



MINUTES

Strategic Planning Committee Meeting

Held at the
Civic Centre
511 Burwood Highway
Wantirna South
On
Monday 13 February 2023

The Agenda for the Strategic Planning Committee Meeting, Monday 13 February 2023, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Strategic Planning Committee Meeting.

The meeting commenced at 7:03pm.

PRESENT:

<i>Cr M Timmers-Leitch (Chairperson)</i>	<i>Collier Ward</i>
<i>Cr Y Allred (Via Zoom)</i>	<i>Baird Ward</i>
<i>Cr J Dwight</i>	<i>Chandler Ward</i>
<i>Cr S Grasso (Via Zoom)</i>	<i>Dinsdale Ward</i>
<i>Cr M Baker</i>	<i>Dobson Ward</i>
<i>Cr S Laukens</i>	<i>Friberg Ward</i>
<i>Cr L Cooper (Via Zoom)</i>	<i>Scott Ward</i>
<i>Cr D Pearce (entered via Zoom at 7:04pm)</i>	<i>Taylor Ward</i>
<i>Cr N Seymour</i>	<i>Tirhatuan Ward</i>
<i>Mr B Dobson</i>	<i>Chief Executive Officer</i>
<i>Mr G Thorne</i>	<i>Director - Infrastructure</i>
<i>Mr M Kelleher</i>	<i>Director - City Liveability</i>
<i>Mr G Curcio</i>	<i>Director - Customer & Performance</i>
<i>Ms N Columbine</i>	<i>Acting Director - Connected Communities</i>
<i>Ms K Siega (Via Zoom)</i>	<i>Chief People Officer</i>
<i>Ms S Starrenburg</i>	<i>Manager- Strategic Procurement and Property</i>
<i>Mr A Dowling</i>	<i>Manager - Governance & Risk</i>

Councillor Pearce entered the meeting via Zoom at 7:04pm.

Order of Business

1 Apologies.....	4
2 Declarations Of Conflict Of Interest.....	4
3 Confirmation Of Minutes	4
4 Considering And Ordering Upon Officers’ Reports.....	5
4.1 Proposed Sale of Council Land - 276 Wantirna Rd, Wantirna	5
4.2 ICT Capital Works Report	9
4.3 Capital Works Program Monthly Report	9
4.4 Knox Community Safety, Health and Wellbeing Advisory Committee Annual Report	10
4.5 Early Years Advisory Committee Annual Report 2022	11
4.6 Appointment to Multicultural Advisory Committee.....	12
4.7 Amendment to 2023 Meeting Schedule.....	13
5 Motions For Which Notice Has Previously Been Given	14
6 Supplementary Items.....	14
7 Urgent Business	14
7.1 Urgent Business	14
8 Confidential Items.....	14

1 Apologies

Nil.

2 Declarations of Conflict of Interest

Nil.

3 Confirmation of Minutes

The Chairperson, Councillor Timmers-Leitch invited Councillors to raise any opposition to the Minutes of the Strategic Planning Committee Meeting held on Monday 12 December 2022. There being none, the Chairperson declared the Minutes be confirmed.

4 Considering and Ordering Upon Officers' Reports

4.1 Proposed Sale of Council Land - 276 Wantirna Rd, Wantirna

SUMMARY: Manager Strategic Procurement and Property, Shelley Starrenburg

This report is to inform Council that the statutory procedures required for the sale of 276 Wantirna Road, Wantirna, in accordance with Section 114 of the *Local Government Act 2020* are now complete. Feedback received from the community consultation undertaken on the proposed sale of the former "Knox Early Parenting Centre" located at 276 Wantirna Road, Wantirna is provided in the report for consideration.

The site was identified as surplus in 2018 following a review of early years services, leading to consolidation into the two hubs now built in Wantirna South and Bayswater (The Hubs). The services previously delivered from 276 Wantirna Road Wantirna have been relocated and this site has been vacant since 2019.

Consultation has been undertaken and it is now recommended that Council proceed with the sale of the property.

Council received a report on this matter at its meeting on 19 December 2022 and resolved to defer consideration of the item. At its meeting on 30 January 2023, Council noted this report would be presented to a meeting of Council in February 2023.

RECOMMENDATION

That the Committee:

1. Note the feedback received during the recent community consultation for the proposed sale of 276 Wantirna Road, Wantirna as set out in the Officers' report.
2. Having complied with the requirements of Section 114 of the Local Government Act 2020, resolve to sell 276 Wantirna Road, Wantirna.
3. Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at of 276 Wantirna Road, Wantirna, (Lot 1 on Plan of Subdivision 831539Q as per the Certificate of Title Volume 12237 Folio 366):
 - a) Initially by public auction with the reserve price as set out in Confidential Attachment 1; and
 - b) If the land remains unsold after auction, by negotiation to the highest bidder in accordance with Confidential Attachment 1; and /or
 - c) If the land still remains unsold, by private treaty until 3 May 2023, in accordance with Confidential Attachment 1; and
 - d) Include a condition as part of any contract of sale, that an agreement under Section 173 of the Planning & Environment Act 1987, be entered into requiring the demolition of the building within a specified timeframe of the completion of the transaction in accordance with Confidential Attachment 1.

4. Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 276 Wantirna Road, Wantirna.
5. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
6. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.

RESOLUTION

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Dwight

That the Committee:

1. Note the feedback received during the recent community consultation for the proposed sale of 276 Wantirna Road, Wantirna as set out in the Officers' report.
2. Having complied with the requirements of Section 114 of the Local Government Act 2020, resolve to sell 276 Wantirna Road, Wantirna.
3. Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at of 276 Wantirna Road, Wantirna, (Lot 1 on Plan of Subdivision 831539Q as per the Certificate of Title Volume 12237 Folio 366):
 - a) Initially by public auction with the reserve price as set out in Confidential Attachment A as attached to the Minutes; and
 - b) If the land remains unsold after auction, by negotiation to the highest bidder in accordance with Confidential Attachment A as attached to the Minutes; and/or
 - c) If the land still remains unsold, by private treaty until 3 May 2023, in accordance with Confidential Attachment A as attached to the Minutes; and
 - d) Include a condition as part of any contract of sale, that an agreement under Section 173 of the Planning & Environment Act 1987, be entered into requiring:
 - a. the demolition of the building within a specified timeframe of the completion of the transaction in accordance with Confidential Attachment A as attached to the Minutes;
 - b. the retention of trees #21 (*Corymbia ficifolia*) and tree #22 (*Corymbia maculata*) and the exclusion of development from within the Tree Protection Zone (TPZ), as identified in the arborist report at Attachment 8 in the officer's report); and
 - c. the height of any development on the western side of the site, fronting Bellbird Drive and abutting the neighbouring Neighbourhood Residential Zone properties also fronting Bellbird Drive, is limited to a maximum 9 metre height limit.

4. Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 276 Wantirna Road, Wantirna.
5. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
6. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.

LOST

A Division was called by Councillor Pearce

For the motion: Councillor Grasso, Councillor Timmers-Leitch and Councillor Allred

Against the motion: Councillor Baker, Councillor Laukens, Councillor Cooper, Councillor Pearce and Councillor Seymour

Abstention: Councillor Dwight

LOST 3:5:1

RESOLUTION

MOVED: Councillor Dwight

SECONDED: Councillor Pearce

That the Committee:

1. **Note the feedback received during the recent community consultation for the proposed sale of 276 Wantirna Road, Wantirna as set out in the Officers' report.**
2. **Having complied with the requirements of Section 114 of the Local Government Act 2020, resolve to sell 276 Wantirna Road, Wantirna.**
3. **Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at of 276 Wantirna Road, Wantirna, (Lot 1 on Plan of Subdivision 831539Q as per the Certificate of Title Volume 12237 Folio 366):**
 - a) **Initially by public auction with the reserve price as set out in Confidential Attachment 1; and**
 - b) **If the land remains unsold after auction, by negotiation to the highest bidder in accordance with Confidential Attachment 1; and /or**
 - c) **If the land still remains unsold, by private treaty until 3 May 2023, in accordance with Confidential Attachment 1; and**

- d) **Include a condition as part of any contract of sale, that an agreement under Section 173 of the Planning & Environment Act 1987, be entered into requiring;**
 - i. **the demolition of the building within a specified timeframe of the completion of the transaction in accordance with Confidential Attachment A as attached to the Minutes.**
 - ii. **the height of any development on the western side of the site, fronting Bellbird Drive and abutting the neighbouring Neighbourhood Residential Zone properties also fronting Bellbird Drive, is limited to a maximum 9 metre height limit.**
4. **Resolve to provide tree and habitat replacement planting within Council's Open Space areas within 1000 metres of this site to the value of the Tree Amenity Value contained in Confidential Attachment 3, in the event that tree #21 (*Corymbia ficifolia*) and tree #22 (*Corymbia maculata*) are removed in the initial development of the site following its sale.**
5. **Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 276 Wantirna Road, Wantirna.**
6. **Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.**
7. **To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.**

CARRIED

4.2 ICT Capital Works Report

SUMMARY: Shona Richards, Head of IT PMO

The ICT Capital Works Report shows projects on Council's ICT Capital Works Program and indicates the monthly status of each project.

RECOMMENDATION

That the Committee receive and note the ICT Capital Works Report, as at 23 January 2023.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Laukens

That the Committee receive and note the ICT Capital Works Report, as at 23 January 2023.

CARRIED

4.3 Capital Works Program Monthly Report

SUMMARY: Coordinator – Capital Works, John Bixby

The Capital Works Program Report shows projects on Council's Capital Works Program and indicates the status of each project as of 30 January 2023.

RECOMMENDATION

That the Committee receive and note the Capital Works Program Report as of 30 January 2023.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Dwight

That the Committee receive and note the Capital Works Program Report as of 30 January 2023.

CARRIED

4.4 Knox Community Safety, Health and Wellbeing Advisory Committee Annual Report

SUMMARY: Coordinator Healthy and Safe Communities, Lisette Pine

The purpose of the Knox Community Safety, Health and Wellbeing Advisory Committee is to support the planning and implementation of evidence based and informed primary and secondary prevention approaches to current and emerging community safety, health and wellbeing issues.

The Committee also provides feedback on the annual review of the Council Plan 2021-2025 in relation to safety, health and wellbeing priorities.

This report presents an overview of the Committee's achievements for the period June 2021 to December 2022.

RECOMMENDATION

That the Committee note the achievements of the Knox Community Safety, Health and Wellbeing Advisory Committee for the period June 2021 to December 2022.

RESOLUTION

MOVED: Councillor Laukens

SECONDED: Councillor Allred

That the Committee note the achievements of the Knox Community Safety, Health and Wellbeing Advisory Committee for the period June 2021 to December 2022.

CARRIED

4.5 Early Years Advisory Committee Annual Report 2022

SUMMARY: Early Years Strategic Projects Lead, Robyn Renkema

The Early Years Advisory Committee's (EYAC) Terms of Reference (ToR) requires an annual report to Council to advise on the topics and key themes discussed by the Committee in the preceding year. This report provides the annual report of EYAC activities and achievements for 2022.

RECOMMENDATION

That the Committee note the report on the activities undertaken, and subsequent feedback and advice of the Early Years Advisory Committee between January and December 2022.

RESOLUTION

MOVED: Councillor Allred

SECONDED: Councillor Cooper

That the Committee note the report on the activities undertaken, and subsequent feedback and advice of the Early Years Advisory Committee between January and December 2022.

CARRIED

4.6 Appointment to Multicultural Advisory Committee

SUMMARY: Manager Governance & Risk, Andrew Dowling

In November 2022, when considering the appointments to various advisory and other committees, Council resolved to appoint Councillor Seymour to the Knox Multicultural Advisory Committee (KMAC). Councillor Grasso has subsequently expressed interest in being appointed to the Committee.

RECOMMENDATION

That the Committee resolve to appoint Councillor Grasso to the Knox Multicultural Advisory Committee effective from 13 February 2023 and concluding (unless Council resolves otherwise) on Monday 13 November 2023.

RESOLUTION

MOVED: Councillor Seymour

SECONDED: Councillor Grasso

That the Committee resolve to appoint Councillor Grasso to the Knox Multicultural Advisory Committee effective from 13 February 2023 and concluding (unless Council resolves otherwise) on Monday 13 November 2023.

CARRIED

4.7 Amendment to 2023 Meeting Schedule

SUMMARY: Manager Governance & Risk, Andrew Dowling

This report proposes an amendment to the 2023 Meeting Schedule, changing the date of the June Strategic Planning Committee meeting.

RECOMMENDATION

That the Committee resolve to reschedule the June Strategic Planning Committee meeting from Tuesday 13 June 2023 to Monday 19 June 2023.

RESOLUTION

MOVED: Councillor Seymour

SECONDED: Councillor Baker

That the Committee resolve to reschedule the June Strategic Planning Committee meeting from Tuesday 13 June 2023 to Monday 19 June 2023.

CARRIED

5 Motions for Which Notice has Previously Been Given

Nil.

6 Supplementary Items

Nil.

7 Urgent Business

7.1 Urgent Business

Nil.

8 Confidential Items

Nil.

MEETING CLOSED AT 8:02pm

Minutes of Meeting confirmed at the
Strategic Planning Committee Meeting
held on Tuesday, 14 March 2023

.....
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes.

AGENDA

Meeting of the Strategic Planning
Committee of Council



To be held at the
Civic Centre
511 Burwood Highway
Wantirna South
On

Monday 13 February 2023 at 7:00 PM

This meeting will be conducted as a hybrid
meeting

Order of Business

- 1 Apologies3
- 2 Declarations Of Conflict Of Interest.....3
- 3 Confirmation Of Minutes3
- 4 Considering And Ordering Upon Officers’ Reports4
 - 4.1 Proposed Sale of Council Land - 276 Wantirna Rd, Wantirna.....4
 - 4.2 ICT Capital Works Report35
 - 4.3 Capital Works Program Monthly Report.....43
 - 4.4 Knox Community Safety, Health and Wellbeing Advisory Committee Annual Report61
 - 4.5 Early Years Advisory Committee Annual Report 202270
 - 4.6 Appointment to Multicultural Advisory Committee75
 - 4.7 Amendment to 2023 Meeting Schedule77
- 5 Motions For Which Notice Has Previously Been Given79
- 6 Supplementary Items.....79
- 7 Urgent Business79
 - 7.1 Urgent Business79
- 8 Confidential Items.....79

Bruce Dobson
Chief Executive Officer

1 Apologies

2 Declarations of Conflict of Interest

3 Confirmation of Minutes

Confirmation of Minutes of Strategic Planning Committee Meeting on Monday 12 December 2022

4 Considering and Ordering Upon Officers' Reports

4.1 Proposed Sale of Council Land - 276 Wantirna Rd, Wantirna

SUMMARY: Manager Strategic Procurement and Property, Shelley Starrenburg

This report is to inform Council that the statutory procedures required for the sale of 276 Wantirna Road, Wantirna, in accordance with Section 114 of the *Local Government Act 2020* are now complete. Feedback received from the community consultation undertaken on the proposed sale of the former "Knox Early Parenting Centre" located at 276 Wantirna Road, Wantirna is provided in the report for consideration.

The site was identified as surplus in 2018 following a review of early years services, leading to consolidation into the two hubs now built in Wantirna South and Bayswater (The Hubs). The services previously delivered from 276 Wantirna Road Wantirna have been relocated and this site has been vacant since 2019.

Consultation has been undertaken and it is now recommended that Council proceed with the sale of the property.

Council received a report on this matter at its meeting on 19 December 2022 and resolved to defer consideration of the item. At its meeting on 30 January 2023, Council noted this report would be presented to a meeting of Council in February 2023.

RECOMMENDATION

That the Committee:

1. Note the feedback received during the recent community consultation for the proposed sale of 276 Wantirna Road, Wantirna as set out in the Officers' report.
2. Having complied with the requirements of Section 114 of the Local Government Act 2020, resolve to sell 276 Wantirna Road, Wantirna.
3. Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at of 276 Wantirna Road, Wantirna, (Lot 1 on Plan of Subdivision 831539Q as per the Certificate of Title Volume 12237 Folio 366):
 - a) Initially by public auction with the reserve price as set out in Confidential Attachment 1; and
 - b) If the land remains unsold after auction, by negotiation to the highest bidder in accordance with Confidential Attachment 1; and /or
 - c) If the land still remains unsold, by private treaty until 3 May 2023, in accordance with Confidential Attachment 1; and
 - d) Include a condition as part of any contract of sale, that an agreement under Section 173 of the Planning & Environment Act 1987, be entered into requiring the demolition of the building within a specified timeframe of the completion of the transaction in accordance with Confidential Attachment 1.
4. Authorises the Chief Executive Officer (or such other person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 276 Wantirna Road, Wantirna.

5. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
6. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.

1. INTRODUCTION

Council received a report on this matter at its meeting on 19 December 2022 and resolved to defer consideration of the item. The deferment provided an opportunity for site visits and further assessment of the vegetation of the site, location of easements, and update to valuations has been sought. At its meeting on 30 January 2023, Council noted this report would be presented to a meeting of Council in February 2023.

Further to the report in December 2022, this updated report includes further information relating to the trees on site including an arborist report which notes the retention value of each of the trees (refer Attachment 8).

Following the advertising and consultation process, feedback has been collated and provided in this report for Council consideration. Should Council resolve to sell the property the process can commence immediately.

1.1. BACKGROUND

In November 2018, Council Officers presented a report for Council consideration, discussing the strategic review of several early years building assets in the context of the construction of two early years hubs.

At the 2018 meeting, Council resolved to declare 5 sites - including the "Knox Early Parenting Centre" at 276 Wantirna Road, Wantirna - as surplus to Council needs and proceed to remove the reservation status in accordance with Section 24A of the *Subdivision Act* 1988. The buildings were identified as surplus due to service consolidation and co-location of services at more accessible, fit-for-purpose sites, and to offset the project costs of the Hubs developments.

The recommendation to declare the 5 sites surplus were established following a review considering the future purpose of the site(s) and impacts to service delivery with the implementation of the two new Early Years hubs constructed in 2019. The two hubs, built in Bayswater and Wantirna South, have been built to support the delivery of early years services for Knox's existing and future community needs. The facilities are modern, flexible, provide co-located and integrated services to improve the experience for residents utilising the services available.

The hubs offer a range of services to the community, including early years programs focused on education and care, health and wellbeing, family support and community connectedness. They are designed to enhance children's learning and development, support parents and families, and provide a place for services and professionals to connect with each other as they work with children from birth to school age.

Since construction, the hubs have seen the consolidation of five long day care and one occasional early year's education service. The services that were delivered from this site, sleep settling, lactation support and enhanced Maternal Child Health Nurse services have been relocated to Boronia, and subsequently the site 276 Wantirna Road, Wantirna has been vacant since 2019.

Council resolved to commence the statutory process of undertaking community consultation in accordance with Council's Policy and the *Local Government Act 2020* following a report presented to Council in September 2020.

The proceeds from the sale are included in the 2022/23 Adopted Budget for funding a component of capital works program. Should Council elect to withhold the property from sale, the site will require investment to reinstate the facility, which will continue to have restricted options for use as it is designed and fitted out as an early years facility, as well as requiring the removal or re-phasing of committed projects from the capital works program to offset the reduced proceeds.

2. DISCUSSION

Council officers conducted six weeks of community consultation, providing an opportunity for residents to comment on the proposed sale of the site via several avenues: through the "Have Your Say" page on Council's website; in writing by post or email; via phone call or in person at the Civic Centre.

Community consultation went from 6 June 2022 - 4 July 2022 and 8 July 2022 –25 July 2022. Officers advertised the proposal and attended the property on Saturday 25 June 2022 to receive feedback and generate discussion.

At the conclusion of the 6-week consultation period, a total of 55 responses (confidential Attachment 4) were received:

- 44 from "Have Your Say";
- 8 from face-to-face consultations;
- 1 direct to Councillors or Council officers; and
- 2 emails.



