates is undertaken.

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	No	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e. receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Application Category

Application Amount

< \$500 \$501 to \$1,000 \$1,001 to \$3,000

APPLICANT DETAILS

*** indicates a required field**

Applicant Details

Organisation Name *

Rowville Lions Club

Organisation Address *

[REDACTED]

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 70- MGP - 2020-21 From Rowville Lions Club
 Form Submitted 16 Sep 2020, 3:55pm AEST

[REDACTED] State/Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Project Contact Address *

[REDACTED]

State/Province, Postcode, and Country are required.

Phone Number

[REDACTED]

Australian phone number.

Mobile Phone Number *

[REDACTED]

Australian phone number.

Email *

[REDACTED]

Please provide your ABN

70 977 340 038

Information from the Australian Business Register	
ABN	70 977 340 038
Entity name	Lions Club of Rowville Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3178 VIC

Information retrieved at 3:16pm yesterday

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

Yes No

If No please provide details of Auspice below

Incorporation Details

Please provide your Incorporated number

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 70- MGP - 2020-21 From Rowville Lions Club
 Form Submitted 16 Sep 2020, 3:55pm AEST

A0027176U

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

This application is intended to request from you a grant to pay renewal of insurance for our clubs' general properties

(a) Briefly describe details of the request: *

Due to COVID - 19 is really being affect our club fundraising activities. This is very difficult time for us and the future has never felt so unpredictable. We are facing financial difficulties to pay our dues. We hope is that you able to grant this request for us to pay our policy.

(b) What community benefit is gained from this project / activity? *

The reality of COVID - 19 is really being felt by all our community throughout Victoria. These are difficult time for everyone, but for the vulnerable and isolated in our community it is as difficult as it gets. As COVID - 19 continues to spread, the future has never felt so unpredictable. These are challenging time for us all, specially the newly unemployed, non-resident international students, temporary visa holders, asylum seekers and many more. Our club members have been working hard to assist them and have adjusted our services to continue to provide support. We are a small chapter of Lions, doing big things within our community. We have done a food drive to collect canned foods, dry goods, groceries and gift cards.

Rowville Lions club is running a free food corner to provide lunch pack, bread and gift vouchers to the newly unemployed, non-resident international students, temporary visa holders, asylum seekers and many more.

So we need to pay our insurance policy therefor we can continue to use those item to support our community peoples.

Project Start Date *

30/09/2020

Must be a date.

Project End Date *

30/09/2021

Must be a date.

BUDGET

*** indicates a required field**

(d) What is the total cost of the project / activity? *

\$554.41

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 70- MGP - 2020-21 From Rowville Lions Club
 Form Submitted 16 Sep 2020, 3:55pm AEST

Must be a dollar amount.
 What is the total budgeted cost (dollars) of your project?

(c) What amount is being requested? *

\$554.41

Must be a dollar amount.
 What is the total financial support you are requesting in this application?

Minor Grant Expenses

Please detail the items you would like the Minor Grants Program to fund.

Expenditure	\$
Renewal Rowville Lions Club BBQ Trailer	\$237.74
Renewal Rowville Lions Club public and products liability	\$223.17
Renewal Rowville Lions Club project equipment	\$93.50
	Must be a dollar amount.

Minor Grant Budget Total

Total Expenditure Amount

\$554.41

This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: RLC1.pdf
 File size: 434.9 kB

Filename: RLC2.pdf
 File size: 381.1 kB

Filename: RLC3.pdf
 File size: 440.5 kB

Other Grant Funding

(e) Have funds been sought / provided from other Council grants? *

Yes No

ADDITIONAL SUPPORTING INFORMATION

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 70- MGP - 2020-21 From Rowville Lions Club
 Form Submitted 16 Sep 2020, 3:55pm AEST

*** indicates a required field**

Please attach relevant supporting documentation, including:

- **A project plan**
- **Evidence of Incorporation**

Attach relevant documentation:

Filename: RLC4.jpg
 File size: 96.6 kB

Filename: RLC5.jpg
 File size: 85.2 kB

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: certificate of currency 2020 2021 (1).pdf
 File size: 81.1 kB

Public Liability Expiry Date *

01/09/2021
 Must be a date.

DECLARATION

*** indicates a required field**

I declare that all information within this application is true and correct. If successful I will provide an acquittal of all funds to Council as outlined in the Minor Grants Program Policy.

Name *

[REDACTED]

Position (if organisation) *

Rowville Lions Club

Declaration Date *

16/09/2020
 Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific

Minor Grants Program - 2020 - 2021
Minor Grants Program Application Form 2020
Application 70- MGP - 2020-21 From Rowville Lions Club
Form Submitted 16 Sep 2020, 3:55pm AEST

request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

EFT PAYMENT CONSENT

*** indicates a required field**

Payment of Grant

Payments will be made by electronic funds transfer into the Organisation's bank account. Please provide details of the Organisation's bank account below.

Bank Account *

Account Name: [REDACTED]
BSB Number: [REDACTED]
Account Number: [REDACTED] format.

[REDACTED]

Position *

President

Organisation *

Rowville Lions Club

Email Address *

[REDACTED]

Contact Phone Number *

[REDACTED] an phone number.

Date *

16/09/2020
Must be a date.