



MINUTES

Strategic Planning Committee Meeting
Held at the
Civic Centre
511 Burwood Highway
Wantirna South
On
Monday 14 February 2022

The Agenda for the Strategic Planning Committee Meeting, Monday 14 February 2022, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Strategic Planning Committee Meeting.

The meeting commenced at 7:02pm.

PRESENT:

<i>Cr S Laukens (Chairperson)</i>	<i>Friberg Ward</i>
<i>Cr Y Allred (via Zoom)</i>	<i>Baird Ward</i>
<i>Cr J Dwight (via Zoom)</i>	<i>Chandler Ward</i>
<i>Cr M Timmers-Leitch</i>	<i>Collier Ward</i>
<i>Cr S Grasso</i>	<i>Dinsdale Ward</i>
<i>Cr M Baker</i>	<i>Dobson Ward</i>
<i>Cr L Cooper (via Zoom)</i>	<i>Scott Ward</i>
<i>Cr D Pearce</i>	<i>Taylor Ward</i>
<i>Cr N Seymour</i>	<i>Tirhatuan Ward</i>
<i>Mr B Dobson</i>	<i>Chief Executive Officer</i>
<i>Mr G Thorne</i>	<i>Director - Infrastructure</i>
<i>Mr M Kelleher (Via Zoom)</i>	<i>Director - City Strategy and Integrity</i>
<i>Ms T Scicluna</i>	<i>Director - Connected Communities</i>
<i>Ms I Kelly</i>	<i>Acting Director - City Centre</i>
<i>Ms S Stanton</i>	<i>Executive Manager - Strategy, People and Culture, Interim Information Technology & Transformation</i>
<i>Mr P McQue</i>	<i>Manager, Governance</i>

Councillor Laukens noted the 14th Anniversary of National Sorry Day and stated the following:

I'd like to acknowledge that we are on the traditional land of the Wurundjeri and Bunurong people and pay our respects to elders both past and present.

I would like to take a moment to acknowledge that yesterday, Sunday 13th February, was the anniversary of the Australian Government's apology for the forced removal of First Nations children and families.

This is a significant day for our First Nations community as many of the Knox community are connected to the Stolen Generation. The day will be officially commemorated on National Sorry Day, held on 26th May, with more details to be provided closer to the date.

.

Order of Business

1 Apologies And Requests For Leave Of Absence.....5

2 Declarations Of Conflict Of Interest.....5

3 Confirmation Of Minutes.....5

4 Considering And Ordering Upon Officers’ Reports.....5

 4.1 Proposed Lease Extension of Council Land - 17 Kevin Avenue Ferntree Gully5

 4.2 Capital Works Program Report7

 4.3 ICT Capital Works Report.....9

5 Motions For Which Notice Has Previously Been Given11

6 Supplementary Items.....11

7 Urgent Business11

 7.1 Urgent Business11

8 Confidential Items.....11

1 Apologies and Requests for Leave of Absence

Nil.

2 Declarations of Conflict of Interest

Nil.

3 Confirmation of Minutes

The Chairperson, Councillor Laukens invited Councillors to raise any opposition to the Minutes of the Strategic Planning Committee Meeting of Council held on 13 December 2021. There being none, the Chairperson declared the Minutes be confirmed.

4 Considering and Ordering Upon Officers' Reports

4.1 Proposed Lease Extension of Council Land - 17 Kevin Avenue Ferntree Gully

SUMMARY: Coordinator Property Management Services, Paige Kennett

This report recommends entering into a lease extension with the current lessee for the Council property located at 17 Kevin Avenue, Ferntree Gully.

RECOMMENDATION

That the Committee:

1. Enter into a further 2-year lease term with Saliaini Group Pty Ltd trading as Anytime Trailer Hire for the Council property at 17 Kevin Avenue, Ferntree Gully commencing September 2022;
2. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to complete any documentation required to enter into the first 2-year extension, and
3. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to complete any documentation to exercise the further 2-year extension option to a total of 4 years, subject to successful review.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Seymour

That the Committee:

1. Enter into a further 2-year lease term with Saliaini Group Pty Ltd trading as Anytime Trailer Hire for the Council property at 17 Kevin Avenue, Ferntree Gully commencing September 2022;
2. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to complete any documentation required to enter into the first 2-year extension, and
3. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to complete any documentation to exercise the further 2-year extension option to a total of 4 years, subject to successful review.

CARRIED

4.2 Capital Works Program Report

SUMMARY: Coordinator, Capital Works, John Bixby

The Capital Works Program Report shows projects on Council's Capital Works Program and indicates the status of each project as of 28 January 2022.

RECOMMENDATION

That Council receive and note the Capital Works Program Report, as of 28 January 2022.

RESOLUTION

MOVED: Councillor Seymour

SECONDED: Councillor Timmers-Leitch

That Council receive and note the Capital Works Program Report, as of 28 January 2022.

CARRIED

4.3 ICT Capital Works Report

SUMMARY: Chief Information Officer, Scott Coleman

The ICT Capital Works Report shows projects on Council's ICT Capital Works Program and indicates the monthly status of each project.

RECOMMENDATION

That the Committee receive and note the ICT Capital Works Report, as of 2 February 2022.

RESOLUTION

MOVED: Councillor Pearce

SECONDED: Councillor Allred

That the Committee receive and note the ICT Capital Works Report, as of 2 February 2022.

CARRIED

5 Motions for Which Notice has Previously Been Given

Nil.

6 Supplementary Items

Nil.

7 Urgent Business

7.1 Urgent Business

Nil.

8 Confidential Items

Nil.