Image 1: Aerial view of 276 Wantirna Rd, Wantirna (land area 3,226 square metres)

The Community feedback provided during the consultation period has been reviewed and collated into themes where appropriate. These items are tabled below.

1. Can the site be retained for Family & Children’s Services, specifically:

- **Sleep settling;**
- **Lactation consulting;**
- **Playgroup?**

The property at Wantirna offered early parenting services which included sleep settling, lactation support and enhanced Maternal Child Health Services which were relocated to areas which presented the greatest community need for the services.

Council officers conducted a feasibility and scoping study in 2016, exploring the utilisation and improvement of family and children's services. This report was provided to Council in April 2016. The report advised that the requirement for long and occasional daycare services was diminishing, limiting Council’s ability to provide affordable services for the community and meeting its legislative obligations. Consolidation of services was recommended, recognising that integrated early years services provide better outcomes to children compared to standalone service models. The report’s findings do not support retaining this site for the provision of sleep settling, lactation consulting or playgroup.

Further Information

The lactation support service, enhanced Maternal Child Health Nurse and sleep settling programs, provided from the Wantirna Rd site previously, serviced families from the entire municipality. The Wantirna Rd location was difficult to reach for a lot of families, particularly those with limited travel options; the site only being accessible by one bus (901) which only travelled directly from Dandenong, down Stud Rd, left on Boronia Rd, and right onto Wantirna Rd.

Lactation support for breastfeeding mothers is available across Council MCH services and at KEPC Boronia. The Boronia site is close to the families needing the greatest support and is more accessible by public transport, which was factored in when determining the location of services.

Since relocating to Boronia, each of the services formerly at the Wantirna Road site (sleep settling, lactation support, enhanced MCHN) have grown and better meet community needs, offering a combination of group parent education and one on one outreach appointments.

A study conducted between the Department of Education and Council to determine future kindergarten services identified areas where current infrastructure did not align with demand and areas for further analysis. Wantirna was considered in this report; the Plan does not anticipate significant future demand for kindergarten services within the catchment area of this facility ¹.

¹ Department of Education and Knox City Council, Kindergarten Infrastructure and Services Plan 2021, [kindergarten-infrastructure-services-plan-knox-2021.PDF](#)

2. Has an infrastructure assessment been completed for 3 & 4-year-old kindergarten programs?

Council assesses the need for kindergarten programs and infrastructure, ongoing.

Further Information

Knox City Council and the Department of Education and Training (DET) have assessed future demand for kindergarten through the Kindergarten Infrastructure and Services Plan, available on DET and Council’s website. Whilst the plan identified ongoing need for kindergarten places in Wantirna into the future, analysis has confirmed this can be accommodated by the existing services (both Council and non-Council run services) providing 3 & 4 year old kindergarten in the area.

Council operates 8 kindergarten programs across the Wantirna/Wantirna Sth suburbs providing the community with ample supply for children to access 2 years of kindergarten. Council has carefully considered the changing service delivery needs resulting from the State Governments kindergarten reform and is confident there will be no negative impacts for early years programs resulting from the sale of this site.

The recent announcement of further kindergarten reforms still lacks detail from the State Government. Additional planning will be undertaken across the whole Knox municipality to understand future demand in relation to the mix of service settings (both sessional and long day care kindergarten settings) available for family choice; however, this site is not required for future kindergarten services.

**3. What will happen to the playground on the Bellbird drive side of the site?
Can the site be subdivided so the playground or a portion is retained?**

The small playground located at the rear of the site will be assessed for replacement or relocation to the corner of Mint St and Edna Ct and is included for consideration within the Knox Play Space Plan 2013-2023.

Subdividing and retaining the playground is not financially viable when there are other open space development opportunities nearby that would be more suitable.

The feedback received from the community engagement regarding multigenerational play space has been provided to the Open Space team for considering development opportunities in future.

Further Information

The Open Space team have considered the playground and the possibility of relocating all or part of the playground to Mint Street and Edna Court (as articulated in the Knox Play Space Plan 2013-2023). The final relocation of the equipment needs to remain compliant with the Australian Playground Standards, and the viability of reusing all or part of the playground would not be known until it is disassembled, and individual parts inspected.

Wantirna is currently serviced by 38 playgrounds and open space reserves. A map of playgrounds and open space within the Wantirna vicinity are shown in Attachment 7 (Playground and Open Space Map 276 Wantirna Rd Wantirna).

Should the disposal of this property be supported by Council, the playground and budget for either a completely new or partially new playground at Mint and Edna Street will be considered in a future budget in line with the Knox Play Space Plan.

Open Space advises that the anticipated cost to establishing a similar playground at Mint and Edna would be \$15k-\$20k, less if any of the existing playground can be repurposed.

The request to consider a basketball court and to cater a local play space for multigenerational use has been provided to the team for future planning in the vicinity.

Based on community engagement and feedback received, it is recommended Council consider incorporating the playground for Mint and Edna Street in a future budget.

4. Concerns regarding site redevelopment, specifically:

- **Height of potential development;**
- **Number of developments on the parcel;**
- **Impact on traffic and parking in the area; and**
- **Development will not be in keeping with the area.**

Officers have researched this item and found that all aspects of potential development are covered by the Planning Scheme. Further detail is provided below.

Further Information

The site and surrounding area along Wantirna Road are zoned Residential Growth Zone 1. Surrounding land in Bellbird Avenue is within the Neighbourhood Residential Zone.

Early reports considering the site disposal suggested a Section 173 Agreement with the contract of sale to ensure:

- an appropriate transition of height from Bellbird Drive to Wantirna Road (9m height limit on the western half of the site and 13.5m height limit on the eastern half of the site); and
- require landscaping considerations applicable to GRZ2 (former surrounding zone) restricting the types of development acceptable for this site.

Recent review by Council's independent valuers and internal planning officers has determined that the Section 173 agreement previously recommended is not required for this purpose, and that the Planning Scheme already considers the transition in height from the neighbouring zone, listed above.

If Council decides to implement a Section 173 agreement for this purpose, the external valuer advises there is no significant impact on the property value. The most current valuation (refer confidential Attachment 2) provides further detail on the rationale for this advice, including the typical height of development of recent times within the surrounding Residential Growth Zone along Wantirna Road.

A planning permit is required for any development on the site, in accordance with the planning scheme.

Under the Knox Planning Scheme, any development, including subdivision, requires a permit. Therefore, any development proposals are required to be submitted to Council for consideration prior to approval or commencement of any works.

Council planning officers review proposals submitted and apply consideration of planning regulations specific to the site, including, but not limited to: neighbourhood character, privacy/overlooking, setback, site coverage, height of the development and access/parking provision.

5. Can an alternate exit point for Clarence Rd estate (right of way/roadway) be subdivided and constructed?

Officers investigated this option and found that the right of way at this point along Wantirna Road would not improve traffic conditions and other alternatives could be considered.

Further Information

The site was assessed for a road reserve. A road reserve at this location would need to be a total width of 15 meters, including a road (6.2m wide) plus footpath and nature strips.

It is not possible to provide splays on the corners beside the residential boundaries, so the road itself would need to be at least 5 meters away from the adjoining residential property boundary to provide adequate sight lines.

Costs to construct and subdivide 276 Wantirna Road would exceed \$1,300,000 (\$700,000 plus construction costs of the road accessway through the site), plus ongoing maintenance. This is not considered in the budget.

Wantirna Road is an arterial road and establishing a new access requires Department of Transport approval. The Department of Transport were contacted regarding this matter, and advised:

- Crash statistics show there has been only 1 accident in the last 5 years at the intersection of Selkirk Rd and Wantirna Road, so unlikely to require any upgrade from a safety perspective; and
- If congestion is an issue, improving and upgrading the Selkirk and Clarence Rd intersection may better address the issue, rather than creating a new access point.

The Department of Transport advised they need to understand the issue in more detail to provide further advice.

Regarding traffic volume/congestion concerns; council officers have conducted traffic counts at this intersection in 2018 and 2022, identifying that traffic volume has remained constant.

This site is not listed in the Arterial Road Project Priorities 2021 adopted by Council at its meeting on 27 September 2021, and too, Clarence Road has been assessed for inclusion in Council's Local Area Traffic Management Program, however the conditions do not meet Council's criteria for inclusion in the Program. After receiving and assessing all feedback on this item, Council officers advise that further investigative work is required to better understand the issues at the Selkirk and Clarence Rd intersection. Costs associated with future investigative work to be carried out by officers can be considered by Council in future budgets if the sale proceeds.

6. Can a pedestrian walkway be constructed through the land before being sold?
Officers have considered this and deem that a pedestrian walkway through this parcel of land is unnecessary.
<p><u>Further Information</u></p> <p>A pedestrian study (Attachment 5) conducted within the area, including access to the Wantirna Activity Centre and bus stops along Wantirna Rd and access to open space, was considered. The pedestrian study shows that the sale of the site has minor impact to access and walkability, and the pedestrian access numbers reported indicated that the area is currently not utilised much for this purpose.</p> <p>The cost to retain an area for pedestrian access was also investigated. Initial estimated costs to subdivide and construct a footpath through this parcel of land are \$400,000 (\$280,000 plus construction costs) - this cost is not budgeted and is deemed unnecessary.</p>

7. Can the building be repurposed for another community facility?
<p>The site requires investment and improvement works to make it suitable for use. The site has been vacant for 3 years, and no maintenance has been undertaken on the site or facility during this time.</p> <p>Council has not identified a suitable current community need that could be easily accommodated by this facility. It is not considered a sound economic decision for the investment or holding of a facility without any identification or analysis of actual need.</p> <p>The cost to reactivate the site for its current intended use only (early years), and to complete current compliance upgrades is estimated at \$500k plus ongoing operating and maintenance costs of \$30-\$40k per annum. This has not been considered in the budget. Should the facility be considered for other multi-use purposes, it would require significant redevelopment and further financial investment which are not in budget.</p>
<p><u>Further Information</u></p> <p>There were no recent requests from the community for facility space in this area prior to undertaking community engagement.</p> <p>The current fit, form and function of this building is for a children’s centre. The building in its current state is not suitable for other purposes (such as having child-size toilets and bathrooms that are surrounded by glass) and would require significant investment to make the building fit for another purpose. Future development of Council facilities considers these requirements so community groups and other services can be better collocated and supported. The benefits include better utilization of community assets, less costs to expand, maintain and use a single facility rather than multiple facilities all servicing the same area, and the social benefit in collocating groups.</p> <p>Preliminary analysis of community infrastructure needs in Wantirna has been undertaken and reviewed and is being progressed by officers. However, when considering the age, fit, and costs to reactivate and make the facility compliant, the site in Wantirna would not be fit for other community purposes due to the significant investment required.</p>

Regarding near future opportunities to support community groups, multi-purpose meeting rooms are planned for the Knox Library development, which will be open for community use. There are potential future opportunities for Council to utilise space in future development at the Wantirna Health precinct which would be considered once a community need is identified and understood, and officers can work with community groups to find space for them at other Council facilities with low utilisation as the need arises. There is also potential to share space at other nearby facilities operated by neighbouring Councils. Options available would be identified and assessed for suitability to meet the community need articulated at that time.

8. Can the site be retained for open space? Can a portion of the site be retained for open space?

The area has been researched to ascertain if it is needed for open space; the assessment determined it is not required for open space purposes.

Retaining a substantial portion of the block for open space would have a significant impact on proceeds estimated to be between 40-50% of overall valuation, uplifting the retained site has not been considered in the budget.

Further Information

Parks are typically classified into a hierarchy for planning and management purposes.

Three levels of classification are recommended for parks for the purpose of play and social/family recreation in suburban settings. The different classifications of parks (for play) in Knox include;

- Local Parks
- Neighbourhood Parks
- Municipal Parks

All residents should ideally have access to a park (of any category) within an approximate 10-minute walk or up to approximately 500m, whichever is the lesser distance. The Research and Mapping Team has assessed the distances from current open space in the area and produced the map as shown in Attachment 6 which shows that all residents in the area have access to open space within 500 meters of their homes. This map supports that the land is not required to be retained for open space.

9. Can the space be used for the lonely and disadvantaged to meet and have a meal?

The site requires investment and work to make it suitable for use. 276 Wantirna Road has been vacant for 3 years, and no proactive maintenance. The cost to reactivate and complete current compliance upgrades is estimated at \$500k plus ongoing operating and maintenance costs of \$30-\$40k per annum. This has not been considered in the budget.

Further Information

The latest census data shows that homelessness rates in Knox have increased from 350 (in 2011), to 365 (in 2016)⁵. Officers consulted with Council’s Social Support and Community Wellbeing teams who advised that Council has recently provided support/grant provisions to

the following organisations:

- During 2021-2022 \$315,000 was distributed between Foothills Community Care Inc who delivered 59,558 hot meals⁶
- St Paul’s Church of Boronia and its affiliated Church partners to provide meals and food parcels;
- \$22,000 was allocated to Knox Infolink for the provision of a community breakfast;
- Under the Hot Meals Funding Program, an additional ten grants were distributed to seven organisations.

Council currently funds a Short-Term Support team whose primary function is to help connect vulnerable community members in Knox with the support services they need. In addition, Council is committed to the long-standing position of the Housing Support Officer. Through this program, Council assists in housing the vulnerable and/or homeless.

10. Impact to residents regards existing derelict buildings

At the time of this report, all derelict buildings identified from this consultation have been addressed.

Further Information

During community consultation, the immediate area had 2 derelict buildings and the residents' raised concerns that this site may become derelict also. These buildings appeared abandoned and dilapidated, presenting a safety and amenity issue to the neighbourhood. These buildings have been removed since the community engagement was undertaken.

Residents may report a derelict building by completing the unsightly properties form online on Councils' website.

If Council choose to continue with the sale of this site, Council has the option of including a Section 173 agreement to stipulate the future owner must demolish the building within a specified period i.e., within 12 months of purchase. Independent valuers have considered that this would have no significant effect on the valuation.

11. Impact to trees of value within the site

Council has undertaken an assessment of trees within the site. The arborist report (refer attachment 8) shows that there are two trees identified as 'high' retention value.

Further Information

Some concerns were raised about the potential loss of valuable trees within the site. The arborist report has identified that there are two trees of 'high' retention value: Tree #21 (*Corymbia ficifolia*) located on Bellbird drive side of the site; and #22 (*Corymbia maculata*) located toward the centre of the site. The attached arborist report provides the assessment of the trees on the site, together with an aerial image demonstrating the Tree Protection Zone (TPZ) and the location of each tree in an aerial map.

Tree #22 is also located within the easement of the site, which contains sewerage and drainage.

Please note that all trees located on neighbouring properties are treated as 'protect'. The TPZ (coloured circle around each tree) shows the area around the tree that should remain undisturbed – both above and below ground – for the health of the tree, though there is some ability to encroach into the margins of the area. For example, tree #22 has a large slab and structure already existing within its root area. Any proposed development on the site would be reviewed by the planning team to ensure the TPZ is not adversely impacted for any remaining mature trees.

When assessing the tree retention value, the arborist considers the age, health, structure, condition, contribution to the local landscape, life expectancy, and size of the tree. An ecological assessment was also undertaken as some trees may have an ecological value as food and habitat to local fauna.

The planning provisions take into consideration that the developed site is required to have 13 canopy trees. Whilst this may mean that some of the trees on the site will remain post development, the current planning overlay applicable to the site does not enforce the retention of the trees existing on the site.

2.1 Policy Principles

Council officers have assessed the proposed sale against the policy principles as listed in the Council's Sale of Land and Building Policy. The assessment is tabled below:

Component	Principle	Council review
Economic	Council evaluation of surplus property will consider the value of the land as well as the cost of retaining the land; utilities and any foregone revenue; as well as any potential return available from sale for alternative purposes	<p>During planning of the Early Years Hubs, five standalone buildings were deemed surplus because the services delivered at the sites were to be consolidated into the hubs. The proceeds from the sale of these surplus assets were intended to contribute to funding the construction costs of the hubs. The sale of this building would contribute 12-15% of the establishment costs of the hubs.</p> <p>Proceeds of the sale are included in the 2022/23 Budget, with funds allocated towards capital investment. Failure to realise these proceeds would result in the need to reduce or rephase the capital program.</p> <p>Increasing asset utilisation and collocating services is a sound financial decision. Having more assets that are only partially utilised, costs more than having less sites with higher utilisation.</p>
Change in Service Delivery	Does not or will not support, facilitate or contribute to current or future service delivery	The latest report into kindergarten services conducted by the Department of Education together with Knox City Council

Component	Principle	Council review
Needs	outcomes as identified in the Council Plan.	<p>(Kindergarten Infrastructure and Services Plan 2021), did not identify any need for these type of services around Wantirna.</p> <p>The site has not been identified within the Council Plan for any other services.</p>
Building Condition	Council will consider the current building asset condition, maintenance, renewal, and upgrade considerations.	<p>The building on the site was built in 1972 (50 years old). Building audits advise the building has 10 years left of its economic and usable life left.</p> <p>Whilst this may be able to be extended through maintenance and renewal programs, it would require investment, which is unbudgeted.</p>
Environment	Council will consider the sale of surplus land where retention will not enhance or protect its environmental value.	<p>An assessment of the vegetation on site was undertaken, with trees of varying retention value identified. The assessment of retention value is based on an arboriculture assessment of health, structure, condition, amenity, contribution to local landscape and useful life expectancy. The arborist report is included in Attachment 8.</p> <p>The site is zoned RGZ1 and is within an Activity Area that seeks to direct higher densities in locations along the principal public transport network which prioritises housing growth and density as higher level considerations. A planning permit is not required for the removal of trees within the RGZ1 zone and there are no overlays affecting the land.</p> <p>An arboriculture assessment was undertaken to understand the retention value of trees on the site. Two trees on site are noted as being of high protection value. In weighing up its multiple policy objectives, there is merit in Council considering whether the high value trees should be protected through a section 173 agreement. The impacts of doing such are in Confidential Attachment 2.</p> <p>If this property is developed, the RGZ1 has landscaping considerations that require</p>

Component	Principle	Council review
		approximately 13 canopy trees within the site (and other landscape requirements). It is possible that existing trees may be retained by the purchaser.
Physical Works	Council will consider the sale of surplus land where it has not been identified in the Council Plan for the development of new assets or the improvements of existing assets.	This property has not been identified in the Council Plan 2021-2025.
Recreation	Council will consider the sale of surplus land where it is not required by the Council Plan for recreational purposes.	The Council Plan does not identify this site for any recreational uses, updates, or renewals. See playground and open space questions and Council response above (3 and 8 respectively).
Land Use Planning	Council will consider the sale of surplus land where there are no compelling land use planning grounds for retention.	<p>Land is zoned RGZ1 which allows the land to be developed for residential purposes. The site could also be retained as is by a future owner.</p> <p>The land has no compelling land use or planning grounds for retention.</p>
Social	Council will consider the sale of surplus land where alternative social uses have not been identified.	<p>Other social uses have not been identified for this site, that could not otherwise be catered for by other existing sites and collocating services and community groups to better utilise council assets.</p> <p>Any future identified community space shortfalls could be addressed through the upgrade or expansion of current council buildings, which would be a better utilisation of existing sites and expanding to meet potential future demands rather than needing new sites or standalone facilities, and while there are no current plans for expansion, this could be an option to explore in the future.</p> <p>Collocating community groups and services allows for our community to be better connected.</p>
Inter-generational Needs (future needs)	Council will consider social, environmental, and economic future needs of the asset (10-year and 20-year impacts) by considering how the land sale	The land sale will benefit the establishment of the Early Years Hubs financially which supports future generations requiring the holistic support services that are offered at this site.