MEETING CLOSED AT 7:33pm

Minutes of Meeting confirmed at the
Strategic Planning Committee Meeting
held on Tuesday, 15 March 2022

.....
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes

AGENDA



Meeting of the Strategic Planning Committee
of Council

To be held online

On

Monday 14 February 2022 at 7:00 PM

Order of Business

- 1 Apologies And Requests For Leave Of Absence.....3
- 2 Declarations Of Conflict Of Interest.....3
- 3 Confirmation Of Minutes3
- 4 Considering And Ordering Upon Officers’ Reports4
 - 4.1 Proposed Lease Extension of Council Land - 17 Kevin Avenue Ferntree Gully4
 - 4.2 Capital Works Program Report6
 - 4.3 ICT Capital Works Report29
- 5 Motions For Which Notice Has Previously Been Given34
- 6 Supplementary Items.....34
- 7 Urgent Business34
- 8 Confidential Items.....34

Bruce Dobson
Chief Executive Officer

1 Apologies and Requests for Leave of Absence

2 Declarations of Conflict of Interest

3 Confirmation of Minutes

Confirmation of Minutes of Strategic Planning Committee Meeting on Monday 13 December 2021

4 Considering and Ordering Upon Officers' Reports

4.1 Proposed Lease Extension of Council Land - 17 Kevin Avenue Ferntree Gully

SUMMARY: Coordinator Property Management Services, Paige Kennett

This report recommends entering into a lease extension with the current lessee for the Council property located at 17 Kevin Avenue, Ferntree Gully.

RECOMMENDATION

That the Committee:

- 1. Enter into a further 2-year lease term with Saliaini Group Pty Ltd trading as Anytime Trailer Hire for the Council property at 17 Kevin Avenue, Ferntree Gully commencing September 2022;**
- 2. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to complete any documentation required to enter into the first 2-year extension, and**
- 3. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to complete any documentation to exercise the further 2-year extension option to a total of 4 years, subject to successful review.**

1. INTRODUCTION

At the September 2020 Strategic Planning Committee Meeting, the committee resolved to enter into a 2-year lease with Saliaini Group Pty Ltd, trading as Anytime Trailer Hire, for the Council property located at 17 Kevin Avenue, Ferntree Gully. The tenant would now like to exercise the lease extension for an additional 2 years with a further 2 years option still available.

2. DISCUSSION

The 1,018 sqm property located at 17 Kevin Avenue, Ferntree Gully was acquired by Council in 2004. This vacant land is located in the area earmarked for the Dorset Road extension. The current tenant has been leasing Council's property at 17 Kevin Avenue Ferntree Gully since September 2020.

This lease and proposed lease extensions meet the strategic intent of this site. Specific lease terms safeguard the future access requirements of the site for the Dorset Road extension, to be undertaken by Major Road Projects Victoria.

3. CONSULTATION

Council officers have consulted internally, and with Major Road Projects Victoria for future project timelines and anticipate no impacts based on the information received. As the lease is less than 10 years and the yearly market rental is less than \$100,000, there is no requirement under the *Local Government Act 2020* to conduct community engagement.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

There are no environmental/amenity considerations related to this report.

6. FINANCIAL & ECONOMIC IMPLICATIONS

The proposed lease for 17 Kevin Avenue, Ferntree Gully is with Salianni Group Pty Ltd, trading as Anytime Trailer Hire, for a period of 2 years with a further 2-year option. The current tenant has been leasing this property since September 2020 and has complied with all lease requirements during this time. The agreed rental is \$13,300 per annum (plus GST), plus outgoings, increasing annually by 3%.

The rental has been determined by agents appointed by Council in accordance with commercial rentals within this area and in accordance with the condition of the premises. This is a worthwhile opportunity for Council to receive income for vacant land in the lead up to the Dorset Road extension project.

7. SOCIAL IMPLICATIONS

There are no social implications related to this report.

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Opportunity & Innovation

Strategy 1.1 - Maximise the local economy by supporting existing businesses and attracting new investment.

Civic Engagement & Integrity

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

Report Prepared By: Coordinator Property Management Services, Paige Kennett
Report Authorised By: Director, City Strategy and Integrity, Matt Kelleher

Attachments

Nil

4.2 Capital Works Program Report

SUMMARY: Coordinator, Capital Works, John Bixby

The Capital Works Program Report shows projects on Council's Capital Works Program and indicates the status of each project as of 28 January 2022.

RECOMMENDATION

That Council receive and note the Capital Works Program Report, as of 28 January 2022.

1. INTRODUCTION

This report summarises Council's Capital Works Program for the 2021/22 financial year.

The aim of this report is to provide a regular and succinct status summary of each project over the last month. The Capital Works Report, as of 28 January 2022, is attached as Attachment A.

Highlights of the Works Report as of 28 January 2022 include:

- Refurbishment works for the Knox Interim Library are complete. Consultant engaged to prepare high level concept plans for permanent Library within Westfield Shopping Centre.
- Knox Regional Netball Centre court 7 and 8 renewals completed. Courts 9 to 16 due to be completed in February 2022 with minor landscaping.
- Solar installation at Knox Athletics Pavilion completed with installation of Solar and batteries. Further community facilities underway to be completed by June 2022.
- Lewis Park oval, Templeton Reserve, Kings Park oval, Gilbert Park diamond 1 flood light underway, with work scheduled for completion by February 2022.
- Shared Path construction underway at High Street Wantirna South, with Burwood Highway Knoxfield, Mountain Highway Boronia and Napoleon Road Rowville to commence February 2022.
- Emergency Warning systems for Coinda and Kinderlea Early Years facilities complete. Berrabri and Alchester Village due for completion in April 2022.

The recent COVID restrictions have had an impact on delivery of projects across the past month.

2. CONFIDENTIALITY

There are no items of a confidential nature in this report.

Report Prepared by: Coordinator – Capital Works, John Bixby

Report Authorised by: Director Infrastructure, Grant Thorne

Attachments

1. Capital Works Program Works Report as at 28 January 2022 [4.2.1 - 22 pages]

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1	Bridges Renewal Program	\$714,225
All Wards	The new Koolamara Waters pedestrian bridge has opened for community use. The detailed designs are being finalised for Ferntree Gully Community Centre shared path bridge with construction on track for completion this financial year. New condition audit data has just been received for our bridge structures which will inform the remainder of this year's bridge renewal program.	
4	High Risk Road Failures	\$500,000
All Wards	Works being scoped at various locations.	
7	Road Surface Renewal Program	\$5,193,000
All Wards	Road resurfacing works scheduled at various locations including Taylors Lane, Karoo Road, Timothy Drive and Tintern Crescent.	
8	Drainage Pit and Pipe Renewal Program	\$3,410,000
All Wards	Drainage projects in progress at various locations. Federal funded projects nearing completion at David Street north and Wilhelma Avenue.	
9	Footpath Renewal Program	\$2,785,943
All Wards	Footpath renewal works are in progress at various locations.	
10	Bicycle / Shared Path Renewal Program	\$516,794
All Wards	Awaiting latest condition audit from Asset Department to enable works to be programmed.	
16	Building Renewal Program	\$6,407,000
All Wards	Program is approximately 10% committed/expended. Works commencing or nearing completion over October include: 100 Station Street rental - roof replacement works, Park Crescent Children's Centre - office/kitchen refits, Leisureworks - lifeguard station refit, waterslide rectifications, pool plant replacements, Billoo Park Preschool - light fittings and ceiling fans, Billoo Park MCHC - light fittings, Alchester Village Preschool - fencing/gates, light fittings, Alchester Village Playgroup - Fencing/gates, light fittings, Bayswater Senior Citizens - light fittings and fencing/gates, Carrington Park Activities Centre - roof restoration works, Goodwin Estate Preschool - switchboard, light fittings, ceiling fans, Taylors Lane Preschool - plumbing fixtures, Kinderlea Preschool - light fittings, ceiling fans, Orana Centre - roof restoration, downpipes, Basin Preschool - light fittings, ceiling fans, Coinda Preschool - light fittings, The Basin Playgroup - light fittings.	
17	Playground Renewal Program	\$2,015,968
All Wards	Contract awarded for 2020/21 designed playgrounds. Construction was to commence late September but delayed due to construction shut down. Consultation for Stud Park concept design has commenced. Community consultation for Tim Neville Playspace Renewal is currently open for feedback on the Have Your Say website. Consultation will run until early 2022.	
22	Fire Hydrant Replacement Program	\$142,000
All Wards	Expenditure is not likely to be required until June 2022.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
24	Carpark Renewal	\$700,000
All Wards	Carpark renewal projects being scoped - Wally Tew Reserve carpark, Liberty Reserve carpark and Knox Athletics Track - Northern carpark.	
25	Plant & Machinery Renewal Program	\$2,885,000
All Wards	Fleet Renewal Program on track - expect delays later in year for larger vehicles and plant.	
26	Street Tree Replacement Program	\$525,471
All Wards	Street tree renewal program finalised. Bulk tree removals scheduled to commence February. All nursery stock secured at nurseries.	
31	Stamford Park Redevelopment	\$10,298,748
Tirhatuan	Tender for construction of the final stage of the parklands opened 22 January 2022. Project likely to awarded by Council at a meeting in April 2022 following evaluation of submissions.	
104	Roadside Furniture Renewal Program	\$100,000
All Wards	Program on schedule - works in progress at various locations.	
147	Energy Retrofits for Community Buildings	\$164,671
All Wards	Lighting design for Dorset Square Car Park completed. LED replacement lights have been ordered for installation before June 2022.	
229	Building Code Australia Compliance	\$50,000
All Wards	Program of works to be finalised by February with rollout from March 2022.	
345	Asbestos Removal	\$100,000
All Wards	Asbestos audit scope review nearing completion. Asbestos removal program to occur in March 2022.	
347	Miscellaneous Industrial Roads - Pavement Rehabilitation	\$250,000
All Wards	Program scoping in progress.	
409	Parks Furniture Renewal	\$75,000
All Wards	Scoping further works.	
410	Parks Signage Renewal	\$20,000
All Wards	Scoping further works.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
412	Water Sensitive Urban Design Renewal	\$510,000
All Wards	Upgrade works at Tim Neville Arboretum completed, further works needed for optimum output.	
441	Significant Municipal Site Renewal	\$322,575
Dobson	Scoping Further Works.	
443	Reserves Paths Renewal	\$75,000
All Wards	Ashbrook Reserve and Mindara Avenue path renewals works are completed.	
492	Food Act Compliance - Kitchen Retrofitting	\$25,000
All Wards	Program of works being finalised with quotations being sought in February for March/April installation.	
536	Parkland Asset Renewal	\$75,000
All Wards	Drainage works at Knox dog park scheduled to start early February.	
537	Roadside Plantings Renewal	\$120,000
All Wards	Scoping further works.	
566	Artwork Renewal	\$107,169
All Wards	Meridian have completed Wally Tew Windmill restoration with further projects to be completed in February. Quotes being sought for maintenance to Cinema Lane lightboxes. Continued maintenance and cleaning to Public Art collection as required.	
576	Emergency Warning Systems in Early Years Facilities	\$100,000
All Wards	Cooinda and Kinderlea works completed January 2022. Berrabri and Alchester Village to be completed in April 2022. Scoresby West and Eildon to be part of refurbishment projects in June 2022.	
587	Upper Ferntree Gully Neighbourhood Activity Centre Design	\$9,343