Component	Principle	Council review
	today benefits current and future generations in the municipality.	
Heritage and Cultural Value	Council will consider the assets heritage and cultural values to the community.	There are no heritage or cultural value associated with this parcel of land.
Risk	Identify and assess risks associated with holding or disposing of the asset.	<p>If Council decide to hold the asset, the costs for renewal and maintenance are estimated at between \$30,000 to \$40,000 per annum, which has not been budgeted. An initial investment to reinstate the building to habitable conditions and necessary compliance upgrades, estimated at \$500,000, would also be required, as the building has been vacant for some time.</p> <p>If the building were to be retained, the anticipated equivalent value of capital works would need to be reduced or rephrased.</p> <p>Proceeds are budgeted in the 2022/23 Adopted Budget as a component of funding the capital works program. Further borrowings to cover the potential loss in proceeds is not an option as Council is already at the maximum ratio for indebtedness across the forward budget period.</p>

2.2 Section 173 Agreement

Limiting the Height of Development

The report presented to Council in November 2018 advised actions required to be undertaken to support the recommendation to divest the property. It was recommended that 276 Wantirna Road, Wantirna include a Section 173 agreement in the contract of sale to:

- ensure an appropriate transition of height of any proposed development from Bellbird Avenue to Wantirna Road (9m height limit on the western half of the site and 13.5m height limit on the eastern half of the site); and
- Include landscaping requirements of the GR22 (Former neighbouring zone).

The subject site is zoned RGZ1, allowing for a maximum 13.5m height, while the western half encroaches into an NRZ4 area (refer image 2). The NRZ4 zone has an expected density lower than RGZ1 and a 9m height limit applies. The intention (position recommended to Council in 2018) was to align the intensity, built form and streetscape outcomes in the western side of the site with the surrounding NRZ4 through a height transition within a Section 173 Agreement; achieving a consistent streetscape character along Bellbird Drive.



Image 2: GIS image showing the planning zones of the site and adjoining properties.

Independent valuers and Council planners have recently reviewed this suggested requirement and advise the current planning scheme contains sufficient restrictions to address building height (including transition requirements between zones in the RGZ1) which was the original intent of incorporating the Section 173. Council officers recommend that a Section 173 incorporating the recommendations of the November 2018 report is no longer required.

Tree Impacts

The landscape requirements within the planning zone RGZ1 specify canopy tree requirements of 1 tree per 250 square meters. Over the site, this is approximately 13 canopy trees. Whilst a future owner may elect to retain the existing trees, the establishment of trees in the future development of the site will be sympathetic to the use and amenity needs of the building(s) and their occupants.

An arborist report is attached, assessing the trees within the site and their retention value. (Refer to attachment 8) The trees have also been assessed for their ecological value.

The retention value considers factors such as the species, health, structure, age, and size of the tree. The attached image shows the Tree Protection Zone (TPZ), which is the area calculated from the DBH (Diameter at Breast Height) that denotes the area around the tree required to protect it from harm during potential construction. This applies to the tree roots and the canopy.

Tree #21, a *Corymbia ficifolia* of approximately 12m high and 10m wide, is located within the setback area from Bellbird Drive. This area is unable to accommodate buildings within the planning overlay, however, protecting the tree may limit the use of the site, such as driveway access. There is an electrical transformer on the opposite side of the Bellbird street frontage, which also limits the access point with the development options.



Image 3: photo of Tree 21 and power transformer on Bellbird drive.

Tree #22, a *Corymbia maculata* of approximately 25m high and 19m wide, is located central to the site. The tree has a tree protection zone of 10.2m. A Section 173 agreement to preserve the tree may limit the development potential of the site, demonstrated through the financial impacts in Confidential attachment 2. This tree is also located within the easement of the site, which contains sewerage and drainage. It is unknown if the tree is impacting the assets within the easement. There is a non-permeable area consisting of a building and concrete pavement within the tree protection zone.



Image 4: Tree 22 bifurcation and proximity to buildings

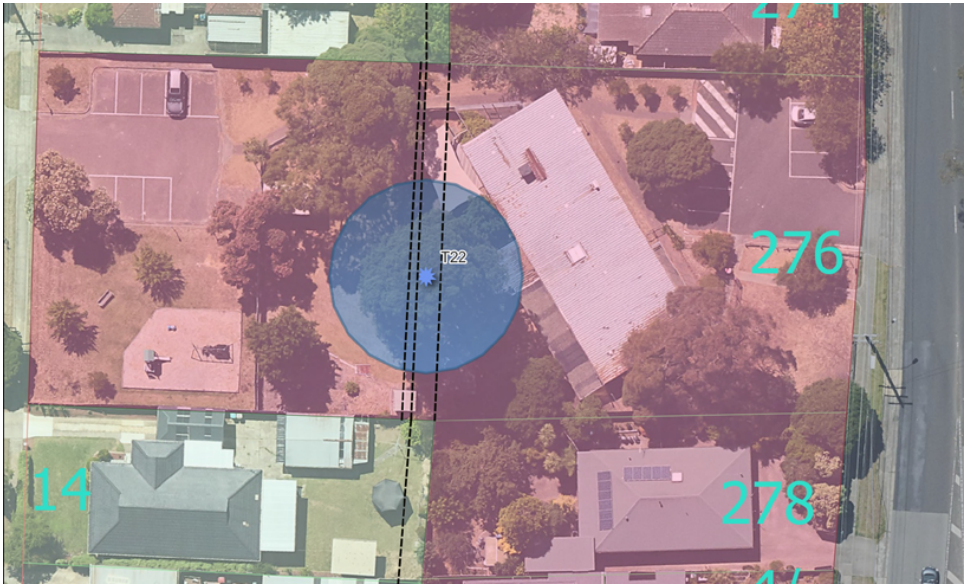


Image 5: Tree 22 is in the center of the property, within the easement.

Explanation of the financial impact assessment is captured in the confidential Attachment 2.

Financial values attributed to trees #21 and #22 have been calculated in accordance with City of Melbourne tree valuation method, which is used commonly through metropolitan Melbourne, and is also provided in Confidential Attachment 3.

The planning scheme applicable to this site does not require the protection of the trees on the site and requires 13 canopy trees to be installed with any proposed development.

Following consideration, the officer recommendation does not recommend a Section 173 for the protection of the vegetation, including trees #21 and #22, for this site. Information is included in this report to enable Council, in determining its resolution on this matter and in balancing its multiple policy objectives, to consider the merits of protecting the trees through a Section 173 agreement.

Dereliction

The community raised concerns the building may become derelict. It is possible to use a Section 173 agreement to ensure the building is demolished within a timeframe. Proposed terms to consider this are set out in Confidential Attachment 1.

Financial Consideration

Council officers sought an independent valuation independent valuation considering the financial impacts of imposing a section 173 for the following scenarios, as shown in Table 1:

1. Limiting the height of development to the site;
2. Applying protections to existing trees on the site; and
3. Requiring the existing building to be demolished by a specified time.

Applying additional conditions will limit the appeal and therefore the salability of the site.

Table 1

	Possible Condition of Sale (s173)/Restrictions	Valuation Assessment
1	Ensure a height limit of future development transition from Bellbird Drive to Wantirna Road (9m to 13.52m)	No significant impact
2	Demolish the building on site within the period as outlined in confidential Attachment 1	No significant impact
3	Apply protections to existing 'high' retention trees as outlined in the arborist report- <ol style="list-style-type: none"> a) Retain tree #22 b) Retain tree #21 and #22 	Financial impact identified – refer to Confidential Attachment 2

The potential height of future development (1) and landscaping issues raised throughout the community engagement process are already accommodated within the zoning and planning permissions, hence the valuation returned a 'No significant impact' assessment.

Demolishing the existing building has no significant impact on the site's value as the building is not practical for redevelopment.

As noted above, following consideration, the officer recommendation does not recommend a Section 173 for the protection of the vegetation, including trees #21 and #22, for this site.

Council officers recommend that a section 173 agreement is established for the purpose of demolishing the building within a specified timeframe only.

3. CONSULTATION

Council completed community engagement that provided options for the Knox community to engage officers in considering the proposal to sell 276 Wantirna Road, Wantirna and provide feedback. The ‘Have Your Say’ page was open to the public for 6 weeks.

Officers opened the property on Saturday 25 June 2022 as an opportunity for the community to visit the site and talk with officers. There was also the option for the community to email, call, post or visit the Civic Centre to provide feedback during this time. Confidential Attachment 4 contains the full feedback received for 276 Wantirna Road and a summary of the community engagement figures is presented in Table 2.

Table 2

276 Wantirna Rd, Wantirna community engagement summary	
Open Session Attendance	Approx 20
Total Submissions	55
Oppose Sale	91%
Support Sale	9%

In undertaking community engagement, Council has complied with the requirements under the Local Government Act 2020.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council’s Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

Community feedback received during consultation returned community commentary on potential open space in the area and retaining the building for other community uses.

Council officers have considered the community open space requirements and the impact of the sale of the site. Best practice guidelines suggest that residents should have access to open space within 500 meters of their home. Attachment 6 shows the open space available to the area. The proposed sale of this site does not compromise this amenity.

6. FINANCIAL & ECONOMIC IMPLICATIONS

This site, together with four others, was identified and presented to Council as surplus for consideration to sell in a report in November 2018. The report advised that any proceeds from the sale of the under-utilised, surplus assets listed would be used to offset the construction costs of the hubs.

The proceeds from the sale of the site are included in the 2022/23 Adopted Budget. If the funds are not realised in this financial year, it will have a direct impact on the financial capacity of the Council to deliver the capital works program.

Should Council elect to withhold the property from sale, the site will require investment to reinstate the facility. The building has limited use options as it is designed and fit out as an early years facility. The loss of anticipated proceeds from the sale of this site will require review of committed projects from the capital program to offset unrealised proceeds.

A recent valuation of the site is available at Attachment 2 (confidential). The independent valuers have confirmed that there are no anticipated financial impacts to the valuation of the property with the inclusion of a Section 173 agreement. Whilst the Section 173 considered has no apparent impact on the valuation, it may make the site harder to sell when compared to an unencumbered contract, particularly in the current market climate.

The building has been vacant since 2019, when the services were relocated to the Hubs. In this time, no maintenance has been conducted. The Facilities Team have advised recommissioning the building requires immediate investment of an estimated \$500k with a further \$300k within 2-4 years. The annual operating costs and maintenance costs are estimated at a further \$30k. The building has an estimated useful life remaining of 10 years. The required investment to reinstate the building is not budgeted

276 Wantirna Road, Wantirna has no current reserve status or caveats on the land and can progress to sale immediately, subject to Council approval.

7. SOCIAL IMPLICATIONS

Social implications have been discussed throughout this report. The benefits of co-locating services through the hubs are well researched and supported, and the current provision of services has been researched and covered by existing and used facilities ensuring all our community has access to services. Future community needs can be supported by the available capacity of our existing sites and collocating services with our community groups.

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Civic Engagement & Integrity

Strategy 5.1 - Provide opportunities for all people in Knox to have their say.

Strategy 5.2 - Manage our resources effectively to ensure financial sustainability and improved customer experience.

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. CONFIDENTIALITY

Attachments 1, 2, 3 and 4 are included in the confidential agenda, as they contain confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to:

- Council business information, that will prejudice Council's position when negotiating the sale price for property at auction if prematurely released; and
- personal information, including names, addresses information that reveals a person's identity that would be unreasonable to disclose in a public report.

Report Prepared By: Manager Strategic Procurement and Property, Shelley Starrenburg
Report Authorised By: Chief Executive Officer, Bruce Dobson

Attachments

1. Attachment 5 - Pedestrian Study 276 Wantirna Rd Wantirna [4.1.1 - 6 pages]
2. Attachment 6 - Open Space Map 276 Wantirna Rd Wantirna [4.1.2 - 2 pages]
3. Attachment 7 - Playground and Open Space Map 276 Wantirna Rd Wantirna [4.1.3 - 1 page]
4. Attachment 8 - Arboricultural Aerial with easement - 276 Wantirna Rd Wantirna [4.1.4 - 1 page]

Pedestrian Study - 276 Wantirna Road, Wantirna**Conducted by: Traffic and Transport Team****Date: January 2022****Site Context**

The site is located at 276 Wantirna Road, Wantirna, and bounded by Wantirna Road to the east and Bellbird Drive to the west. The site previously served as municipal family and children's centre with a small playground and passive open space towards the rear (fronting Bellbird Drive) but has been vacant since 2019 when these services were relocated to Boronia. Along Wantirna Road fronting the site, there are two bus stops which run either direction. The 901 Smart Route which runs from Frankston to Melbourne Airport, per 15-to-30-minute frequencies from early hours of the morning to midnight. The service operates 7 days a week with weekend frequency being every 30 minutes.

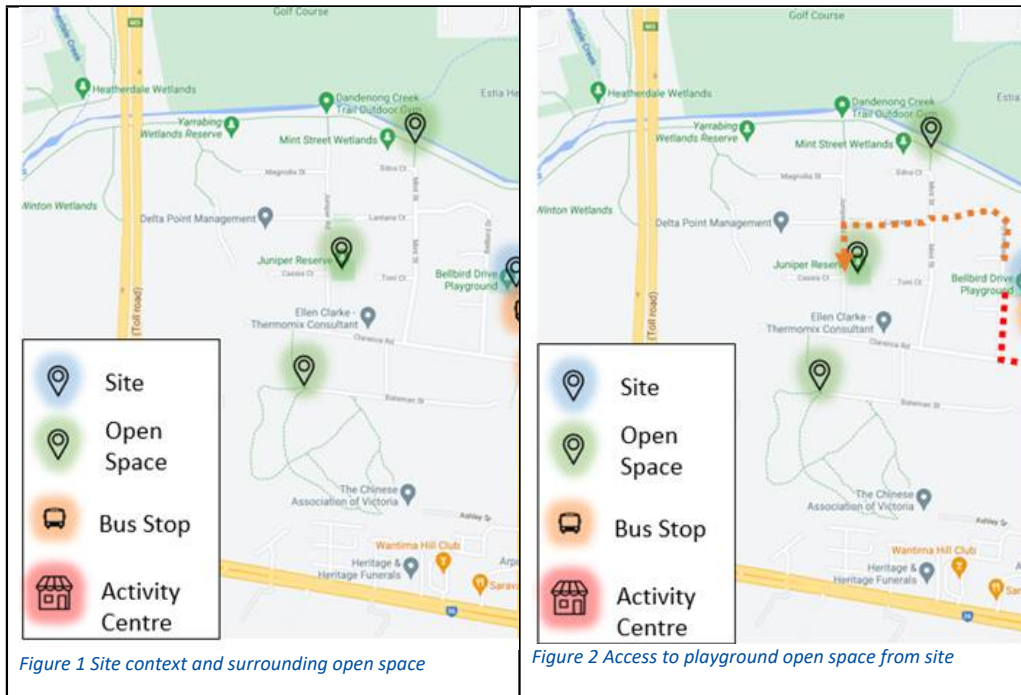
Purpose of Study

Council is reviewing the potential implications to surrounding residents, if the land at 276 Wantirna Rd, Wantirna was to be placed on the market. The site is zoned Residential Growth Zone 1 within the Knox Planning Scheme and has no overlays affecting it. As a result, the site has high potential value for redevelopment as well as accepting building height of up to 13.5 metres. If the site was to change ownership, it can be assumed that the land would most likely be redeveloped into housing and thus raises the question, should a part of this land be subdivided to maintain existing east-west pedestrian movements (Bellbird Drive to Wantirna Road and vice versa).

Access to Open Space and Playground in the immediate area

To the north of the site, the Dandenong Creek Trail is located approximately 185 metres and to the south, the Wantirna Health Precinct/Activity Centre is approximately 1000 metres. Notice was sent in 2019 to the surrounding residents, with Council receiving objection regarding access to open space and playgrounds. Fig 1 shows the surrounding open space in relation to the site which highlights an abundance of open space however, due to the subdivision and road network, pedestrian access is at times, not the most direct. Despite this, residents will still have access to open space within a 400-metre catchment. For example, if the site was to be redeveloped, residents to the south of Bellbird Drive would have access to Inchcape Reserve and those of the south can access Juniper Reserve via the linear park connecting Juniper Road and Lantana Court. This has been shown in figure 2, Dandenong Creek is also within 400 metres however, objections were in relation to playground spaces for children. Pedestrians have operated signals/traffic lights to cross Wantirna Road to access Inchcape Reserve.





Connection Assessment

Figure 3 and 4 portray site access on Bellbird Drive and Wantirna Road through Google Maps. The alignment of the path is shown via fig. 5. The configuration is set up to serve parking for the facility users with the path delineating around the vegetation to reach the frontage of Wantirna Road. This is also shown on the rear of the site (Bellbird Drive side). This connection is an informal link for surrounding residents and the legitimacy of it is questionable during operational hours.





Figure 5 Pedestrian Access through the site

Site Usage Data and Assessment

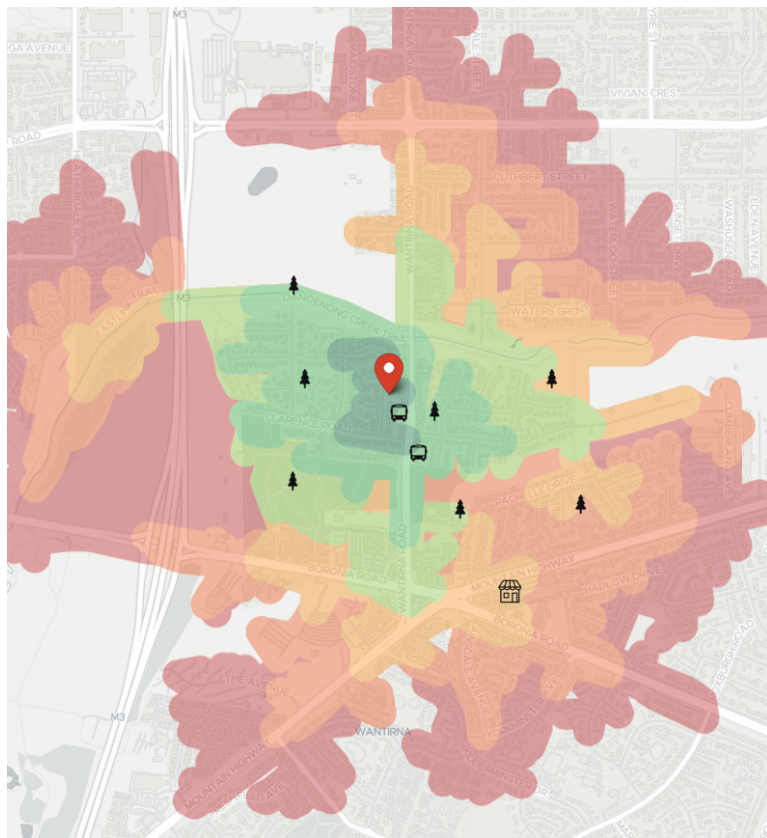
Strava (data system) has captured pedestrian usage over the past five years. This data has been reflected in the table 1 below. There are limitations to this data such as it being self-reported through its user base, although provides baseline figures of current and past usage. Generally, the usage has been reflective of a weekday usage so it can be assumed to potentially be parents or guardians utilising the Council building or local residents walking through for leisure purposes. There can be no link to establish surrounding residents using to access the bus stop for commuting as there are only morning data collected with no afternoon/evening reflection.

Table 1 Trips made through the site

Year	Trips	Time	Days
2016	45	AM (5:00AM – 9:59AM) – 78% PM (3:00PM – 7:59PM) – 11%	Mon – Fri & Sat
2017	55	AM (5:00AM – 9:59AM) – 100%	Everyday
2018	55	AM (5:00AM – 9:59AM) – 100%	Mon – Fri & Sat
2019	45	AM (5:00AM – 9:59AM) – 100%	Mon –Thurs & Sat
2020	60	AM (5:00AM – 9:59AM) – 83%	Everyday
2021	15	AM (5:00AM – 9:59AM) – 100%	Wed & Thur

Utilising the walkable catchment below, demonstrates what is achievable within a 30-minute walk for an able body from the site. Overlaying the services surrounding the site over the walkable catchments, it appears regardless of using the cut through via the site, the journey time to services such as the bus stop will not be adversely affected.