Dobson	Consultation on new lighting closed in September. A tender was advertised and has now closed. Council did not receive any submission and is therefore reviewing the project and best way to proceed forward with this project.	
593	Marie Wallace Reserve, Bayswater Masterplan Implementation Stage 4	\$60,070
Dinsdale	Awaiting final approval of signage scheme.	
649	Scoresby (Exner) Reserve - Masterplan Implementation Stage 4	\$175,198
Tirhatuan	Pedestrian solar lighting has been installed.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
675	Public Art Project	\$201,655
All Wards	Public art projects planned for delivery in 2022 including Lupton Way, Laneway Lightboxes and public art treatments in FTG, McCauley Place, Knox Regional Netball Centre, Beautify Boronia and Boronia laneway & Arcades upgrade as well as project management contracting for major projects. Minor delays in project planning and delivery due to COVID and difficulty engaging stakeholders over holiday period.	
708	Cricket Run Up and Goal Square Renewal Works	\$82,212
All Wards	A lot of small items/deliverables make up the overarching project. Many turf works have been delivered.	
717	Knox Central Package	\$18,235,000
Dinsdale	Negotiations to acquire parcels for future road corridor and delivery of Knox Central Masterplan continue.	
724	Knox (Interim) Library	\$664,205
Dinsdale	Refurbishment works for the interim library have been completed in Dec 2021. The Knox Interim Library opening has occurred in early January 2022.	
746	Revegetation Plan	\$100,000
All Wards	Priority sites are being scoped and designed for site preparation in February 2022.	
755	Talaskia Reserve, Upper Ferntree Gully - Masterplan Implementation Stage 2	\$60,000
Dobson	Stage 2 of Masterplan implementation works are now complete. Maintenance period has come to an end. Remaining funds to be carried forward for final stage of Masterplan implementation.	
834	Oversowing of Sports Fields	\$60,000
All Wards	Fertilising schedule ongoing.	
837	Westfield Library (Permanent) - Design and Fitout	\$3,200,000
Dinsdale	Consultants have been engaged and are preparing high level concept plans for the permanent Library within Westfield Shopping Centre.	
838	Bayswater Community Hub - Scoping	\$70,000
Dinsdale	Consultants developing draft concept plan.	
849	Installation of Change Tables into Kindergartens	\$48,065
All Wards	Change tables have been delivered and installed into 17 kindergartens in preparedness for the introduction of 3 year old Kindergarten in 2022.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
867	Knox Regional Netball Centre Extension	\$12,531,053
Dobson	Concrete slab completed and structural steel frame 70% completed.	
868	H V Jones, Ferntree Gully - Masterplan Implementation Stage 3	\$873,211
Friberg	Documentation has commenced in preparation for public tender in March 2022.	
869	Gilbert Park, Knoxfield - Masterplan Implementation Stage 3	\$333,529
Friberg	Stage 2 of Masterplan completed. Tender documents for stage 3 underway.	
871	Energy Performance Contract Implementation	\$553,437
All Wards	Building Management System works at Knox Leisureworks and Rowville Community Centre completed. A number of projects including AC replacement, Pool Blanket installation are scheduled to be completed by May 2022.	
935	Scoresby (Exner) Reserve - Tennis Court Renewals	\$32,815
Tirhatuan	(1) Negotiations continuing around surface defects issue. Expect additional Geotech work early February and further remedial treatment on courts after that. (2) Courts 4 & 5 - Initial survey and geotechnical investigation completed. Consultation with arborists underway. Survey of additional areas underway after further stakeholder consultation. Design 20% complete.	
941	Knox Regional Netball Centre - Court Renewals	\$123,594
Dobson	Courts 7 and 8 completed. Matchpoint to start work on courts 9, 10, 11, 12, 13, 14, 15, 16 late February. Some minor landscaping works to be completed at the south end of the pavilion.	
942	Tree Management	\$63,321
All Wards	Works undertaken as required in conjunction with Council initiatives.	
944	Knox Central (Former Operations Centre)	\$3,514,194
Dinsdale	Demolition of old SES building and rental property expected to be completed in February. Works program to finalise remediation of the site is being completed.	
946	Boronia Precinct Planning	\$360,500
Baird	The revised Boronia Renewal Strategy has been adopted by Council on 23 August. Further community consultation will be undertaken in early 2022 subject to Ministerial authorisation of Amendment C192 to the Knox Planning Scheme. In the meantime, the internal Project Control Group provides directions on the implementation of a number of priority projects.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
948	Modular Building Program	\$3,822,522
All Wards	Lakesfield Reserve Modular Building is nearing completion with onsite works commenced in late August 2021. There has been a delay in the delivery of this program with site restrictions and construction industry shutdown. Demolition of existing building and carpark works will follow to complete the project in early 2022. Marie Wallace Modular and existing pavilion refurbishment are progressing to market with responses expected in early 2022. Gilbert Park Modular Construction has been appointed with the contract commenced fabrication of the modular building and intends to commence onsite works in February 2022.	
950	Family & Childrens Services Buildings & Facilities	\$227,388
All Wards	Scoresby West Kindergarten - Scoping and detail designs completed. Expect to award tender by March 2022 for construction in term 2 (April-June 2022).	
951	Community Toilet Replacement Program	\$674,286
All Wards	Modular public toilets for Templeton, Scoresby, Tormore and Talaskia reserves completed. Wicks Reserve and UFTG progressing through design development stage.	
961	Knox Regional Netball Centre Floodlight Outdoor Courts 5 to 8	\$198,130
Dobson	Works to be undertaken after completion of redevelopment project at the centre.	
995	Peregrine Reserve, Rowville - Masterplan Implementation Stage 2	\$464,905
Taylor	Design and Construct, tender currently open.	
997	Llewellyn Reserve, Wantirna South - Masterplan Implementation	\$469,595
Scott	Construction phase of new picnic shelter, BBQ facilities and toilets is almost complete. However, electricity supply to the structure has been found to be faulty and the cable will need to be replaced before the structure can be connected to power and the project completed. The electrical component of the project is now in progress.	
999	Lewis Park, Wantirna South - Masterplan Implementation	\$1,112,743
Dinsdale	Waterways - 95% complete with tender documentation being finalised. Sport and Play - concept design is complete with some additional work being undertaken on the pavilion design to ensure it is future proofer prior to undertaking stakeholder and community consultation. Community Gardens - awaiting final piece of infrastructure for the security system on the gates.	
1002	Egan Lee Reserve, Knoxfield Masterplan Implementation - Stage 2	\$365,543
Scott	Stage 2 Masterplan implementation works are nearing completion. Expected to be completed by the end of February 2022.	
1003	Wantirna Reserve, Wantirna - Masterplan	\$30,000
Collier	Masterplan to resume in new financial year.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1054	Knox Regional Sports Park - Stages 2 and 3	\$27,045,920
Scott	The expansion of the State Basketball Centre is being managed by the State Government through Sport and Recreation Victoria (SRV) and Development Victoria (DV) on behalf of stakeholders including Council as project partner. The contract for the Victorian Association of Radio Model Soaring (VARMS) relocation to Rowville Recreation Reserve was awarded at Council's December 2021 meeting. Site establishment works are expected to commence in February.	
1119	Wantirna Reserve, Wantirna - Tennis Court Renewals	\$77,700
Collier	(1) Courts 1-5: Design well underway including consideration of concrete slab design in conjunction with lighting design to work around existing site limitations. Electrical safety regulatory requirements now understood. Water meter relocation quote received - expect to include this work within scope of contract works. Tennis Court design nearing completion and drainage investigation to be finalised with meeting to be arranged with specialist consultant for late Jan. '22 to clarify final design details. (2) Courts 6-10: Temporary remedial works for Court 9 and maintenance and watering activity now completed. Geotechnical investigation coordinated by Waste for Wantirna Reserve overall site underway. Awaiting outcome of investigation findings to progress with appropriate design methodology.	
1121	Eildon Park, Rowville - Cricket Net Renewal	\$58,100
Taylor	A concrete platform will be laid in front of net, with linking path. Work for completion was interrupted by the recent State Government Construction lockdown. Scheduled to be completed by mid-November.	
1123	Public Tennis / Netball / Basketball Court Renewals	\$95,000
All Wards	A lot of small items/deliverables make up the overarching project. Many have been delivered, overall the project is tracking well.	
1124	Sportsfield Fencing Renewals	\$121,176
All Wards	Lakesfield Reserve is 99% completed, only a few small items to finish up. Gilbert Park Reserve diamond 1 fence demolition started 17 December. 6-7 weeks to complete.	
1125	Stormwater Harvesting Infrastructure Renewal	\$60,000
All Wards	New works identified at Fairpark Reserve.	
1128	Gilbert Park Reserve, Knoxfield - New Drainage	\$36,500
Friberg	Aquatek started works 5 January 2022. The start date was pushed back due to the contractor's availability. Covid lockdowns and weather conditions are creating a backlog of works for the contractor.	
1134	Ferntree Gully Community Arts Centre Office Upgrades	\$50,000
Dobson	Office upgrade complete, minor refurbishment and layout improvements to office space to meet social distancing requirements and functionality. Considerations for air flow and IT connections still need resolve in this office.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1136	Arts Facility Upgrades	\$134,000
All Wards	Balance of this project will contribute to the FTGCAC/Library decking upgrade/enclosure. Plans not yet scoped.	
1137	Knox Leisureworks - Major Redevelopment	\$154,500
Baird	Works exceed the allocated budget, we have sought funding from the surplus Energy Performance Contract EPC , which has been submitted for approval. Works are expected to be completed by the end of April 2022.	
1145	Glenfern Road, Ferntree Gully - Footpath Construction	\$191,810
Dobson	Project has been completed.	
1148	Montana Avenue, Boronia - Footpath Construction	\$66,529
Chandler	Further consultation required with residents and school.	
1155	Kelletts Road, Rowville (973 Stud Road to Taylors Lane) - Shared Path	\$18,456
Taylor	Quotations sought for line marking.	
1162	Templeton Street, Wantirna - Linemarking and Intersection Treatments	\$65,000
Collier	Line marking treatment complete. Shared path layout to be reviewed at intersection with Burwood Hwy.	
1163	Renou Road, Wantirna South - Intersection Treatments	\$106,577
Collier	Shared path layout to be reviewed at intersection with Burwood Hwy.	
1165	Mowbray Drive & Argyle Way, Wantirna South - On Road Bicycle Link	\$120,000
Scott	Line marking works completed.	
1166	Timothy Drive, Wantirna South - Intersection Treatments	\$35,000
Scott	Green road treatment to be installed by contractor.	
1170	Mountain Highway, Boronia (near Scoresby Rd) - Footpath Connection 4	\$80,000
Baird	In principle support from land owners. Drafting up licence agreement.	
1173	Quarry Reserve, Ferntree Gully - Masterplan Implementation Stage 3	\$689,554
Dobson	Delays in construction of the public toilet due to planning permit requirements. No interest/response to the tender for the design & delivery of the lookout, will reassess in needs analysis.	