The Strava data demonstrates that throughout the year the connection hasn't been heavily utilised from the local community. This could be due to a number of issues such as how it's positioned in relation to the alignment through the site or the presence of its land use, i.e. being a Council building, people may feel uncomfortable to walk through this space as a cut through without being a visitor of the centre, and as a result, the space is not as inviting in comparison towards an open space connection or linear park connection. Having a look at journey time, for example from house number 24 Bellbird Drive, to the Wantirna Activity Centre, the distance was practically the same regardless of using the cut through via the site or using the local road network (refer to fig.6). Fig. 7 highlights that the distance to the bus stop travelling towards Melbourne Airport outside of number 282 Wantirna Rd, Wantirna can be a touch quicker but overall, the difference in time for the pedestrian would only be a minute or two.



Legend



Figure 6 Walkable Catchment within 30 minutes from the site

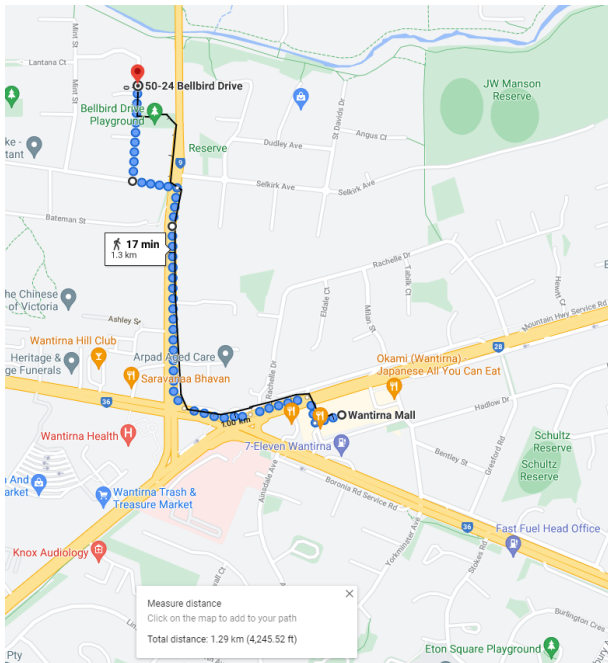


Figure 7 Distance from number 24 to Wantina Mall

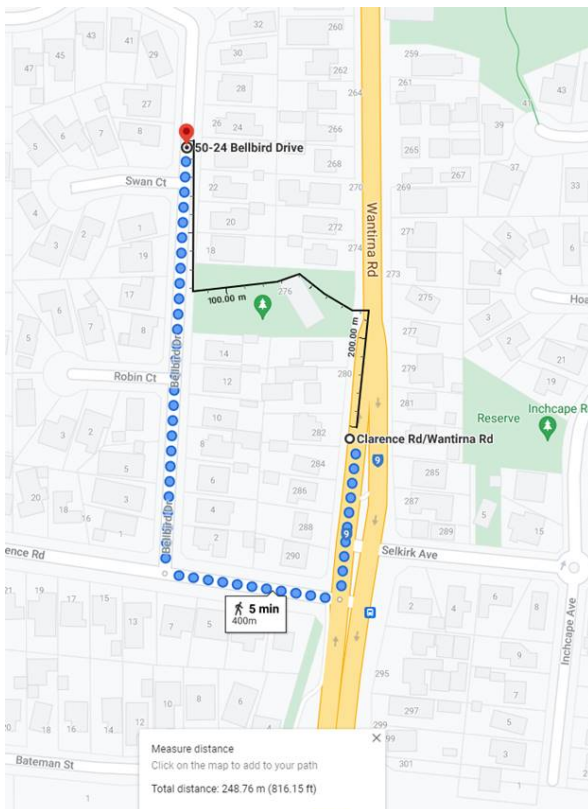


Figure 8 Distance from number 24 Bellbird Drive to bus stop outside number 282

Pedestrian Study Final Comments

Overall, the surrounding dwellings are limited and bounded by Eastlink and Wantirna Road. There are not many lots that are affected, nor many recorded to use this cut through. In addition, there is no network which this path links to, in terms of facilitating strong east to west connections. The main thorough fare for this movement would be Dandenong Creek. When approaching the site via the western direction, the travel time have minimal benefits, as residents still need to walk to the intersection of Selkirk/Clarence Road to access the signals to cross Wantirna Road. There may some minor benefit through coming via Maroondah CC, however judging by the surrounding land uses it is assumed more activity would come from the Wantirna Activity Centre.

Recommendations/Summary

The pedestrian study has demonstrated limited benefit to the community, as an existing link. Without consultation or local knowledge, assumptions were made on the reasoning to the low usage. The link does not provide connection towards a network of east-west movements, nor does it make a large impact in reducing travel time. Even if a segment of land was kept aside to maintain this link, how the development or future use is retrofitted would severely impact its usage. As a result, it is recommended that Council do not proceed with subdivision or further works to maintain this link.

**Attachment B****Open Space Map – 276 Wantirna Rd Wantirna**

The Open Space Reserve Map at Figure 1 shows the proposed site for sale, 276 Wantirna Rd, Wantirna, as the purple hatched area in the centre of the image. Open Space Reserves are highlighted in green. In the area, there are six open space reserves which include the Dandenong Creek trail, Bateman Street bushland reserve, J.W Manson Reserve which includes 2 large ovals, and two playgrounds, one on either side of Wantirna Rd, and both upgraded in the past 3 years.

Parks are typically classified into a hierarchy for planning and management purposes. Three levels of classification are recommended for parks for the purpose of play and social/family recreation in suburban settings. The different classification of parks (for play) in Knox include;

- Local Parks
- Neighbourhood Parks
- Municipal Parks

All residents should ideally have access to a park (of any category) within an approximate 10-minute walk or up to approximately 500m, whichever is the lesser distance. The map below shows a 500m circumference from each available open space reserve in the area. The 500m circumferences from the centre of each open space reserve are overlapping, which indicates that the area is well serviced by a variety of open space reserves.

As the map shows, the area is well serviced by open space and parkland, and supports the notion that the open space area at Bellbird Drive/Wantirna Rd is not required for this purpose.

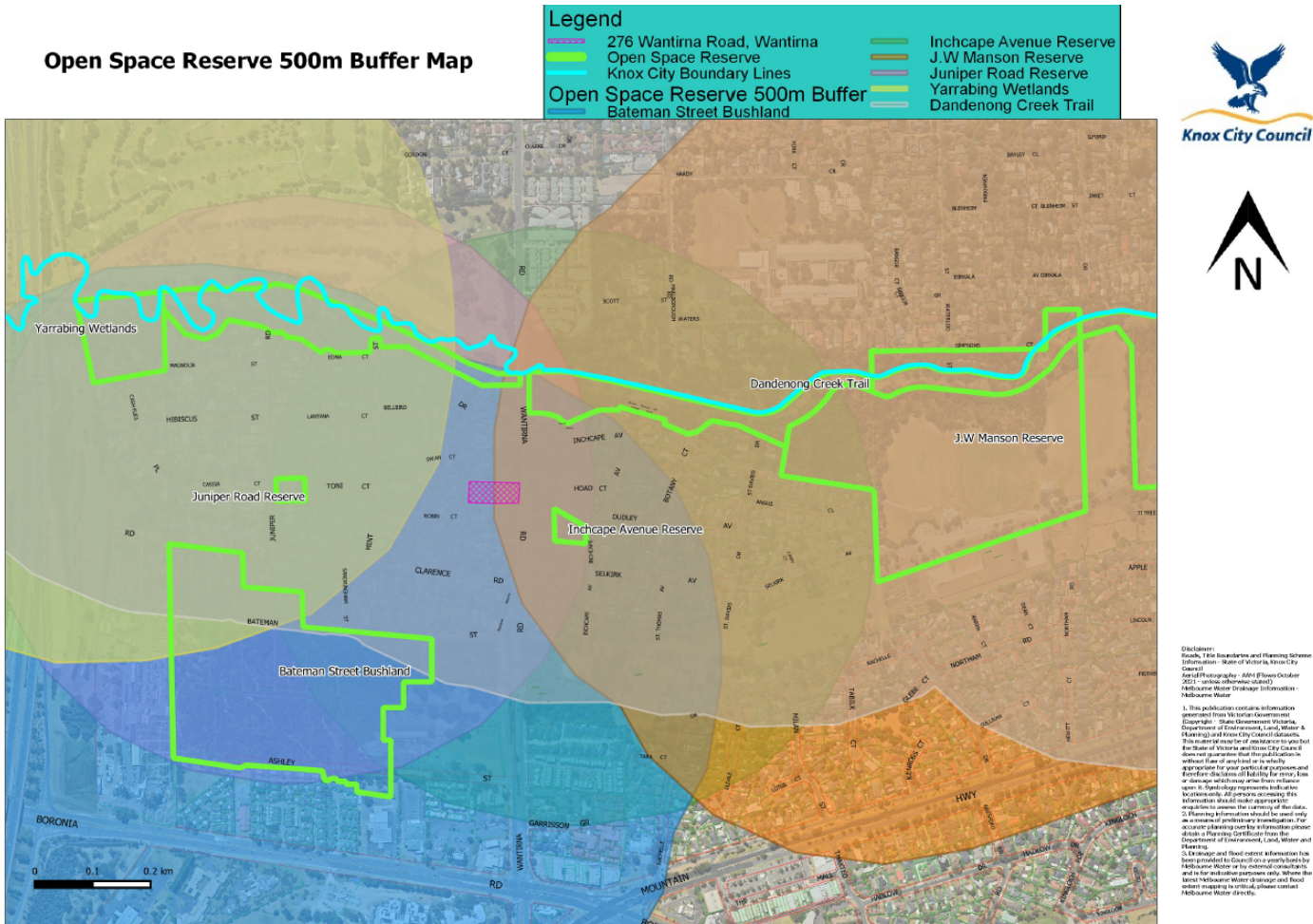


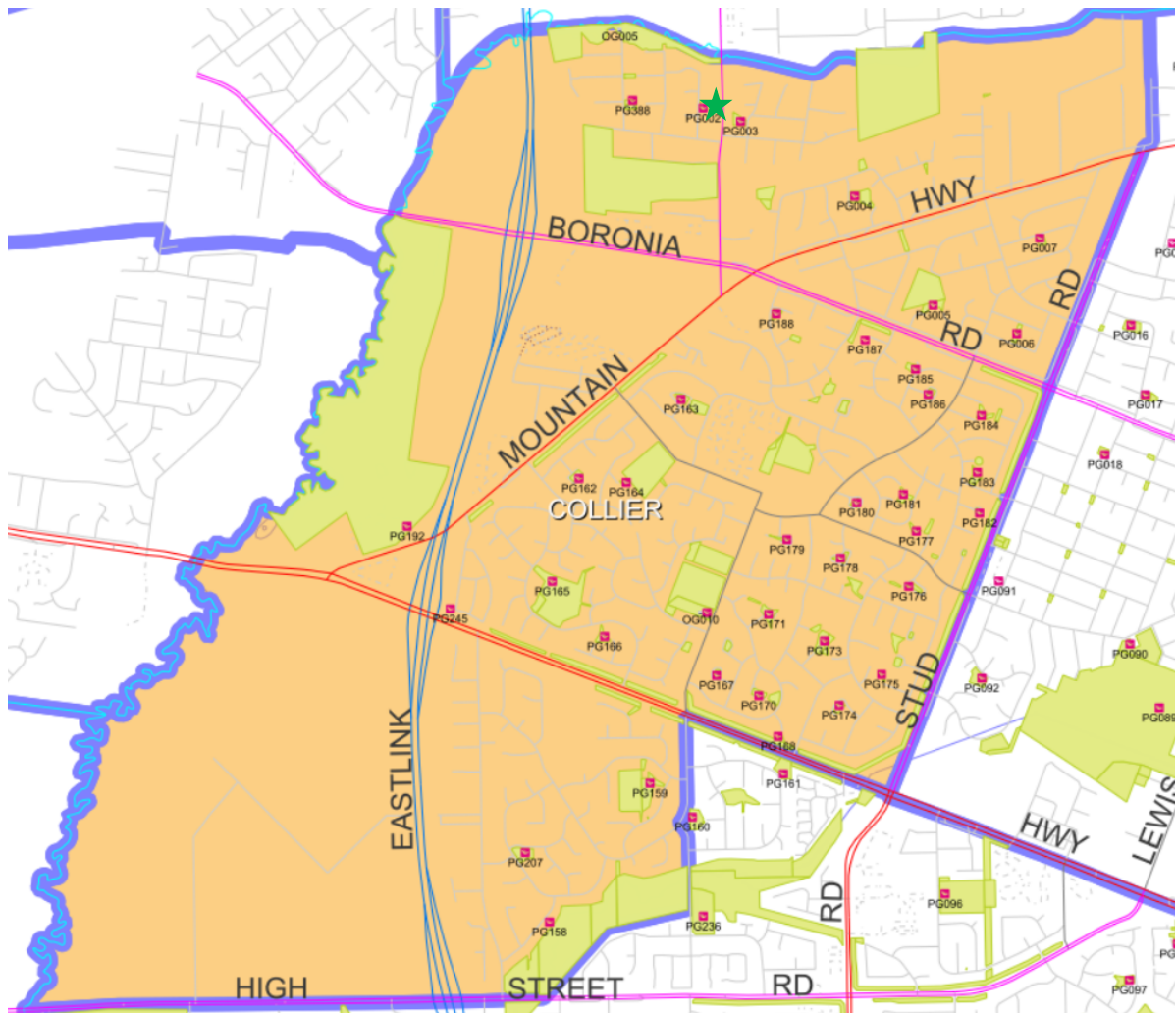
Figure 1: Open Space Reserve Map



Appendix A

Playground and Open Space Map – 276 Wantirna Rd Wantirna

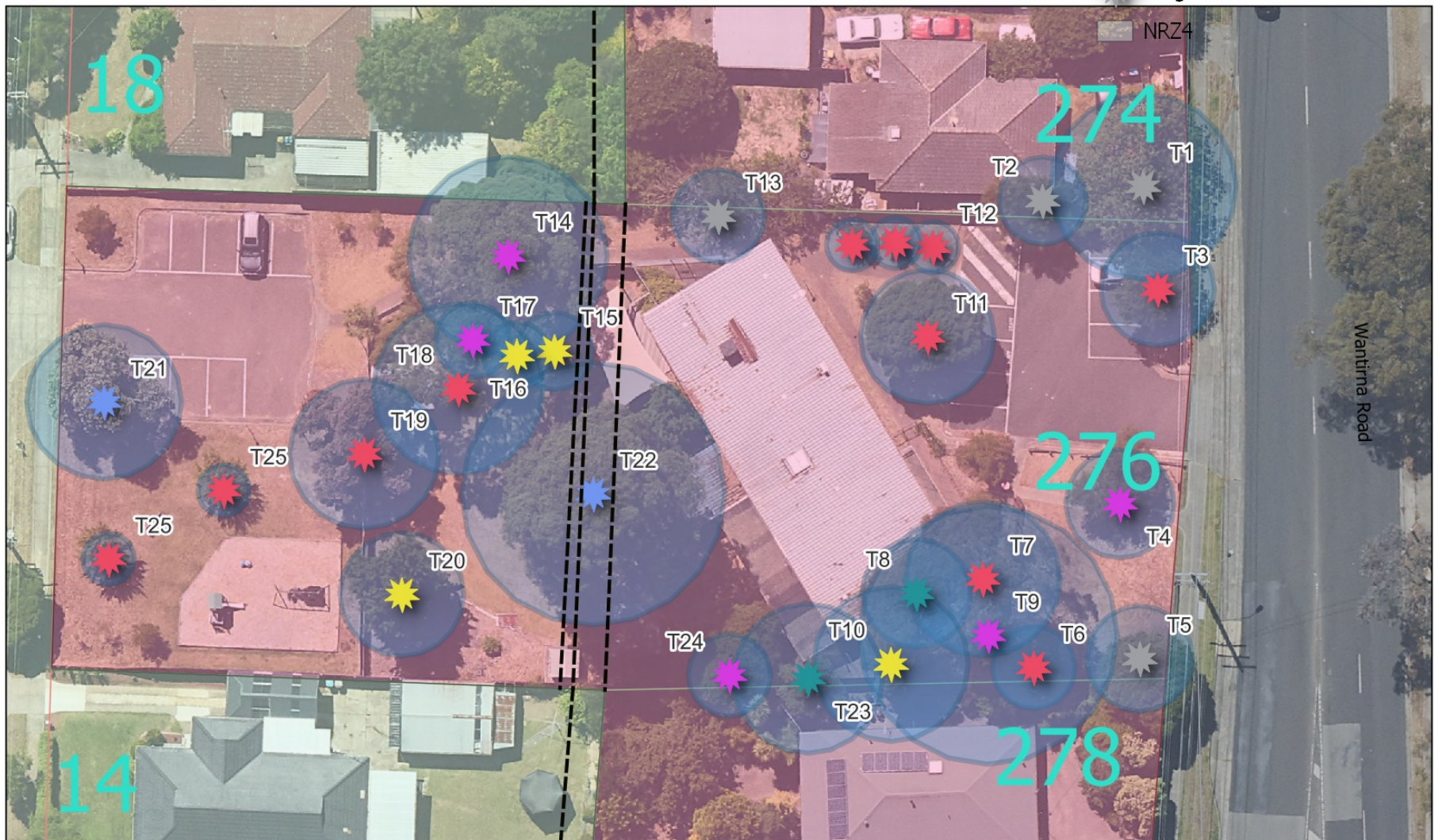
The subject site is located in the suburb of Wantirna, at 276 Wantirna Rd, and is shown on Figure 1 map as a green star. The green areas on the map show the open space available in Wantirna, and the pink squares show the playgrounds in the suburb. Wantirna is serviced by 38 playgrounds and open space reserves, which demonstrates a wide variety of play spaces and reserves nearby.



Tree Map

Tree by Retention Value

- ★ High
- ★ Medium-High
- ★ Medium
- ★ Low
- ★ Neighbour
- RGZ1
- TRZ2
- TPZ Buffer
- Easement Lines



TREE ID	SPECIES	SIZE (HXW)	DBH	TPZ	SRZ	COMMENTS	RETENTION VALUE	ECOLOGICAL ASSESSMENT
T1	Acer negundo	12m x 12m	60cm	7.2m	2.7m	Located 3m from the boundary. Must be retained and protected.	Neighbour	
T2	Melia azedarach	9m x 9m	20cm	3.4m	1.9m	Must be retained and protected.	Neighbour	
T3	Callistemon citrinus	8m x 8m	30cm	4.4m	2.2m	Good health, fair structure.	Medium	
T4	Callistemon citrinus	7m x 7m	35cm	4.2m		Good health, poor structure. Bifurcates at the base with split to ground level.	Low	
T5	Photinia robusta	8m x 8m	22cm 26cm	4.1m	2.1m	Located 1m from the boundary. Must be retained and protected.	Neighbour	
T6	Banksia marginata	6m x 5m	27cm	3.2m	1.9m	Good health, fair-poor structure. Had a tear out in the union 500mm above ground.	Medium	
T7	Eucalyptus leucoxylon	13m x 10m	50cm	6m	2.5m	Fair-Good health, Fair structure.	Medium	High habitat and canopy significance.
T8	Eucalyptus leucoxylon	9m x 8m	35cm	4.2m	2.1m	Fair health, fair-poor structure. Canopy asymmetrical to the West.	Medium-Low	High habitat significance
T9	Prunus cerasifera	9m x 9m	28cm			Fair health, poor structure. Weed species.	Low	
T10	Melaleuca linariifolia	9m x 9m	50cm	6m	2.5m	Good health, good structure.	Medium-High	
T11	Melaleuca styphelioides	9m x 9m	35cm 25cm	5.2m	2.3m	Good health, fair-poor structure. Bifurcated base but quite sound	Medium	
T12	Lagerstroemia	3 x young trees 2.5m high	<17cm	2m		Good health.	Medium	
T13	Prunus cerasifera	various	30cm	3.6m	2m	Located ?1m from the boundary. A row of trees, mostly prunus cerasifera with some Ficus and bamboo. Must be retained and protected.	Neighbour	
T14	Melaleuca linariifolia	10m x 10m	35cm 20cm 35cm 35cm	7.7m	2.7m	Good health, poor structure.	Low	
T15	Corymbia species	10m x 7m	20cm 15cm	3m	1.8m	Good health, fair structure.	Medium-High	
T16	Eucalyptus species	14m x 10m	22cm	2.6m	1.8m	Good health, fair structure. Upright tree.	Medium-High	High habitat and canopy significance.
T17	Eucalyptus species	12m x 9m	24cm	2.9m	1.8m	Poor health, fair structure. Tree grows on a lean to the north over T14 Melaleuca	Low	
T18	Corymbia citriodora	18m x 17m	55cm	6.6m	2.6m	Good health, fair structure, history of limb failure	Medium	Medium habitat and canopy significance.
T19	Corymbia ficifolia	12m x 12m	48cm.	5.8m	2.4m	Good health, fair structure. Small tear out with good wound wood present. Recently lost large branch.	Medium	High habitat significance
T20	Liquidambar	14m x 9m	40cm	4.8m	2.3m	Good health, Fair-good structure.	Medium-High	
T21	Corymbia ficifolia	12m x 10m	50cm	6m	2.5m	Good health, fair- good structure. Bifurcates at approx. 0.8m above ground, sucker from root needs pruning.	High	High habitat and canopy significance.
T22	Corymbia maculata	25m x 19m	85cm	10.2m	3.1m	Healthy tree, fair-good structure. Bifurcates at height of approx. 1.5m. sound union, with good holding wood on northern side, included bark on southern side. Stems quite upright.	High	This tree has high canopy and habitat significance. This species is a highly resilient species in a warming climate. There are few canopies of this size in the area, which increases the canopy value.
T23	Photinia robusta	10m x 10m	48cm	5.8m	2.4m	Healthy tree adjacent to the boundary fence, exposed roots are in a linear formation.	Medium-Low	
T24	Callistemon species	7m x 7m	20cm 18cm	3.2m	1.9m	Fair health, poor structure. Leans towards North	Low	
T25	Ulmus parvifolia	5m x 5m	17cm	2m	1.5m	Good health, good structure, semi mature.	Medium	

4.2 ICT Capital Works Report

SUMMARY:

The ICT Capital Works Report shows projects on Council's ICT Capital Works Program and indicates the monthly status of each project.