1174	Principal Avenue - Dorset Road Streetscape Upgrade	\$100,000
Chandler	Planning for future planting works.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1176	Solar in Community Facilities	\$112,639
All Wards	Solar installation at Knox Athletics Pavilion completed with the installation of Solar and Batteries. Additional solar sites being finalised for installation before June.	
1180	Forest Rd to Koolunga Reserve, FTG - Wetland Construction	\$386,056
Chandler	Construction of the wetland at Koolunga Reserve is on-hold pending the outcomes of the community consultation and master planning currently underway. Likely carry forward of \$386,056.	
1182	Norvel Quarry Reserve Water Quality System - Design & Construction	\$40,000
Baird	Concept design complete, detailed design to be completed following survey.	
1183	Peregrine Reserve - Wetland Construction	\$60,000
Taylor	Concept design awaiting survey data.	
1184	Egan Lee Reserve - Wetland Construction	\$550,000
Scott	Concept design awaiting additional modelling to support proposed changes to intent of project. \$530,000 moved to 22/23 financial year as an expected carry forward.	
1216	Carrington Park Reserve, Knoxfield - Cricket Net Renewal	\$30,669
Friberg	Lighting component to commence.	
1225	Commercial Road, Ferntree Gully (Burwood Hwy to Wilson St) - Reconstruction	\$150,000
Baird	Project Complete.	
1226	Lewis Road, Wantirna South (Tilba PI to Kanooka Rd) - Reconstruction	\$100,000
Dinsdale	Construction works completed. Practical Completion achieved in September 21.	
1227	Albert Street, UFTG (Talaskia Rd to Townley Place) - Reconstruction	\$300,000
Dobson	Construction works completed. Practical Completion achieved in September 21.	
1228	Malvern Street, Bayswater (Edelmaier St to Scoresby Rd) - Reconstruction	\$460,000
Baird	Works well underway with footpath works nearing completion. Kerb and channel and pavement backfill on North side completed and South side kerb and channel now underway. Approx. 60% works completed.	
1229	Sullivan Court, Wantirna (Rachelle Drive to End)- Reconstruction	\$160,000
Collier	Works anticipated to commence in 2022.	
1230	Wanaka Close, Rowville (Erie Avenue to End) - Reconstruction	\$90,000
Tirhatuan	Works anticipated to commence in early February 2022.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1231	Winnifred Crescent, Knoxfield (Allister Close to Christie Close) - Reconstruction	\$135,000
Friberg	Construction works completed. Practical Completion inspection to be scheduled.	
1232	Chandler Road, Boronia (Floriston Rd to Albert Ave) - Design	\$23,936
Chandler	Design deferred until further notice - awaiting direction from Boronia Renewal Strategy Working Group.	
1237	Carrington Park - Multi Purpose Facility - Construction	\$2,381,577
Friberg	Delayed due to COVID-19 disruptions to labour workforce. Building works complete. External carpark works continuing.	
1238	BAMP Facility Upgrades	\$1,320,274
All Wards	Program development progression has been finalised in December. Design and scoping are underway and expected to be completed in early February 2022, with a view to have a tender package out by March 2022.	
1261	Wantirna Reserve - Car Park Upgrade (Design)	\$0
Collier	Consultation with Leisure & Waste underway in relation to potential hockey ground location. Design deferred until Master Plan work is completed and advice is received on project status and scope.	
1262	Cultural Facilities - Knox Pop Up Events Trailer & Kit	\$5,000
All Wards	Trailer maintenance to take place, prior to return of public events in 2022. To include trailer signage and purchase of additional equipment.	
1265	Park Crescent Children and Family Centre, Boronia - Refurbishment Scoping	\$154,618
Baird	Detailed design progressing for provision by end of February with cost plan provision for planned construction in 2022/23.	
1266	Rowville Children and Family Centre (Childcare) Refurbishment	\$1,262,700
Tirhatuan	Project is on schedule and expected to be completed by April 2022.	
1267	Early Years Facilities - Landscaping Upgrades	\$287,133
All Wards	Projects to renew the outdoor play spaces including, The Basin Kindergarten and the replacement of decking at Wantirna Hub, have been planned for January 2022.	
1269	Rosa Benedikt Community Centre, Scoresby - Minor Upgrade	\$37,238
Tirhatuan	Quotes being obtained.	
1271	Wantirna Community Infrastructure Planning	\$40,000
Collier	A consultant is currently being sought by a request for quotations. Submissions are due at the end of January.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1274	Mountain Hwy, The Basin (Wicks Road - Claremont Ave) - Footpath Design	\$11,462
Chandler	Concept Design completed and design approach confirmed after internal consultation. Detailed design 70% with structural consultant appointed. Title re-establishment survey completed with geotechnical investigation and design underway. Initial Arborist assessment completed - tree removal permit is being arranged. Awaiting confirmation of budget approach due to insufficient funds.	
1276	Liverpool Road, The Basin - Footpath Design	\$12,361
Chandler	Waiting to confirm additional funding for a formal design.	
1281	Ferntree Gully Road, Knoxfield (O'Connor Road and Henderson Road)- Shared Path	\$110,000
Tirhatuan	Seeking quotation for design.	
1282	Ferntree Gully Road Shared Path - Scoping	\$10,000
Friberg	Requires a lease agreement. Investigating appropriate course of action.	
1297	Amesbury Avenue, Wantirna - Intersection Treatments	\$133,427
Collier	Currently doing consultation.	
1300	Parking Management Plan Implementation	\$90,000
All Wards	Bayswater - parking study report to be finalised by consultant. The Basin - initial consultation completed.	
1306	Dog Park Installations	\$225,809
All Wards	Project work complete at Emerson Place with no further work scheduled for 21/22. Additional dog park planning to occur with the Wantirna Master Plan as per the delivery of dog parks endorsed by Council on November 2018.	
1308	Kevin Ave, Ferntree Gully Flood Investigation - Scoping	\$15,115
Dobson	Scoping confirmed, Survey and proving of underground service locating completed. Detailed Design underway and around 65% complete.	
1309	1825 Ferntree Gully Road - Flood Mitigation Works	\$59,402
Friberg	Drainage upgrade within Commercial Road area included within road renewal package - construction works completed. Additional area - finalising detailed design according to design review comments. Arborist consultation completed. Recommendations incorporated in the detailed design.	
1310	Flood Mitigation Reactive Complaints Upgrade Works	\$250,000
All Wards	Emergency works undertaken as required.	
1311	Major Roads LED Streetlight Replacement	\$440,370
All Wards	Final design completed and procurement of lights underway. Installation is scheduled to commence late May 2022.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1312	Cathies Lane Landfill Solar Feasibility - Stage 2	\$53,314
All Wards	A report to Council due by April 2022.	
1315	Fairpark Reserve - Pavilion Upgrade (incorporating U3A extension)	\$5,574,861
Baird	The contract was awarded for construction at Council's December 2021 meeting. Works are expected to commence onsite in February 2022.	
1316	Rowville Recreation Reserve - Car Park Upgrade	\$149,300
Taylor	Stage 1 design completed and quote received from Constructors - this has highlighted funding shortfall. Funds to be carried over and supplemented with additional funds in 2022/23. Stage 2 (Car park extension) design 95% complete. Car park to be constructed when funding is anticipated to be available in 23/24.	
1318	Miller Park Reserve - Cricket Net Renewal	\$250,000
Chandler	Contractor is experiencing delays on site due to wet weather and building permit.	
1319	Gilbert Park Reserve, Knoxfield - Batting Cage Renewal	\$128,819
Friberg	Melbourne Water approval for project has been received. Project will be awarded to preferred tenderer.	
1320	Eildon Park Reserve, Rowville - Tennis Court Renewals	\$490,252
Taylor	Courts 4-6: Construction works including lighting installation for Courts 4-6 & 7-9 completed. Lux testing carried out with satisfactory results. Major surface defects to be addressed by Contractor - awaiting pricing & programming advice. Courts 7-9: Initial survey completed and design well underway - 50% complete. Geotechnical investigation complete and consultation with arborists continuing.	
1321	Millers Reserve, The Basin - Tennis Court Renewals	\$425,000
Chandler	Tennis court construction works completed including additional hardstand area and Book-A-Court electricals. PC Inspection completed.	
1322	Glenfern Park (FTGTC) - Tennis Court Renewals	\$338,698
Dobson	Courts 5-6: Construction underway with works approximately 20% complete with structural re-design undertaken due to poor sub-grade. Contractor has completed concrete slab design with structural certification. Construction has re-commenced. (2) Courts 1-4: Geotechnical investigation and arborist consultation completed. Detail design underway and 95% complete. Awaiting Club feedback.	
1363	Lupton Way Shared Zone Construction and Public Art Lighting	\$533,220
Baird	Project on hold. Seeking advice from Department of Jobs Precincts and Regions.	
1365	Programmed Road Renewal Works from June annual Audits	\$715,000
All Wards	Funds available to supplement funding requirements for various road renewal works as required. Likely to be savings.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1367	Rowville Tennis Court Renewal	\$26,000
Taylor	The club has requested that the works be completed next year due to numerous lockdowns causing losses of coaching revenue and memberships.	
1386	Parks - New Tractor	\$120,000
All Wards	Tractor model to be finalised upon availability.	
1389	Egan Lee Reserve Renewal - Top Oval Renewal	\$1,500,000
Scott	Project remains in consultation phase.	
1390	Golf Practice Nets	\$80,000
All Wards	Knox Park Reserve golf practice net is completed.	
1391	Knox Hockey Facility Development	\$3,625,000
Tirhatuan	Tender Documentation complete. Currently advertised for public tender.	
1392	3-Year Old Kindergarten Facility Management	\$250,000
All Wards	Officers continue to plan and prepare for the introduction and expansion of 3 year old Kindergarten services to Council's early years programs, identifying facilities which will need to be considered as part of Council's capital works program over the next five years.	
1394	Knox Park Athletics - Changeroom Upgrade	\$59,460
Friberg	Project will be awarded in February with construction expected to be completed by end of financial year.	
1396	Gilbert Park - Floodlighting Upgrade (Diamonds 1 and 2)	\$494,975
Friberg	Lighting works on Diamond 1 under construction. Delay with lighting works on Diamond 2 due to required approval with Melbourne Water.	
1402	Bayswater Bowls Club - Car Park Upgrade	\$113,188
Dinsdale	Works completed.	
1404	Berrabri Kindergarten, Scoresby - Verandah Space upgrade	\$105,000
Tirhatuan	Project complete.	
1405	F W Kerr Kindergarten, Ferntree Gully - External upgrade	\$20,000
Dobson	Scope of works being assessed.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1406	Miller's Homestead - Upgrade	\$162,500
Chandler	Works not yet detailed due to COVID restrictions for site visits and assessments. Various structural considerations need to be further investigated (inclusive of heritage limitations) including kitchen and bathroom upgrade, accessibility compliance, repairs of water damaged areas, artwork tracking upgrades and external signage, security and lighting. The required works are currently being assessed and scoped with view to finalise by late October for preparation of specification for works package.	
1408	St John's Ambulance Hall - Upgrade	\$25,000
Baird	On hold. Investigating further options.	
1411	Mountain Hwy, Bayswater, (Scoresby Road to Jersey Road) - Shared Path	\$309,082