RECOMMENDATION

That the Committee receive and note the ICT Capital Works Report, as at 23 January 23

1. INTRODUCTION

This report summarises Council's ICT Capital Works Program for the 2022/2023 financial year. The aim of this report is to provide a regular and succinct status summary of each project over the last month. The ICT Capital Works Report is included as an attachment. Highlights of the ICT Capital Works Report include:

- **Early Years Platform Project:** The Project delivered the core system for the ongoing Early Years solution (Phase 1) late last year. In readiness for the kindergarten orientations to commence, the project is finalising the new parent Sign In / Sign Out functionality (Phase 2), with final user acceptance testing underway. iPads have been set up on the Knox network and the EnrolNow Sign In / Sign Out app has been installed. Installation of iPads at the kindergartens is underway. Training for the administrative team was scheduled for 12 January 23 and training for the educators will be held over two sessions on Friday 27 January 23. Planning for decommissioning KEYS and KN Enrol has commenced, which will conclude the project outcomes.
- **Asset Management Information System Project:** The Works implementation was successfully implemented on 12 December 22. The Confirm Upgrade was successfully completed on the 19 December 22. Parks and Works Teams are now using Confirm in the field, using iPad or iPhone devices. The Operations Centre monitor jobs through the use of dashboard reporting. Customer Service Requests (CSR's) are logged in Pathway and flow automatically through to Confirm reducing any manual interventions. The Confirm system is stable and performing as expected. Phase 2 (Fleet, Facilities, Strategic Asset Management (SAM)) commenced on 17 January 23 with a targeted end date of 30 June 2023.
- **Corporate Reporting Solutions Project:** The project is progressing well with their replacement of the Interplan System with the Pulse solution, through deploying incremental modules to users. The Governance and Risk team have been performing User Acceptance Testing (UAT) of the Audit module for release in late February 2023. The second module, Corporate Reporting, is due to begin design workshops from mid-January. Discussions are also being finalised regarding the support model once the project hands over to the ongoing system owners.

2. CONFIDENTIALITY

Confidential information is contained in Attachment 1 in the confidential agenda, in accordance with Sections 3 and 66 of the *Local Government Act 2020* as the information relates to contractual matters; and the premature disclosure of the information could be prejudicial to the interests of Council or other persons.

Report Prepared By: Project Centre Lead, Elly Liu, Head of IT PMO, Shona Richards

Report Authorised By: Chief Information Officer, Scott Coleman

Attachments

1. Council Report SPC FEB [4.2.1 - 6 pages]

Project Name & Status	Status
In progress - On track	
<p>Asset Management Information System</p> <p>Council’s current Asset Management Information system ‘Lifecycle’ is a critical tool to manage Council Assets. This project is to replace the current Lifecycle system with 'Confirm' a contemporary, modern, well supported and compliant system equivalent that meets Council’s current and future needs. The 'Confirm' solution is market leading, innovative, and flexible in managing the broad range of Council asset classes and provision of services in the most effective and efficient manner. The project will deliver value incrementally. The Works team implementation was successfully implemented on 12 December 22. The Confirm Upgrade was successfully completed on the 19 December 22.</p> <p>Parks and Works Teams are now using Confirm in the field, using iPad or iPhone devices. The Operations Centre monitor jobs through the use of dashboard reporting. Customer Service Requests (CSR's) are logged in Pathway and flow automatically through to Confirm reducing any manual interventions. The Confirm system is stable and performing as expected. Phase 2 (Fleet, Facilities, Strategic Asset Management (SAM)) commenced on 17 January 23 with a targeted end date of 30 June 23.</p>	Green
<p>Corporate Reporting Solutions</p> <p>The Corporate Reporting project will replace Interplan with a new system, Pulse, to manage strategic plan, risk and audit reporting, improving transparency, efficiency and ability to make data and risk based decisions. Pulse will also give better visibility of the delegations and policies that apply to staff. Pulse will be rolled out in phases starting from early 2023, with the Audit module to be delivered first in late February 2023.</p> <p>The Governance and Risk team have been performing User Acceptance Testing (UAT) of the Audit module. The second module, Corporate Reporting, is due to begin design workshops from mid-January. Discussions are also being finalised regarding the support model once the project hands over to the ongoing system owners.</p>	Green
<p>DCCT Program - Ph-2 Intranet Redevelopment</p> <p>Digital Customer Channels Transformation Program - Phase 2 Intranet. This project replaces the current staff intranet with a contemporary digital solution, enabling staff to efficiently connect with colleagues, information, ideas and systems across Council.</p> <p>The project has returned to market to secure the services of a vendor will build the new Intranet as per the design completed last year. Final contract negotiations and due diligence activities are underway. A team of specialists are working with the</p>	Green

Project Name & Status	Status
<p>business to write the new content for the Intranet. The Business Case is being finalised and will be presented to Governance bodies in February 23.</p>	
<p>Early Years Platform</p> <p>The Early Years Project will review service requirements, ensuring the correct solution is in place to meet process and technical requirements whilst delivering a better experience for our Kindergarten and Childcare communities. The Project delivered the core system for the ongoing Early Years solution (Phase 1) in late 2022. A second phase will deliver Sign In / Sign Out and the decommissioning of existing systems will conclude the project outcomes in mid 2023.</p> <p>In readiness for the kindergarten orientations to commence, the project is finalising the new parent Sign In / Sign Out functionality (Phase 2), with final user acceptance testing underway. iPads have been set up on the Knox network and the EnrolNow Sign In / Sign Out app has been installed. Installation of iPads at the kindergartens is underway. Training for the administrative team was scheduled for 12 January 23 and training for the educators will be held over two sessions on Friday 27 January 23. Planning for decommissioning KEYS and KN Enrol systems has commenced.</p>	<p>Green</p>
<p>Enterprise Integration Platform</p> <p>To develop an organisational capability which can enable the sharing of data easily between systems, reducing the risk of integration failure and disruption to business, and enabling Knox City Council’s transformation and customer experience goals. The project conducted a Proof of Concept in 2022, which proved the use of the Mulesoft Platform for complex integration between two core legacy systems (Document Management KX and Pathway).</p> <p>Agreement for Mulesoft licensing is underway. The project will go to market in February 23 for a Partner to assist with the rollout of the backlog of prioritised system integrations across Council. A business case is underway in parallel to vendor selection which will presented to governance bodies in March 23.</p>	<p>Green</p>
<p>Project Management Office</p> <p>Project Management Office oversees quality aspects of the overall Portfolio of ICT. The PMO is used for PMO resource costs, and non-project specific charges, including annual leave and admin/team activities.</p> <p>The budget for this function continues to be managed according to plan.</p>	<p>Green</p>
<p>Project Management Office - ICT Governance</p>	<p>Green</p>

Project Name & Status	Status
<p>This budget allocation is to cover costs associated with ICT governance including independent members of the ICT Governance Committee.</p> <p>The allocation continue to track to plan.</p>	
On hold	
<p>Master Data Management</p> <p>Master Data Management (MDM) is a cultural change program focused on the collaborative effort between service areas, people, systems and processes to form a common understanding of how the Council will maintain and support key datasets. KCC initiated the MDM project mid-2020, where a vendor supported capability assessment was completed across Council. A new Data Capability and team has been established in the Customer and Performance Directorate in 2023, which will be dedicated to delivery of outcomes.</p> <p>Recruitment of the new Data Capability team is underway with Karen O'Shanesy joining in February 23 as the Data Enablement Lead to program manage the Master Data Management initiative, design and run data governance and data management. Once a new plan is in place for the program, a new baseline will be established and agreed with governance bodies, to return the project to Green status.</p>	Red
<p>Spatial Capability</p> <p>Spatial information is all about the location of people, properties, and objects. Council uses spatial information to better understand its community, assets and resources and ensure that it provides the high-quality services, policies, and programs. This project centres on how to increase spatial capabilities across a range of functions across council. Existing GIS systems were successfully upgraded in June 20, with the business users now taking advantage of improved functionality for Intramaps and QGIS.</p> <p>In late 2022 vendor negotiations were finalised, and a new contract put in place to extend the current On-Premise Intramaps arrangement until June 25. Recommencement of the spatial capabilities scope will now be considered in the context of the ICT Strategy refresh which is in development.</p>	Red
Not started	
<p>Cloud Solutions</p> <p>This project aims to prioritise migration of key solutions from on Premise to the Cloud. Cloud solutions increase operation and</p>	Grey

Project Name & Status	Status
<p>storage flexibility of our IT systems, improves business continuity risk, improves staff accessibility, and ensures ease of regular automatic updates. Cloud solutions reduces maintenance cost of hardware, software, resource and energy costs. A review of network architecture was conducted in early 2022 as a precursor to a project.</p> <p>Commencement of the Cloud Solutions project will now be considered in the context of the ICT Strategy refresh which is in development.</p>	
<p>Customer Relationship Management</p> <p>Customer Relationship Management refers to all strategies, techniques, tools, and technologies used by Council for effectively servicing our community-based customers.</p> <p>This project is now due to commence with the completion of the Customer Experience Strategy. Commencement of the CRM project will now be considered in the context of the ICT Strategy refresh which is in development.</p>	Grey
<p>DCCT Program - Ph-3 Integration Phase</p> <p>This phase will expand on earlier delivery of the Digital program, with the implementation of a secure portal to Knox staff, a Knox business hub and additional integration with Knox systems.</p> <p>The phase will commence 2023.</p>	Grey
<p>Facilities Booking Solution - Phase 2 Community Facilities Booking Solution</p> <p>This project is the second phase of the facilities booking project. Phase 1 deployed the Primavira solution and this second phase will be to extend the booking solution to the community for facilities booking, including access to 300+ facilities such as halls, pavilions, ovals etc.</p> <p>This project will commence when resource capacity becomes available from the Asset Management Project over the next 12 months.</p>	Green
<p>Completed</p>	
<p>Business Intelligence</p>	Green

Project Name & Status	Status
<p>The Business Intelligence Project aims to build and continually improve Council’s business intelligence capability, and work with the business to develop BI solutions which provide crucial insights to drive improved strategy development, evidence based planning and business improvement.</p> <p>This project was completed in 2021. The Business Intelligence (BI) Project has finalised its set objectives to enable Council teams with BI and Analytics capability by implementing a structured approach to address BI and data related requests. Through the project implementation a total of 16 use cases across 11 departments were delivered over the last 12 months. Power Users were identified and provided with advanced training on BI tools. The Strategy and BI team will continue to support business on BI and Analytics requirements following project closure in July 2021.</p>	Green
<p>Community Engagement Platform</p> <p>Assisting Strategy and Business Intelligence to deliver a centre-led community engagement approach, which includes effective processes, tools, data management and technology integration. This will be supported by a new community engagement digital platform to facilitate external and internal engagement. Together the project will deliver improved outcomes to the community, by ensuring that the community voice is included in decisions made by Council.</p> <p>This project was completed in February 2021, when the the Knox "Have Your Say" platform went live. The solution underpins the policy and framework for Knox’s engagement with the community on decision making that affects them. Additional staff awareness sessions and on-demand training are available to support the ongoing use of the tool.</p>	Green
<p>DCCT Program - Ph-1 Website Redevelopment</p> <p>Digital Customer Channels Transformation Program. The project replaced the existing website, with a new digital solution which delivers a quick, convenient and rewarding digital interactions with Council. Content on the site was refreshed and a new operating model agreed to ensure the website meets Community expectations into the future.</p> <p>This project was completed in June 2021 following the successful deployment of Council's new website. Ongoing support has been handed over to the newly established Digital Experience Team. All final project tasks including the decommissioning of the old website have been completed.</p>	Green
<p>Facilities Booking Solution - Phase 1 Staff Room Bookings</p> <p>The project has successfully implemented a contemporary facilities booking solution called Primavira, to facilitate staff bookings of Civic Centre function rooms, fleet vehicles, staff meeting rooms and staff meeting rooms in Knox Community and</p>	Green

Project Name & Status	Status
<p>Leisure Centres (50+ additional rooms available for staff reservation).</p> <p>This project was successfully completed in 2019.</p>	
<p>HR Systems</p> <p>The Enhancing our People Systems project is made up of three work packages 1. PageUp Recruitment, Learning, Variations and Onboarding, 2. Humanforce Time & Attendance and 3. PageUp Performance and Succession</p> <p>This project was completed in 2021. New systems are in place and formal handover has occurred with People & Culture.</p>	Green
<p>Pathway Program</p> <p>This program delivers enhancements to the Pathway system, which manages customer requests and enquiries, rates, payments, infringements, animal registrations and permit and renewal applications. The key outcomes include developing online services with an improved customer experience, enable seamless integration between systems, and optimise the use of available functionality within Pathway such as dashboards and electronic document delivery.</p> <p>The ICT funding for Pathway enhancements has concluded and ongoing development transitioned to BAU operations in September 2021. The program has delivered significant benefits to Council. IT will continue to support Pathway and ePathway development as a core application at Knox.</p>	Green
Removed	
<p>Active Aging System Platform</p> <p>This project will review Carelink Plus, the key system, and related processes currently used by Community Access and Support, to improve their experience and optimise the data shared with other systems.</p> <p>Initiation phase found the Carelink Plus application is broadly meeting business needs and is now used by only a small number of users. An upgrade is required and some improvement opportunities were identified for the Community Transport team. A change request was endorsed by the ICT Steering Committee in November 22 to descope this project from the ICT program and instead manage delivery of the changes by Technical Services as part of their regular upgrade cycle.</p>	

4.3 Capital Works Program Monthly Report

SUMMARY: Coordinator – Capital Works, John Bixby

The Capital Works Program Report shows projects on Council’s Capital Works Program and indicates the status of each project as of 30 January 2023.

RECOMMENDATION

That the Committee receive and note the Capital Works Program Report as of 30 January 2023.

1. INTRODUCTION

This report summarises Council’s Capital Works Program for the 2022/23 financial year.

The aim of this report is to provide a regular and succinct status summary of each project over the last month. The Capital Works Report as of 30 January 2023 is attached as Attachment A.

Highlights of the Works Report as of 30 January 2023 include:

- Playground renewal, PlaySpace upgraded at Heritage Way, Grange Drive and Karoo Road completed.
- Energy Retrofits for Community Buildings - Rowville Library LED lighting retrofit completed.
- Asbestos Removal - Asbestos removal completed at Scoresby Reserve Tennis, Chandler Park Pavilion.
- Significant Municipal Site Renewal - Concrete path renewal between rotunda and lake completed at Tim Neville Arboretum completed.
- Community Toilet Replacement Program - Wicks Reserve toilet block has been completed.
- Quarry Reserve, Ferntree Gully - Masterplan Implementation Stage 3 - Construction of the new toilet block has been completed, with the toilet block open for Christmas.
- Glenfern Park (FTGTC) - Tennis Court Renewals completed.
- Fairpark Reserve, Ferntree Gully - Netball Court Renewals completed.
- Talaskia Reserve, Upper Ferntree Gully - Cricket Net Renewal completed.
- Dobson Park, Ferntree Gully - Cricket Net Renewal completed.
- Wally Tew Reserve, Ferntree Gully - Car Park Upgrade completed.

Council has a number of projects well progressed and nearing completion. Several projects are presently being scoped, out to quote/tender and a lot are expected to be completed in the February/March period which is positive. Many projects continue to experience delays due to wet weather, material and labour shortages.

2. CONFIDENTIALITY

There are no items of a confidential nature in this report.

Report Prepared by: Acting Coordinator – Capital Works, John Bixby

Report Authorised by: Director Infrastructure, Grant Thorne

Attachments

1. Capital Works Program Works Report as at 13 February 2023 Attachment A (5) [4.3.1 - 17 pages]

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1	Bridges Renewal Program	\$855,820
All Wards	Detailed design in progress for Brenock Park Drive pedestrian bridge which is still on schedule for construction in May. Other minor rehabilitation activities to occur on various bridge structures across the municipality.	
4	High Risk Road Failures	\$300,000
All Wards	Various rehabilitation projects currently being scoped and designed including Forest Road Ferntree Gully.	
7	Road Surface Renewal Program	\$4,187,200
All Wards	The road resurfacing program is progressing well with works in progress at various locations and much of the remaining program scheduled to be completed by March.	
8	Drainage Pit and Pipe Renewal Program	\$2,600,000
All Wards	Remaining drainage works are commencing in Rankin Road and Francis Crescent.	
9	Footpath Renewal Program	\$2,430,850
All Wards	Much of the remaining footpath renewal program has been allocated to contractors and scheduled for delivery over the coming months. The program remains on schedule.	
10	Bicycle and Shared Path Renewal Program	\$688,000
All Wards	Shared path renewal works are in progress at various locations including Ferny Creek Trail near Willow Road.	
16	Building Renewal Program	\$3,959,251
All Wards	Expenditure is on track. The program of works is now completed and quotes requested for several jobs at multiple sites. Inspections ongoing to finalise program of refits and floor coverings, particularly in preschools while they are empty. Works completed since last update include Knox Leisureworks, pool plant renewals and concrete egress path upgrades, multiple HVAC installations in preschools, several LED lighting, exhaust fan and switchboard upgrades. Quotes being sought for painting, floor covering and curtains/blinds across multiple sites and kitchen/bathroom refits to be quoted for completion at tenancy changeover of sporting pavilions.	
17	Playground Renewal Program	\$1,509,500
All Wards	The three playgrounds upgrades at Heritage Way, Grange Drive and Karoo Road are complete. Knox Playspace Renewal 2022-23: First round of community consultation was completed. We are preparing the brief to put out the tender seeking both design and delivery for four local playground upgrades (Kent Park, Sovereign Crest Reserve, Castlefield Square and Val Boyd Reserve).	
22	Fire Hydrant Replacement Program	\$147,000
All Wards	Expenditure is not likely required, until late June 2023.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
24	Carpark Renewal	\$560,000
All Wards	Pre-construction works in progress for Mountain Gate Shopping Centre carpark renewal and traders being engaged in preparation for works.	
25	Plant & Machinery Renewal Program	\$2,260,000
All Wards	Fleet renewal program underway. Expected delays due to ongoing supply issues across manufacturing. To date Council has 41% of funds committed and 21% of funds expended.	
26	Street Tree Replacement Program	\$524,519
All Wards	Program funds fully committed with majority of bulk tree planting completed.	
31	Stamford Park Redevelopment	\$6,000,000
Tirhatuan	Construction - Bulk earthworks are progressing well with the drier conditions this year.	
104	Roadside Furniture Renewal Program	\$100,000
All Wards	Roadside furniture program expenditure being implemented at various locations within municipality.	
147	Energy Retrofits for Community Buildings	\$150,000
All Wards	Rowville Library LED lighting retrofit completed. LED replacements at a number of pavilions are currently underway.	
229	Building Code Australia Compliance	\$40,000
All Wards	BCA Compliance Budget has been utilised for Defect Notes from Fire Services Inspections at both Early Years Hubs, Stamford House and the Operations Centre as well as Defects from Annual Essential Safety Measure Reports (AESMR) for other Council buildings.	
345	Asbestos Removal	\$40,000
All Wards	Asbestos removal now complete at Scoresby Reserve Tennis, Chandler Park Pavilion and Dobson Park Pavilion. Brief currently being prepared for next round of asbestos audits with engagement of contractors expected in March. It is expected completion of this year's program will occur by May.	
347	Miscellaneous Industrial Roads - Pavement Rehabilitation	\$200,000
All Wards	Works programmed to occur over the coming months including renewal of Acacia Road Upper Ferntree Gully	
409	Parks Furniture Renewal	\$72,000
All Wards	Installation of bench seats at Colchester Reserve completed.	
410	Parks Signage Renewal	\$15,000
All Wards	Scoping of further works for the current financial year under way.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
412	Water Sensitive Urban Design Renewal	\$155,000
All Wards	Procurement process underway for Starlight Reserve with a contractor to be appointed soon.	
441	Significant Municipal Site Renewal	\$313,559
All Wards	Concrete path renewal between rotunda and lake completed at Tim Neville Arboretum.	
443	Reserves Paths Renewal	\$75,000
All Wards	Path repairs completed at Emerson Reserve.	
492	Food Act Compliance - Kitchen Retrofitting	\$25,000
All Wards	Objective is to have sites selected, including HV Jones Reserve Pavilion, and prices submitted from Builders Panel for works to commence in change of tenancy (March-April).	
536	Parkland Asset Renewal	\$68,000
All Wards	Lower Rails installed on Emerson dog park Fence.	
537	Roadside Plantings Renewal	\$64,000
All Wards	Scoping further works for the current financial year.	
566	Artwork Renewal	\$80,000
All Wards	Renewal projects planned FTG Placemaking totem, Tiriki Onus restoration and reinstallation, Alley Oop, Knox Skate Park Restoration. Budget will be fully expended June 30. With ongoing renewal projects planned for future years scheduled, requiring ongoing budget renewal allocation \$80,000 per year.	
576	Emergency Warning Systems in Early Years Facilities	\$100,000
All Wards	Scoresby West installation postponed due to delays with Preschool refurbishment completion. Will be scheduled for April School Holidays. Duress Pendant Upgrades also delayed due to no stock within Australia. Also rescheduled for April School Holidays. Berrabri still planned for EOFY, with possibly Alchester Village Playgroup and improvements to Birchfield if it is to go back into service.	
675	Public Art Project	\$317,000
All Wards	Variety of major public art project scheduled for delivery in 22/23, including FTG placemaking, Erica Ave, Knox Library, Stamford Park, numerous murals and light boxes. Digital Public Art trail underway, requires some carry forward to deliver this council plan item.	
708	Cricket Run Up and Goal Square Renewal Works	\$70,000
All Wards	Works programmed early 2023 when turf is available.	
717	Knox Central Package	\$300,000
Dinsdale	The purchase of the parcel of land to enable the future road corridor has been finalised. Council is drafting a plan for consultation with the community that discusses the development of the Knox Central landholdings.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
746	Revegetation Plan	\$100,000
All Wards	Scoping and designing priority sites complete, including sites along Blind Creek, Corhanwarrabul Creek and Dandenong Creek corridors. Planning plant lists for propagation.	
755	Talaskia Reserve, Upper Ferntree Gully - Masterplan Implementation Stage 2	\$60,000
Dobson	Talaskia Masterplan Implementation works completed.	
834	Oversowing of Sports Fields	\$70,000
All Wards	Over-sowing to commence in March 2023.	
837	Westfield Library (Permanent) - Design and Fitout	\$3,444,205
Dinsdale	Tenacy lease to be signed prior to signing of fit out contract.	
867	Knox Regional Netball Centre Extension	\$4,010,722
Dobson	Construction works of the new facility are 95% complete with the project team finalising construction of the new facility inside and outside components. Council is focusing on getting the Occupancy Certificate which is expected by late February in order for the Clubs to move in. The final stage of the project, being the refurbishment of the existing facility, has commenced mid January and is estimated to be completed by the end of this FY.	
868	H V Jones, Ferntree Gully - Masterplan Implementation Stage 3	\$805,000
Friberg	Delivery of Stage 3 of the HV Jones Masterplan includes upgrades to the netball courts and renewal of the existing carpark. Construction commencing in early February.	
869	Gilbert Park, Knoxfield - Masterplan Implementation Stage 3	\$40,000
Friberg	The first stage of community consultation has concluded and a draft design has been developed based on the consultation feedback. Consultation on the draft design has commenced, closing 26 February.	
871	Energy Performance Contract Implementation	\$218,065
All Wards	Construction stage of all projects completed and implemented. Fine tuning and final Operations and Maintenance Manuals are currently being prepared. The final stage of the project will involve comprehensive Measurement and Verification process.	
935	Scoresby (Exner) Reserve - Tennis Court Renewals	\$38,900
Tirhatuan	(1) Discussions and negotiations continuing around surface defects issue. Additional geotechnical work complete and insurance claim submitted. Insurance claim on surface issues has been accepted by Council's insurer and Officers are now negotiating remedial treatment proposals and costing with Contractor in accordance with recommendations from independent industry expert. (2) Courts 4 & 5 - Detailed Design completed.	
941	Knox Regional Netball Centre - Court Renewals	\$129,600
Dobson	Contractor has started early January.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
944	Knox Central (Former Operations Centre)	\$350,000
Dinsdale	Final monitoring and reporting being completed in preparation for review by the Auditor.	
948	Modular Building Program	\$1,567,000
All Wards	Marie Wallace Modular and Junior football Pavilion will be handed over mid March, ready for the start of the football season.	
950	Family & Childrens Services Buildings & Facilities	\$350,000
All Wards	Project is expected to be completed in mid February 2023.	
951	Community Toilet Replacement Program	\$277,000
All Wards	Wicks Reserve toilet block has been completed. Chandler Reserve site investigations have commenced with view to progress to request for quotes by April 2023 and appoint a contractor in June 2023.	
995	Peregrine Reserve, Rowville - Masterplan Implementation Stage 2	\$411,126
Taylor	Construction of the new Junior BMX pump track and outdoor gym equipment now complete and officially open.	
997	Llewellyn Reserve, Wantirna South - Masterplan Implementation	\$31,606
Scott	Pathway works at Llewellyn Reserve were delayed in 2022 due to heavy rainfall. Works rescheduled for delivery late January 2023.	
999	Lewis Park, Wantirna South - Masterplan Implementation - Stage 1 - Waterways	\$1,000,000
Dinsdale	Construction - Melbourne Water's contractor has established the site east of Lewis Road and commenced initial work.	
1003	Wantirna Reserve, Wantirna - Masterplan	\$30,000
Collier	Consultants Urban Initiatives have been appointed to progress the Masterplan. They have had an initial meeting with internal stakeholders to establish an outline brief and to identify potential design constraints. They have met with remediation consultant to discuss land contamination and any potential impact it may have on the Masterplan.	
1054	Knox Regional Sports Park - Stages 2 and 3 (VARMS)	\$1,528,456
Scott	The expansion of the State Basketball Centre is being managed by the State Government through Sport and Recreation Victoria (SRV) and Development Victoria (DV) on behalf of stakeholders including Council as project partner. The construction works for the Victorian Association of Radio Model Soaring (VARMS) project at Rowville Recreation Reserve are nearing completion. Building works are complete. The Stud Road slip lane will be completed in January 2023 with handover and opening to occur shortly after.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1119	Wantirna Reserve, Wantirna - Tennis Court Renewals	\$1,646,389
Collier	Contract works well underway and around 50% complete. Light towers and fence posts have been erected, concrete paths and drainage installed. Trees on Northeast and Eastern boundary (Trees 9, 10 and 11) were approved for removal due to impact on new courts. Concrete slab for Court 5 has been poured and slabs for Courts 4 and 3 anticipated to be poured by 20 January, weather permitting. Preparing to concrete slabs for Courts 2 & 1 late January.	
1123	Public Tennis / Netball / Basketball Court Renewals	\$100,000
All Wards	Project completed.	
1124	Sportsfield Fencing Renewals	\$50,000
All Wards	On track to complete all works by June 2023.	
1162	Templeton Street, Wantirna - Linemarking and Intersection Treatments	\$39,557
Collier	Construction work has been completed.	
1163	Renou Road, Wantirna South - Intersection Treatments	\$106,577
Collier	Construction work has been completed.	
1173	Quarry Reserve, Ferntree Gully - Masterplan Implementation Stage 3	\$527,428
Dobson	Quarry Reserve Toilet Block: Construction of the new toilet block has been completed, with the toilet block open for Christmas. Quarry Reserve City Skyline Lookout: A contractor has been appointed for the design & delivery of the project. Geotechnical survey work has been completed. Final structural design works are currently being undertaken based on the Geotechnical survey findings. Once design and preconstruction works are completed by the contractor, construction work are expected to start later in the financial year.	
1176	Solar in Community Facilities	\$130,000
All Wards	Procurement to be completed by end of February 2023 for installation in April 2023.	
1180	Forest Road to Koolunga Reserve, FTG - Wetland Construction	\$386,000
Chandler	Consultants appointed to carry out a Stormwater Quality Study looking at options to improve water quality in the reserve. This will form part of the Koolunga Future Directions plan that will be made available to the public mid next year.	
1184	Egan Lee Reserve - Wetland Construction	\$35,000
Scott	Consultant appointed to carry out a flood modelling study of possible flood mitigation options. Report expected by end of March 2023.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1238	BAMP Facility Upgrades	\$50,000
All Wards	Brief currently being prepared for consultancy fee proposals for recommended Building Asset Management Plan facility upgrade projects. Brief is expected to be issued late February/early March with Consultant appointed by April.	
1262	Cultural Facilities - Knox Pop Up Events Trailer & Kit	\$2,000
All Wards	Audit of current equipment undertaken to help inform replacement of damaged gear or gaps in kit for 2022/23. Council has begun to make purchases to update kit as required.	
1265	Park Crescent Children and Family Centre, Boronia - Refurbishment Scoping	\$50,000
Baird	Concept plan is currently under review. Detailed design is expected to be completed by April 2023 if the project goes ahead.	
1267	Early Years Facilities - Landscaping Upgrades	\$100,000
All Wards	Projects to renew outdoor play spaces for 2022/2023 facilities have been confirmed. Works will commence in the January 2023 School Holiday term break.	
1269	Rosa Benedikt Community Centre, Scoresby - Minor Upgrade	\$52,288
Tirhatuan	This project is now fully completed.	
1281	Ferntree Gully Road, Knoxfield (O'Connor Road and Henderson Road) - Shared Path	\$40,000
Tirhatuan	Consultation is being sought with the private landowners.	
1297	Amesbury Avenue, Wantirna - Intersection Treatments	\$43,094
Collier	Construction work has been completed.	
1300	Parking Management Plan Implementation	\$50,000
All Wards	Parking surveys and reports for The Basin, Mountain Gate and Rowville activity centres are currently being undertaken by a consultant.	
1308	Kevin Ave, Ferntree Gully Flood Investigation - Scoping	\$200,000
Dobson	Scoping revised after detail design consultation with Stormwater. Awaiting further drainage analysis. Once analysis completed and revised scope confirmed, design can resume.	
1309	1825 Ferntree Gully Road - Flood Mitigation Works	\$366,390
Friberg	Detail design and engineer's estimate completed - this has highlighted funding shortfall. Project deferred until full funding is available.	
1310	Flood Mitigation Reactive Complaints Upgrade Works	\$100,000
All Wards	Viewgrand Rise, Lysterfield - Reviewing scope of works. Conyers Street, The Basin - Consultant assessing benefit of proposal.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1311	Major Roads LED Streetlight Replacement	\$126,587
All Wards	478 lights have now been replaced with approximately 5% of the lights left to complete the installation program for Boronia. This is expected to be completed by March 2023.	
1315	Fairpark Reserve - Pavilion Upgrade (incorporating U3A extension)	\$8,363,296
Baird	Structural steel complete and roof 70% complete. Wall framing and brickwork underway.	
1316	Rowville Recreation Reserve - Car Park Upgrade	\$317,736
Taylor	Design completed and tender process underway in combination with Lakesfield Reserve Carpark. Appointment of successful tenderer imminent.	
1319	Gilbert Park Reserve, Knoxfield - Batting Cage Renewal	\$118,875
Friberg	On track to be completed early February.	
1320	Eildon Park Reserve, Rowville - Tennis Court Renewals	\$445,104
Taylor	Contractor appointed. Review meeting of Pre-Construction documentation with Contractor, Leisure Dept. & Club have met on-site on Monday 23 January 2023. Anticipate construction will commence in February.	
1322	Glenfern Park (FTGTC) - Tennis Court Renewals	\$100,000
Dobson	Contract works have now reached Practical Completion with final acrylic layer constructed. Practical Completion Inspection is imminent.	
1363	Lupton Way Shared Zone Construction and Public Art Lighting	\$336,528
Baird	All Civil works are completed.	
1386	Parks - New Tractor	\$120,000
All Wards	Tractor now due for arrival in May/June.	
1389	Egan Lee Reserve Renewal - Top Oval Renewal	\$1,380,000
Scott	Re-design required to include sportsfield lighting and natural turf pitch.	
1391	Knox Hockey Facility Development	\$3,270,000
Collier	Construction - The capping layer to pitch area is complete awaiting certification prior to placement of crushed rock layer. Perimeter works outside pitch area are progressing.	
1406	Miller's Homestead - Upgrade	\$141,061
Chandler	Stage one works commenced and expected to be completed by end of February 2023.	
1411	Mountain Hwy, Bayswater, (Scoresby Road to Jersey Road) - Shared Path	\$172,605
Baird	Construction work has been completed.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1413	Kings Park Reserve, Upper Ferntree Gully - Masterplan Implementation	\$40,000
Dobson	Draft masterplan ready to present to the broader community. Consultation will commence early February 2023.	
1414	Cardiff Street - Flood Mitigation Works	\$688,000
Baird	Scope of works being developed. Quotes for design to be sought in March.	
1415	Olivebank to Underwood & Alexander Reserve, FTG - Wetland Treatment - Scope & Analysis	\$40,000
Dobson	Options for flood mitigation have been developed and will be tested with flood modelling in March/April 2023.	
1422	Gilbert Reserve - Wetland (Scoping & Analysis)	\$35,000
Friberg	Design being finalised with input from Open Space and Landscaping Design.	
1426	The Basin Triangle Masterplan	\$5,000
Chandler	Consultation findings from the Draft Masterplan engagement process will be incorporated into the upcoming 2023 Basin Parking Management Plan project. Council Officers will re-engage with the community for both projects once they are ready for consultation.	
1437	1000 Steps Car Parking and Shared Use Path Bridge	\$0
Dobson	As the bridge is not viable, we are currently in consultation with the Federal Government to terminate the project.	
1439	Mossfield Avenue, Ferntree Gully - Construction	\$375,000
Baird	Construction delayed due to delay in supply of drainage pipes. Construction commencement to occur as soon as pipe supply is delivered and is now anticipated to occur by late February 2023.	
1440	Mountain Gate Drive, Ferntree Gully - Construction	\$615,000
Friberg	Construction works nearing completion and now only awaiting asphalt works to occur. This is expected to take place in February 2023.	
1441	Studfield Shops, Rear Laneway, Wantirna South - Construction	\$375,000
Dinsdale	Construction works around 70% complete and slightly delayed due to delay in supply of pipes. Works anticipated to be completed by late February 2023.	
1442	Avalon Road, Rowville - Construction	\$835,000
Tirhatuan	Contractor for road renewal package appointed. Delay in drainage pipe supply means construction commencement now due late February 2023.	
1444	Adele Avenue, Ferntree Gully - Construction	\$370,000
Friberg	Works nearing completion with asphalt works anticipated to occur late January 2023.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1445	Marlborough Road, Bayswater - Construction	\$160,000
Dinsdale	Works nearing completion with only asphalt works remaining. Asphalt works anticipated to occur in February 2023.	
1448	Fairpark Reserve, Ferntree Gully - Netball Court Renewals	\$184,126
Baird	Construction works complete.	
1450	Reta Matthews Reserve, Ferntree Gully - Tennis Court Renewals	\$592,747
Baird	Contractor works well underway. Works approximately 65% completed. Concrete slabs for Courts 7 and 8 have been poured, light towers and fence posts erected, and light fittings installed. Footpath works anticipated to be complete end of January and alterations to shared path soon thereafter.	
1455	Talaskia Reserve, Upper Ferntree Gully - Cricket Net Renewal	\$187,080
Dobson	Project is complete.	
1456	Dobson Park, Ferntree Gully - Cricket Net Renewal	\$187,080
Baird	Project is complete.	
1459	Lewis Park, Wantirna South - Oval 1 Floodlighting	\$129,666
Dinsdale	All floodlighting poles and light fittings are now installed, the electrical contractor will run the electrical cabling mid February with the testing, commissioning and aiming to follow soon after (weather permitting).	
1460	Templeton Reserve, Wantirna - Floodlighting Upgrade	\$128,101
Collier	All floodlighting poles and light fittings are now installed, the electrical contractor will run the electrical cabling mid February with the testing ,commissioning and aiming to follow soon after(weather permitting).	
1461	Kings Park, Upper Ferntree Gully - Oval 1 - Floodlighting	\$171,337
Dobson	All light poles are now operational, aiming works scheduled for late January. New floodlighting switching enclosure installed within pavilion. Old light towers are still operational, and will be cut over when new lights are lux tested.	
1462	Knox Athletics, Knoxfield - New Shade Structures	\$95,874
Friberg	Shade Structure, a component of larger refurbishment, including track renewal and lighting, is at tender documentation stage. Tender has been gone out in December with expectation that contractor will be appointed to commence site works in April.	
1464	Schultz Reserve, Wantirna - Pavilion Refurbishment	\$75,000
Collier	Works to first level have been completed, and works to ground level are almost complete. Remaining items are expected to be finished by the start of February.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1465	Knox Park Athletics, Knoxfield - Lighting to Track	\$382,400
Friberg	Tender is currently open and will close 7 February. Works will commence on site following award of the contract to the successful tenderer.	
1466	Schultz Reserve, Wantirna - Shade Structure	\$50,000
Collier	Contractor has progressed preparation works with installation to take place in February.	
1467	Fairpark Reserve, Ferntree Gully - Safety Netting (Southern End)	\$50,000
Baird	Safety netting design has been finalised with building permit sort. Works are expected to be complete by June 2023 to coincide with the Fairpark pavilion construction.	
1470	Electronic Entry to Sporting Pavilions.	\$60,000
All Wards	Liberty Avenue Sports Pavilion and Colchester Reserve Pavilion scheduled for end of tenancy due to no availability over Christmas holiday period. Wally Tew awaiting further information regarding scope of works for State Government Grant funding. Still may include Rowville Recreation Reserve and likely funding towards electronic locking at Marie Wallace Bayswater Park Pavilion and Gilbert Park Pavilion as part of upgrades following the addition of Modular Pavilion to both sites.	
1472	Wally Tew Reserve, Ferntree Gully - Car Park Upgrade	\$77,295
Dobson	Construction complete. .	
1476	Community Placemaking Program - Murals and Lighting - Scope	\$55,000
Dobson	FTG Creative Placemaking Plan is in implementation stage. Complemented with funding through DJPR \$110,000 (grant expenditure over two years until June 2024). Artworks include murals, lightboxes and creative elements for retail and train station precinct, laneways and parklets. Cap works budget will be fully expended by June 30 2023.	
1478	Locker Program - Council Kindergartens	\$43,000
All Wards	Project complete.	
1479	Liberty Avenue, Rowville Kindergarten - Verandah Replacement - Design	\$100,000
Taylor	Contractor appointed and works started late December. The contractor committed to have project completed early February.	
1492	Francis Crescent, Ferntree Gully - Footpath Construction	\$20,000
Dobson	Construction work has been completed.	
1494	1726 Ferntree Gully Road, Ferntree Gully - Footpath Scope	\$15,000
Friberg	Initial scoping discussion have occurred with resident consultation to be carried out by Traffic and Transport. Project delayed until the land is sold and/or redeveloped plans confirmed.	
1495	Ferntree Gully Road, Scoresby - Footpath Construction	\$49,765
Tirhatuan	Works to be scheduled by the Construction Team (waiting on availability of contractors).	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1496	Short Street, Boronia - Footpath Design	\$51,785
Baird	Works to be scheduled by the Construction Team (waiting on availability of contractors).	
1499	Buckingham Drive, Rowville - LATM Treatment	\$120,000
Taylor	Works to be scheduled by Construction team after completion of Liberty Avenue LATM project, later in 2023. Further consultation with residents has been taking place regarding the location of one device.	
1500	Liberty Avenue, Rowville - LATM Installation	\$250,000
Tirhatuan	The Construction team are scheduled to start the installation of speed humps in late January/early February.	
1505	Mountain Highway, Boronia - Shared Path - Design	\$76,255
Chandler	Awaiting comments from Department of Transport.	
1514	Carrington Park, Knoxfield - Masterplan Implementation	\$150,000
Friberg	Layout plan for the new path connections at Carrington Park has been finished. Operations will help to put the works out to tender early-mid February. The construction scheduled to commence in April/May.	
1515	Major Crescent Reserve, Lysterfield - Landscape Plan	\$25,000
Taylor	Final Landscape plan has now been finalised, shared with the Councillors and published on Knox City Council's 'Have Your Say' webpage. Detailed design phase now commencing.	
1518	Schultz Reserve, Wantirna - Landscape Plan	\$25,000
Collier	Final Landscape plan has now been finalised, shared with the Councillors and published on Knox City Council's 'Have Your Say' webpage. Detailed design now initiated.	
1521	Erica Avenue Streetscape Renewal	\$598,971
Baird	The design and delivery of the Erica Ave Streetscape renewal is part of the Department of Jobs Precincts and Regions (DJPR) Suburban Revitalisation Program. Construction of Stage 1 (north eastern side of the street) has been completed, with linemarking to be delivered shortly. Stage 2 construction expected to commence in March 2023.	
1522	Essex Court - Design	\$20,000
Dinsdale	Geotech investigation and survey completed. Detailed Design underway and 85% complete. Review planned for early February 2023.	
1523	Harley Street North - Design	\$35,000
Friberg	Geotech investigation and survey completed. Detailed Design underway and 85% complete. Review planned for early February 2023. Geotech investigation well underway.	
1524	Harley Street - Design	\$34,000
Friberg	Survey and Geotech investigation completed, Detailed Design underway and 25% complete. Engaging underground service locator to assist with drainage design.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1525	Allister Close - Design	\$33,000
Friberg	Geotech investigation and survey completed. Detailed Design underway and 90% complete. Review planned for early February 2023.	
1526	The Haven - Design	\$15,000
Dinsdale	Geotech investigation and survey completed. Detailed Design underway and 85% complete. Review planned for early February 2023.	
1527	Richards Avenue - Design	\$90,000
Friberg	Survey and Geotech investigation completed, Detailed Design underway and 25% complete. Engaging underground service locator to assist with drainage.	
1528	Chandler Road - Design	\$48,000
Chandler	Awaiting direction from Boronia Renewal Strategy panel.	
1529	Knox Athletics Track Renewal & Upgrades	\$3,250,000
Friberg	Report on tender award currently planned to go to the March Council meeting. Construction to run from May 2023 to June 2024. Carry forward required of funds into 23/24.	
1531	Guy Turner Reserve - Sportsfield Renewal	\$1,425,000
Dinsdale	On track to complete by June 2023.	
1532	Batterham Reserve Oval 1 - Sportsfield Renewal	\$20,000
Chandler	Draft design to be in by the end of January.	
1533	Kings Park 1 - Sportsfield Renewal	\$20,000
Dobson	Draft design to be completed by the end of January.	
1534	Bayswater Oval - Sportsfield Renewal	\$20,000
Dinsdale	Draft design to be completed by the end of January.	
1535	Templeton Reserve - Fencing Renewal	\$37,000
Collier	Project completed.	
1536	Knox Gardens Reserve Oval 1 - Fencing Renewal	\$55,000
Scott	Project completed.	
1537	Bayswater Oval - Cricket Net Renewal	\$350,000
Dinsdale	Tender has closed with submissions significantly higher than the budget available, options to progress are being worked through.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1538	Guy Turner Reserve - Cricket Net Renewal	\$336,000
Dinsdale	Construction to start late January.	
1539	Schultz Reserve - New Cricket Nets	\$250,000
Collier	Construction to start mid-late January.	
1540	Pickett Reserve - Cricket Net Renewal	\$11,000
Baird	Project completed.	
1541	Golf Practice Nets	\$40,000
All Wards	Project completed.	
1543	Sportsfield Infrastructure program replacement	\$0
All Wards	Funds transferred to the Guy Turner Cricket Net Renewal project.	
1544	Irrigation Infrastructure Program Replacement	\$60,000
All Wards	Ongoing irrigation reactive/renewal replacement program.	
1545	Walker Reserve - extension of safety netting	\$10,000
Scott	Scope and cost investigations progressing, redesign in progress.	
1546	Rowville Recreation Reserve - DDA and Baby Change Facilities Upgrade	\$20,000
Taylor	Design changes caused some delays, a meeting with the clubs to discuss additional options will be arranged in February/March.	
1547	Kings Park (Baseball) - Floodlighting Upgrade	\$400,000
Dobson	Revised project timeline of site services investigation and preparation of tender documents by early March 2023, with review for tender release mid March and appointment of Contractor by April 2023. To be tendered with Guy Turner Reserve Lighting.	
1548	Guy Turner Reserve - Floodlighting Upgrade	\$300,000
Dinsdale	Revised project plan to complete site services with view to prepare tender documents for release in mid March 2023 and appointment of contractor in early April 2023. To be tendered with Kings Park (Baseball) lighting.	
1549	Boronia Bowls Club - Green Lighting	\$120,000
Dinsdale	Site and services investigation completed. Tender documents being prepared to appoint contractor in March 2023.	
1550	Park Ridge Reserve Existing Pavilion Refurbishment - Design	\$50,000
Taylor	Concept design to align with the modular building construction.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1551	Knox Community Art Centre Theatre Equipment Renewal	\$20,000
Dinsdale	Lighting rig service complete and successful, upgraded moving lights delivered, and stage furnishings purchased. Seating bank removal scheduled for May.	
1552	Knox Community Arts Centre - Seating Bank Upgrade	\$200,000
Dinsdale	Contract signed and deposit paid in preparation for installation in May 2023.	
1553	FW Kerr Bathroom Upgrade	\$10,000
Dobson	First draft of concept design is ready for key user feedback. Final version of concept design expected to be completed by end of March.	
1554	The Basin Community House - portico	\$25,000
Chandler	Design works completed. Tendering/Quotation scheduled in February.	
1555	Community Facilities Signage - Upgrades	\$60,000
All Wards	Delivery and installation anticipated to occur in 2023.	
1556	Rose Street - Footpath Design & Construction	\$45,000
Dobson	Works to be scheduled by the Construction Team (waiting on availability of contractors).	
1557	Sundew Avenue, Iris Crescent and Herbert Street, Boronia - LATM Treatment Design	\$15,000
Tirhatuan	Consultation with residents is now complete and surveys are being reviewed.	
1558	Napoleon Road Stage 4 - Shared Path Construction	\$330,000
Taylor	Detailed construction plans to be developed by consultants. Currently awaiting quotes.	
1559	Upper Ferntree Gully Rail Link - Shared Path Construction	\$150,000
Dobson	Metro Trains Melbourne response has been received. A full MTM/VicTrack engagement process is needed through a works application submission.	
1560	Liverpool Road west side Salvation Army to Retarding Basin - Shared Path Design	\$160,000
Chandler	Tenders have been received and are being assessed.	
1561	Harold Street Onroad Bicycle Facilities - Design	\$0
Collier	Design of cycle link and path to be reviewed with attention to pedestrian /motorist conflict points. A survey of the current use of cycle links will be conducted.	
1562	Meridian Parade - Onroad Bicycle Facilities - Construction	\$40,000
Taylor	Finalising design for the section of path between Meridian Parade and High Street Road where there is a steeper grade.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1563	Stud Road Onroad Bicycle Facilities - Design	\$45,000
Taylor	Concept design completed and presented to Traffic & Transport team. Awaiting outcome of consultation with owners/stakeholders. Once completed, feedback to be provided and detailed design will commence.	
1564	Victoria Road - school crossing kerb outstands	\$60,000
Dobson	Project delayed due to concerns raised by affected residents. Project on hold until Easter School Holidays (April 23).	
1565	Napoleon Rd - Electronic 40km/h signs at school crossings	\$80,000
Dobson	Community Consultation (Have your say) to commence at end of January.	
1566	Brenock Park Drive Footpath and Bus Stop works	\$30,000
Dobson	Awaiting advice from Department of Transport regarding the possibility of removing/modifying the bus indent.	
1567	193 Forest Rd, Boronia Stormwater Upgrades - Scope	\$5,000
Dobson	Project being investigated for possible solutions.	
1568	EV Charging stations in Council facilities for fleet charging	\$50,000
All Wards	Quotes for AC charging stations in Eastgate South Car Park due mid February for installation before June 2023.	
1569	Knox Regional Netball Centre, Ferntree Gully - Masterplan Implementation	\$15,000
Dobson	The carpark works have been completed as part of the Netball Centre upgrade works.	
1571	Lewis Park, Wantirna South - Masterplan Implementation - Stage 2 - Sport & Play Hub	\$500,000
Dinsdale	Design - Pavilion design to be further refined with stakeholders and work to commence on the Design Development phase of the project.	
1572	Community Gardens Facility - scope	\$120,000
Dinsdale	Preparation for site investigation works and detailed design is underway.	
1573	Lupton Way Future Public Art Lighting	\$100,000
Baird	Earmarked fund for public art lighting along Lupton Way, State Government commitment. Unable to deliver 22/23 until Erica Ave redevelopment is complete, and the Boronia Station design timeline and scope is understood. Keen to locate works on Council owned land to avoid Victrack land holdings.	
1574	Fairpark Reserve, Ferntree Gully - Cricket Net Renewal	\$13,000
Baird	Design to start March/April 2023, once the sports pavilion has been demolished.	

Knox City Council Project Status Report

28-Jan-2023

Project Number	Project Name	Total Adjusted Budget
1575	Templeton Reserve, Ferntree Gully - Cricket Net Renewal	\$13,000
Collier	Design is in progress.	
1576	Ambleside Homestead Upgrade Review	\$45,000
Dobson	Needs analysis report currently being undertaken. Concept designs to be developed during 2023.	
Total:		\$78,303,376

4.4 Knox Community Safety, Health and Wellbeing Advisory Committee Annual Report

SUMMARY: Coordinator Healthy and Safe Communities, Lisette Pine

The purpose of the Knox Community Safety, Health and Wellbeing Advisory Committee is to support the planning and implementation of evidence based and informed primary and secondary prevention approaches to current and emerging community safety, health and wellbeing issues.

The Committee also provides feedback on the annual review of the Council Plan 2021-2025 in relation to safety, health and wellbeing priorities.

This report presents an overview of the Committee's achievements for the period June 2021 to December 2022.

RECOMMENDATION

That the Committee note the achievements of the Knox Community Safety, Health and Wellbeing Advisory Committee for the period June 2021 to December 2022.

1. INTRODUCTION

The Knox Community Safety Health and Wellbeing Advisory Committee was established in December 2018 following a determination by Council to merge the Community Safety Advisory Committee and the Knox Community Health and Wellbeing Advisory Committee. A Terms of Reference was developed to guide the work of the Committee at this time.

In February 2021, the Committee conducted a review of the Terms of Reference that included a refresh of the purpose and objectives to reflect contemporary approaches to address community safety, health and wellbeing priorities and issues. The revised Terms of Reference was supported by Council at the Strategic Planning Committee meeting held on 5 May 2021.

The objectives of the Committee are to:

- Contribute to the development and implementation of the Community and Council Plan (incorporating the Municipal Health and Wellbeing Plan) through advising and providing expertise in relation to the areas of community safety, health and wellbeing priorities;
- Inform Council of stakeholder actions in health, safety and wellbeing to assist with alignment, partnerships and collective impact;
- Participate in the annual review of the Community and Council Plan in relation to health, safety and wellbeing priorities;
- Identify and provide advice regarding emerging health, safety and wellbeing priorities via evidence based research and highlight the need for action within the Knox community;
- Facilitate action in the form of advocacy and organisational partnerships, on agreed issues; and
- Investigate opportunities for Council action, in select priority areas in community settings with partner organisations.

The Committee includes representatives from community and State Government organisations such as EACH, Victoria Police, Women’s Health East, Gamblers Help East, the Department of Health, The Basin Community House, Uniting Care and Knox Infolink, who have an interest in, and good working knowledge of, community safety, health and wellbeing priorities, or expertise in a particular health and wellbeing discipline.

The current Committee term ends in May 2023. A recruitment process for new members will commence in February 2023, and a report will be presented to Council with Committee member recommendations in May/June 2023. Interest from local organisations to participate in this process is positive, including local family violence services.

2. DISCUSSION

2.1 Committee Achievements June 2021 – December 2022

The Knox Community Safety, Health and Wellbeing Advisory Committee meets bi-monthly, and meetings are structured to include presentations intended to further develop knowledge, understanding and provide advice and direction for the related priority areas in the Council Plan 2021-2025 and associated Council Plans, as well as discussion regarding new and emerging community safety, health and wellbeing issues.

The Committee moved to an online meeting format in 2020 due to the COVID-19 Pandemic restrictions on public meetings. The Committee now meet for a mix of online and in-person meetings throughout the year, providing greater flexibility for Committee members to attend. This arrangement will be reviewed following recruitment of the new Committee in May 2023.

During the review period, discussion focused on research indicating an increase in alcohol consumption during COVID and continuing, the complexity of community mental health issues and access to appropriate services (especially for young people), the upward trend in reported family violence incidents and the emerging data related to the increase in online gambling. The Committee also discussed the crisis of rental and housing affordability and the impact on community health and wellbeing and provided feedback on key Council Plan actions and projects.

The following information provides an overview of the Committee activities from June 2021 to December 2022:

Topic	Action	Outcome
Discussion on Family Violence Community Profile and Response in Knox	<p>Council’s Community Wellbeing officers provided an overview of family violence in Knox, including:</p> <ul style="list-style-type: none"> • Current rates of reported incidents; • Demographic profile of incidents; and • The prevention work led by Council includes responding to the Gender Equity Plan. <p>Guest presenters included:</p> <ul style="list-style-type: none"> • Officer in Charge of the Victoria Police Family Violence Investigation Unit who provided 	<p>The Committee focused on understanding the data and how Council can support and advocate to address family violence in Knox.</p> <p>Key discussion points included:</p> <ul style="list-style-type: none"> • From the Knox COVID-19 Household Impact Survey, 2.5% of respondents reported they feared anger and violence in the home, and this was not a survey question. • There are limited men’s behaviour change services generally. New studies show the more we support men who perpetrate violence, the better the outcome for them will be.

Topic	Action	Outcome
	<p>a detailed overview of their work.</p> <ul style="list-style-type: none"> • DAWN Program Coordinator – provided an overview of the program and links to Knox. The program is a therapeutic mentoring program for women recovering from family violence in the East. <p>An overview of this work was presented to the Committee for discussion.</p>	<ul style="list-style-type: none"> • Alcohol, drugs, mental health and problem gambling are significant risk factors in family violence incidents. • Key considerations for Council are to continue to: <ul style="list-style-type: none"> ➢ Engage with the community about the dimensions of family violence, not just physical violence. ➢ Encourage the community to report family violence incidents to Police. ➢ Partner and support family violence services in the local area.
<p>Discussion on Mental Health and Wellbeing Profile and Key Issues in Knox</p>	<p>Council’s Community Wellbeing officers provided an overview of mental health and wellbeing in Knox including:</p> <ul style="list-style-type: none"> • Prevalence in the community; • Mental health service use; • Mental health and wellbeing profile for Knox; and • The current work led by Council. <p>Guest presenters included:</p> <ul style="list-style-type: none"> • Manager – The Basin Community House – Provided overview of the Social Connections programs supported by Knox Community Houses • Manager of HealthAbility – Provided an overview of the Head to Help and Steps to Mental Health services. <p>HealthAbility is a community health service that delivers mental health and allied services in the East.</p> <p>An overview of this work was presented to the Committee for discussion.</p>	<p>Key discussion points and considerations for the Committee included the COVID Household survey results in particular the main concern was mental health and social isolation and the broad factors impacting these issues including family violence, an increase in alcohol consumption, racism, and the impact on women during lockdowns.</p> <p>Areas where Council is leading work to address mental health in the community include:</p> <ul style="list-style-type: none"> • Health promotion; • Advocacy: e.g. advocate for resources to enable collaboration and facilitate engagement of existing services; • Sector coordination and collaboration: e.g. Knox Mental Health Roundtable; and • Community Education: e.g. promote existing partner services and work across settings to build resilience and greater self-efficacy of health promoting behaviour. <p>The Committee acknowledged the work of the Knox Community Houses to</p>

Topic	Action	Outcome
		<p>support community members who experience mental health through a range of programs, and will promote them through related networks and organisations.</p> <p>The Committee also acknowledged the work being done to increase access to mental health services locally, particularly Head to Help, and the Knox Mental Health Roundtable committee's work.</p>
<p>Providing Feedback for the Priorities in the (Draft) Municipal Public Health and Wellbeing Plan</p>	<p>Council's Community Wellbeing officers provided an overview of the priorities in the (draft) Municipal Public Health and Wellbeing Plan in the Council and Community Plan 2021-2025.</p> <p>The priorities will focus on key areas that Council can influence to ensure that improving the health and wellbeing of the community is at the forefront of our work such as family violence, harmful alcohol consumption and drug use, improving mental health and wellbeing and physical health.</p>	<p>Committee members participated in break out room discussions focused on the following health and wellbeing priorities:</p> <ul style="list-style-type: none"> • Family Violence & Alcohol and Other Drugs; • Healthy Eating & Physical Activity; and • Mental Health & Climate Change. <p>Discussion questions included consideration for a collective impact/partnership approach and how we can make a difference, and the Committee's role in supporting this work.</p> <p>The Committee provided the following feedback:</p> <ul style="list-style-type: none"> • Elevating the voice of young people about their perspective on family violence and alcohol and other drug space. • Focus on alcohol harm prevention and link with sporting groups and education settings. • Early intervention, prevention and gender equity should be a priority, focusing on areas that Council can make a difference. • Collaborative work produces the best results, creating relationships with key services results in easier communication and flow through. • Critical to have updated information

Topic	Action	Outcome
		<p>for community e.g., Council’s Mental Health and Family Violence cards.</p> <ul style="list-style-type: none"> • Community needs consistent messaging, and engagement strategies to most effectively convey message about these serious social issues. • Consider bystander training/basic training - share efforts and open training to staff. • Need to really focus on grassroots community groups to reach diverse community for collective impact e.g., community houses, community health services and emergency relief services.
<p>Discussion With Fitted for Work in Relation to Employment Programs for Women</p>	<p>Fitted for Work is an organisation who helps women experiencing disadvantage to gain meaningful employment.</p> <p>The General Manager provided an overview of the services and opportunities to support women seeking employment in Knox.</p>	<p>The presentation to the Committee included:</p> <ul style="list-style-type: none"> • Fitted for Work connect with women as young as 14 and the oldest client is 67. Client supports needs range from escaping family violence, divorced older women and experiencing disadvantage. • Women access services assisting them to secure work that includes: <ul style="list-style-type: none"> ➤ Developing resumes and cover letters and interview skills; ➤ Developing LinkedIn profiles; ➤ Accessing interview appropriate clothing and accessories; and ➤ Connected with support networks to meet hierarchy of needs such as safety, housing, health services. ➤ Services are free and can be accessed as many times as needed. <p>Committee members commended the work and expressed the need for this service in Knox.</p> <p>The Committee suggested Fitted for Work meet with the Council’s Economic</p>

Topic	Action	Outcome
		Development Team who can link them with the local business community to discuss options for offering services in Knox. Community Wellbeing are currently following this up
<p>Discussion with the Foundation for Alcohol Research and Education</p>	<p>The Foundation for Alcohol and Research is a national advocacy and research organisation who provide advice to all levels of Government and other organisations on alcohol research, data trends and best practice.</p> <p>The Policy and Research Director provided an overview of current data and research and discussed advocacy priorities.</p>	<p>The presentation to Committee members included recent State research related to alcohol harm during COVID lockdowns indicating an increase in alcohol consumption and ambulance callouts, and stress related drinking.</p> <p>Following the presentation, the Committee discussed key issues related to State Government Liquor Control Legislation that could inform an advocacy position for Council such as:</p> <ul style="list-style-type: none"> ● Changes to Community Impact Assessments for large liquor stores that includes minimal consideration for social impact measures. ● Consideration of increased control measures for packaged liquor planning in local areas. ● Supporting the collaborate effort to require an ongoing review of alcohol home delivery laws. ● Opportunity to advocate for enhanced enforcement powers such as “controlled purchase operations” that test compliance with not selling alcohol to minors. ● Supporting the Alcohol Change Victoria forum -a state-wide body to link to for advocacy conversations.
<p>Providing Feedback for the Review of the Knox Access and Equity Plan and the Draft Community Access Respect, Equality and Safety Strategy 2022-2027</p>	<p>Council’s Social Policy and Projects Lead presented an overview of the process to review and develop the revised Plan.</p> <p>The Plan applies a liveability framework and social justice lens to support our diverse community.</p>	<p>The Committee’s feedback included ensuring the Plan has a spotlight on key social issues such as the prevalence and dimensions of family violence and having a broad definition to include elder abuse, responding to critical issues to address mental health, addressing discrimination head on and celebrating diversity, tackling alcohol harm and focusing on actions related to Council’s role in this space.</p>

Topic	Action	Outcome
<p>Update on the Planning and Development of the Knox Social and Affordable Housing Strategy</p>	<p>Council's Social Policy and Projects Lead presented an overview of the process for the development of the Strategy including the findings from the Needs Analysis.</p> <p>The Strategy will focus on social housing data for Knox, the projected needs, and options for Council to increase supply.</p>	<p>The Committee's feedback included:</p> <ul style="list-style-type: none"> • The continued need for bridging the gap between permanent housing and short-term support. • Consideration for permanent housing in caravan parks, which are affordable, have amenities, offer security and a sense of community particularly for single men. • Victoria Police offered to link with Knox Infolink to increase their understanding and knowledge of food relief services to support community access. • Discussion also focused on the increase of seniors experiencing homelessness and how the strategy will respond to this cohort- issues include: <ul style="list-style-type: none"> • Transition of long-term renting into surviving on the pension impacts seniors being unable to afford housing; • Women generally finishing work with less superannuation due to a range of factors; • Family home is no longer viable (too big to maintain) • Hard to downsize due to availability and cost, loss of partner, cost prohibiting.
<p>Update on the Work of the Eastern Affordable Housing Alliance (EAHA)</p>	<p>The EAHA Lead presented an overview of the role and vision of EAHA, provide an update on work in progress including the development of a strategic plan, development of a State advocacy platform, and a major project to conduct research on preventing homelessness in women over 55.</p>	<p>The Committee discussed the data and evidence in relation to the needs of older women, which could be an immensely powerful advocacy tool to State and Federal Government.</p> <p>The Committee also discussed the potential for advocacy to include a focus on tax and benefit levels that consider individual circumstances to increase housing affordability.</p>
<p>Providing feedback on the Knox Mental</p>	<p>Council's Social Policy and Projects Lead presented on the purpose of the survey which was to capture the</p>	<p>The Committee members participated in break out room discussions focused on ideas to address mental health gaps</p>

Topic	Action	Outcome
<p>Health and Wellbeing Survey Result and Areas for a Collective Response</p>	<p>current and emerging mental health needs in Knox including COVID impacts, understand community mental health literacy, how people access healthy activities and opportunities to improve overall community mental wellbeing.</p> <p>The survey results will inform key priorities for discussion with the Mental Health Round Table and future planning.</p>	<p>identified in the survey, specifically mental health literacy for men and collaboration opportunities to support mental health prevention work.</p> <p>The Committee’s feedback included:</p> <ul style="list-style-type: none"> • Increase in support for young people to prevent mental health issues; • Opportunities to map services in the local community with focus on prevention and other services involved in the mental health service sector. • Targeting vulnerable members of the community, how can we collectively better support this group. <p>The Committee agreed that programs/initiatives need to target men very differently with health messages. Consideration should include a need to normalize seeking help for mental health issues, changing attitudes to just “man up”, engage men’s champions to tell their story, engage services such as Gamblers Help to support community.</p>

3. CONSULTATION

During June 2021 to December 2022, Council officers consulted with the Committee on a range of key issues as highlighted in Section 2.1 of this report. The impact of the COVID Pandemic continues to affect the community, general mental health and wellbeing and an increase in harmful alcohol consumption. In 2023, the Committee will continue to provide advice on key priorities in the Council Plan 2021-2025 and other relevant Council Plans.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of topics discussed in this report is considered to have no direct implications or has no direct impacts upon Council’s Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

There are no specific environmental/amenity issues arising from this report.

6. FINANCIAL & ECONOMIC IMPLICATIONS

The Knox Community Safety Health and Wellbeing Advisory Committee is supported by Council's Healthy and Safe Communities Team within the Community Wellbeing Department, within existing resources.

7. SOCIAL IMPLICATIONS

The Committee's feedback and advice to Council on matters relating to plans, policies and programs reflect the needs of the Knox community. The Knox Community Safety Health and Wellbeing Advisory Committee also provides a central point for Council and the Knox community to identify emerging issues relevant to community safety, and health and wellbeing. The Committee considers social implications when providing advice to Council, aligned to goals and objectives within the Community and Council Plan 2021-2025.

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Connection, Resilience & Wellbeing

Strategy 4.1 - Support our community to improve their physical, mental and social health and wellbeing.

Strategy 4.2 - Foster inclusivity, equality, belonging and safety within the community.

Strategy 4.4 - Support the community to identify and lead community strengthening initiatives.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. CONFIDENTIALITY

There is no confidential information included in this report.

Report Prepared By: Coordinator Healthy and Safe Communities, Lisette Pine

Report Authorised By: Acting Director Connected Communities, Judy Chalkley

Attachments

Nil

4.5 Early Years Advisory Committee Annual Report 2022

SUMMARY: Early Years Strategic Projects Lead, Robyn Renkema

The Early Years Advisory Committee's (EYAC) Terms of Reference (ToR) requires an annual report to Council to advise on the topics and key themes discussed by the Committee in the preceding year. This report provides the annual report of EYAC activities and achievements for 2022.

RECOMMENDATION

That the Committee note the report on the activities undertaken, and subsequent feedback and advice of the Early Years Advisory Committee between January and December 2022.

1. INTRODUCTION

The role of the Early Years Advisory Committee (EYAC) is to provide advice to Council on early years issues and to promote greater awareness of long-term impacts on health, wellbeing, education and employment outcomes across the life course.

The Knox Community Plan 2021-2031 and Council Plan 2021-2025 set the vision for the City of Knox through five key directions that include the needs of children and families as an important focus. In addition, the Child, Youth and Seniors Plan 2021-2025 builds on our commitment to an integrated and intergenerational planning process first established in the previous Knox Key Life Stages Plan 2017-2021.

The Child, Youth and Seniors Plan 2021-2025 outlines our commitment to building an accessible and inclusive community where people of all ages have opportunities to thrive and participate in the full breadth of community life and activity and sets the vision and strategic framework for the ongoing work and discussions with the EYAC.

Through the continuation of this integrated planning approach, we are continuing to focus on providing opportunities to deliver and promote intergenerational interactions. Building on the strengths and capacities of residents across the life course, intergenerational activities provide opportunities to promote connection, learning and belonging.

EYAC focuses on children's health, wellbeing and learning, and their right to participate in decision-making to provide the very best opportunities for children and for the future of our city.

The current EYAC Terms of Reference (ToR) outlines the Committee's key focus, which is to:

1. Provide advice and recommendations on the implementation of the early years key objectives of the Child Youth and Seniors Plan as incorporated into the Community and Council Plans.

The advice and recommendations in relation to this plan include the following:

- Agreed priorities;
- The ongoing outcomes and achievements of the Child, Youth and Seniors Plan 2021-2025 (early years) focus areas; and
- Effective communication and consultation strategies to facilitate engagement with the community and other key stakeholders on the development and implementation of the Child, Youth and Seniors Plan 2021-2025 (early years) focus areas.

2. Provide advice to Council on matters impacting families and children and the related services within the Knox community.
3. Identify emerging key research, policy and legislative issues that might impact on the implementation of the Child, Youth and Seniors Plan 2021-2025.
4. Consider advice and information made available through other Council advisory and community consultation processes related to families and children and/or local early years services.

This report provides the annual report of EYAC activities and achievements for 2022.

2. DISCUSSION

2.1 EYAC Topics and Key Themes for 2022

The EYAC discussed and endorsed a work plan for 2022. The key themes that were proposed emerged from a combination of policy changes by State and Commonwealth Governments impacting the early years sector; and locally, issues identified through the Council and Community Plans and Child, Youth and Seniors Plan 2021-2025. Furthermore, families and the community were still experiencing various impacts of the COVID-19 Pandemic on their mental health and service delivery; these experiences and observations were reflected by individual Committee members relating to the life of children and families in the community.

Key themes for 2022 included:

- **Family Violence in Knox** – the role of Council in addressing and preventing family violence and the current initiatives of the Family Violence Action Plan 2022. Maternal Child Health (MCH) updates on supporting our communities' complex needs of children and families in the municipality.
- **Kindergarten Reform Initiatives** – Council's ongoing role as a kindergarten service provider and Early Year Manager.
- **ECEC Sector Data** – evidence to support policy, planning and action for health, education and community support.
- **COVID-19 Pandemic** – impacts and recovery and updates on Council's community resilience plan.
- **Empowering Communities Program** – improving safety in Knox and identifying and addressing underlying causes of crime and community issues.
- **Building Connections with Nature** – engagement with children on the Stud Park PlaySpace.

In addition to the topics outlined in the 2022 Work Plan, the Committee provided feedback and/or the Committee were involved in the following:

- *Knox Cycling Action Plan* – the Committee engaged in discussion on the cycling habits of children and families in Knox, the use of existing facilities including safety and accessibility and suggested improvements for Knox's cycling network.
- *Bright Ideas Network* – the expo was designed to help Knox seniors make informed housing choices for their future selves. Taking an intergenerational approach, children participated in the event by creating and showcasing artworks that reflected the types of housing they wanted for their grandparents. A video was produced which is a showcase of all the children's artwork.

2.2 EYAC Committee Insights and Considerations

The Committee has identified the following for Council to note:

1. **Mental Health and Resilience of Children** – the Committee described having an increased awareness of family violence and impacts on young children and expressed a need for intervention strategies and services. They acknowledged Council’s Family Violence Statement of Commitment and expressed that this should be accessible in predominant places to increase advocacy. The Committee was excited about the redevelopment of Council’s Parent Group and support programs, particularly as they take a very inclusive approach with local families.
2. **Kindergarten Services** – the community experienced the implementation of five hours of
3. 3-year-old kindergarten in 2022, whilst there is genuine support for sessional kindergarten, the Committee noted the challenges experienced in the administration preparation and communication to the community regarding the registration and enrolment process for children commencing in 2022. They also noted the change in 4-year-old kindergarten group sizes historically offered at groups of 22 children, in 2022 more groups of 30 children was offered to the community. The challenges and changes imposed by the State Government and Council’s ongoing response to provide access to two years of funded kindergarten to the community was acknowledged.
4. **Early Years Workforce Challenges** – whilst the Committee is supportive of the kindergarten reform agenda, they expressed some concern over the significant workforce numbers needed, and investment required for the early years workforce to successfully deliver this reform. They acknowledged the pressure already being felt by educators, as service providers grapple to successfully recruit for workforce vacancies. The Committee also identified the challenges for TAFE and University to deliver well-structured educational courses in a limited timeframe to enable students to be employed in future roles.
5. **COVID –19 Pandemic Impacts** – COVID-19 has had a significant impact on all members of the population. More specifically, it has impacted many individuals’ mental health, wellbeing, social and educational development. Such impacts have spanned all age groups and disrupted many community service support systems. The Committee recognised the ongoing issues of COVID-19, along with the impacts and recovery needed for the community of Knox. The Committee acknowledged the emergency management team, the resilience building, and preventative actions undertaken across the year.
6. **Kindergarten Reform Initiatives** – Council decided in August 2022 to undertake a service review of Council's Kindergarten provision. The Committee was presented with operational challenges relating to the State Government’s Kindergarten reform, including the fact that all Council early years infrastructure is aged and located on problematic sites. The Committee acknowledged the complexity of these challenges and welcomed the opportunity for Knox residents to provide feedback on the value of kindergarten through the Knox Have Your Say page online. The Committee supports the decision to seek community perspectives and acknowledges the difficulties of fulfilling governmental policies and community expectations.

3. CONSULTATION

From a consultation perspective, members of the EYAC bring a range of viewpoints and advice to the Committee for debate and discussion. Through the agreed Work Plan for 2022, EYAC members have had the opportunity to consider and discuss a number of key issues impacting on the lives of children and their families in the Knox community.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendations is considered to have no direct implications or has no direct impact upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

The EYAC continues to play a key role in considering issues and advising Council in terms of child friendly spaces, which promote the health and wellbeing of Knox children and families into the future.

6. FINANCIAL & ECONOMIC IMPLICATIONS

The Family and Children's Services Department supports the administration of Council's EYAC. Officer time of about ten hours each month is absorbed within the department budget and an annual catering and supplies allowance of \$2,600.00.

7. SOCIAL IMPLICATIONS

Research shows that when a community places the child as a central concern in the context of family, community, and culture, this will result in significant and lifelong benefits.

Children between the ages of 0-6 years represented 8.45% of the municipality's population, and this equates to 14,100 children according to data (Census 2016). State and local data indicates 70% of children in Knox participate in a Maternal and Child Health Key Age and Stage visit at 3.5 years and 84% of children in Knox are developmentally on track.

Knox has consistently achieved better than average results for key childhood health and wellbeing indicators over many years, including developmental benchmarks, participation in early years services, immunisation and breastfeeding rates. The data indicates early childhood health and wellbeing is an ongoing strength in Knox and needs to be maintained. However, Knox has seen some recent declines in the rates of babies being fully breastfed at six months and an increase in the percentage of developmentally vulnerable children, which will require monitoring and potential future attention.

The Child, Youth and Seniors Plan 2021-2025 aims to support the three main periods of a person's life journey. In the context of early years, 11 key actions/intervention strategies to provide the greatest level of support have been developed to ensure all people are safe, supported and have every opportunity to thrive.

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Connection, Resilience & Wellbeing

Strategy 4.4 - Support the community to identify and lead community strengthening initiatives.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

Report Prepared By: Early Years Strategic Projects Lead, Robyn Renkema

Report Authorised By: Acting Director Connected Communities, Judy Chalkley

Attachments

Nil

4.6 Appointment to Multicultural Advisory Committee

SUMMARY: Manager Governance & Risk, Andrew Dowling

In November 2022, when considering the appointments to various advisory and other committees, Council resolved to appoint Councillor Seymour to the Knox Multicultural Advisory Committee (KMAC). Councillor Grasso has subsequently expressed interest in being appointed to the Committee.

RECOMMENDATION

That the Committee resolve to appoint Councillor Grasso to the Knox Multicultural Advisory Committee effective from 13 February 2023 and concluding (unless Council resolves otherwise) on Monday 13 November 2023.

1. INTRODUCTION

The Knox Multicultural Advisory Committee provides Council with advice on multicultural issues and promotes greater awareness and understanding in the local community of cultural diversity in Knox.

2. DISCUSSION

Council annually appoints Councillors to a variety of internal committees and external appointments. At the Council meeting on 19 November 2022, Council resolved to appoint Councillor Seymour to the Knox Multicultural Advisory Committee (KMAC).

KMAC has traditionally had two Councillors appointed and Councillor Grasso has expressed interest in being appointed to the Committee.

3. CONSULTATION

The Mayor, Councillor Timmers-Leitch, current KMAC member Councillor Seymour and Councillor Grasso have all been consulted on this proposed appointment.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

Nil.

6. FINANCIAL & ECONOMIC IMPLICATIONS

Nil.

7. SOCIAL IMPLICATIONS

Nil.

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Connection, Resilience & Wellbeing

Strategy 4.1 - Support our community to improve their physical, mental and social health and wellbeing.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

Report Prepared By: Manager Governance & Risk, Andrew Dowling

Report Authorised By: Director, Customer & Performance, Greg Curcio

Attachments

Nil

4.7 Amendment to 2023 Meeting Schedule

SUMMARY: Manager Governance & Risk, Andrew Dowling

This report proposes an amendment to the 2023 Meeting Schedule, changing the date of the June Strategic Planning Committee meeting.

RECOMMENDATION

That the Committee resolve to reschedule the June Strategic Planning Committee meeting from Tuesday 13 June 2023 to Monday 19 June 2023.

1. INTRODUCTION

The current schedule of Council and Strategic Planning Committee meetings was adopted by Council on 24 October 2022 in accordance with Council's Governance Rules.

2. DISCUSSION

The 2023 Meeting schedule was prepared having regard to the anticipated timing of the Australian Local Government Association's, National General Assembly (NGA).

The current schedule includes a Strategic Planning Special Committee Meeting on 13 June 2023 (a week earlier than it would otherwise be held) in anticipation of a number of Councillors attending the NGA in the week commencing 19 June 2020.

The dates of the NGA have now been confirmed as 13-15 June 2023 and it is recommended therefore to move the June Strategic Planning Committee meeting from Tuesday 13 June 2023 to Monday 19 June 2023.

3. CONSULTATION

The Mayor and Councillors have been consulted on the proposed change. If the Committee amends the date, the schedule published on Council's website will be amended to inform the community of the new schedule.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

Nil

6. FINANCIAL & ECONOMIC IMPLICATIONS

Nil

7. SOCIAL IMPLICATIONS

Nil

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Civic Engagement & Integrity

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

Report Prepared By: Manager Governance & Risk, Andrew Dowling

Report Authorised By: Director, Customer & Performance, Greg Curcio

Attachments

Nil

5 Motions for Which Notice has Previously Been Given

6 Supplementary Items

7 Urgent Business

7.1 Urgent Business

8 Confidential Items