Baird	In principle support from land owners. Drafting up licence agreement.	
1412	Macauley Place, Bayswater - Shared Safety Zone	\$250,000
Dinsdale	Deferred due to construction works at Mountain High Shopping Centre.	
1413	Kings Park Reserve, Upper Ferntree Gully - Masterplan Implementation	\$466,091
Dobson	A consultant has been engaged. First round of consultation has now been completed.	
1414	Cardiff Street - Flood Mitigation Works	\$700,000
Baird	Awaiting survey prior to RFQ to undertake proof of concept modelling. \$650,000.00 moved to 22/23 budget as an expected carry forward.	
1415	Olivebank to Underwood & Alexander Reserve, FTG - Wetland Treatment -Scoping & Analysis	\$400,000
Dobson	Awaiting survey prior to RFQ to undertake proof of concept modelling. \$360,000 moved to 22/23 budget as an expected carry forward.	
1418	Wally Tew (FTG Reserve) - Stormwater Harvesting Upgrade	\$120,000
Dobson	Upgrade requirements still being discussed with Parks department.	
1419	Carrington Park Reserve - Stormwater Harvesting Upgrade	\$80,000
Friberg	Upgrade requirements still being discussed with Parks department.	
1422	Gilbert Reserve - Wetland (Scoping & Analysis)	\$57,578
Friberg	Concept design underway based on the delivery of survey. Projected delayed to manage the renewal design of the MW main drain.	
1425	Albert Street UFTG & Chandler Road Boronia - Passive Irrigation Research & Development	\$60,000
All Wards	This project is in partnership with Melbourne University, on-hold pending resourcing issues being resolved. \$50,000 moved to 22/23 financial year for carry forward.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1426	The Basin Triangle Masterplan	\$60,000
Chandler	Community consultation (Phase 1 Engagement) completed. Draft Masterplan nearing completion. Phase 2 of Community Engagement expected to commence in February 2022.	
1428	Violen Street, Bayswater - Reconstruction	\$185,000
Dinsdale	Works anticipated to commence in early March 2022.	
1429	Edinburgh Road, Boronia - Reconstruction	\$180,000
Baird	Construction works completed. PC Inspection to be scheduled.	
1430	Wilhelma Avenue, Boronia - Reconstruction	\$250,000
Baird	Works integrated with Drainage Renewal project. Construction works completed. PC Inspection to be scheduled.	
1431	Manuka Drive, FTG - Reconstruction	\$365,000
Baird	Construction works completed. PC Inspection to be scheduled.	
1432	Murene Court, Boronia - Reconstruction	\$210,000
Baird	Works anticipated to commence in mid-April 2022.	
1434	Harcrest Estate Lake & Wetland Renewal	\$0
Scott	Harcrest Estate wetland Ring Wall repair work as required.	
1437	1000 Steps Car Parking and Shared Use Path Bridge	\$300,000
Dobson	Bridge design on hold (waiting for direction from federal government to proceed). Alternative carpark design ongoing with survey data reviewed and concept plan being developed.	
1439	Mossfield Avenue, Ferntree Gully - Design Only	\$45,000
Baird	Survey completed. Design 95% complete including drainage upgrade element, with Geotechnical investigation and plan review underway.	
1440	Mountain Gate Drive, Ferntree Gully - Design Only	\$65,000
Friberg	Feedback received from Traffic and Transport. Geotechnical investigation complete. Design 90% complete - drainage design still to be finalised.	
1441	Studfield Shops, Rear Laneway, Wantirna South - Design Only	\$40,000
Dinsdale	Concept design completed and in consultation with Traffic and Transport. Title re-establishment survey and geotechnical investigation completed. Retaining wall structural design and consultation with affected owner underway. Design 60% complete.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1442	Avalon Road, Rowville - Design Only	\$70,000
Tirhatuan	Survey completed. Design 50% complete with Geotechnical and drainage investigations underway.	
1443	Faraday Street Boronia - Design Only	\$45,000
Baird	Survey completed. Design 80% complete with Geotechnical investigation underway.	
1444	Adele Avenue, Ferntree Gully - Design Only	\$35,000
Friberg	Survey completed. Design 95% complete with Geotechnical investigation and design review underway.	
1445	Marlborough Road, Bayswater - Design Only	\$30,000
Dinsdale	Survey completed with Geotechnical investigation underway. Design underway and 15% complete.	
1446	Windermere Reserve, Ferntree Gully - Oval Renewal	\$1,350,000
Friberg	Works currently in progress on site. Delays in progress due to wet weather.	
1447	Knox Gardens Reserve, Wantirna South - Drainage #2 Oval	\$155,645
Scott	Evergreen Turf/Aquatek to start works 10 January 2022. The start date was pushed back due to the contractor's availability. COVID lockdowns and weather conditions are creating a backlog of works for the contractor.	
1448	Fairpark Reserve, Ferntree Gully - Netball Court Renewals	\$220,000
Baird	Design completed and quotes obtained. Contractor appointed and have commenced works on site - Club consulted throughout. Expect to be completed by end March.	
1449	Fairpark Reserve, Ferntree Gully - Re-turfing	\$250,000
Baird	The project has been cancelled. The ground requires a full redevelopment. An investigation into this ground showed that new turf would not be beneficial to the ground improving. There are several issues with this oval.	
1450	Reta Matthews Reserve, Ferntree Gully - Tennis Court Renewals	\$14,515
Baird	Initial survey and geotechnical investigation completed. Consultation with arborists underway. Design 90% complete and seeking feedback from Club.	
1451	Carrington Park Reserve, Knoxfield - Tennis Court Renewals	\$4,020
Friberg	Initial survey and geotechnical investigation completed. Project Deferred - Awaiting advice on project viability.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1452	Llewellyn Reserve, Wantirna South - Cricket Pitch Renewal (Oval #1)	\$20,000
Scott	The turf around the wicket installed 23 December, with a 2-3 week establishment period. Weather conditions on the site and turf farms pushed the project completion back.	
1453	Kings Park, Upper Ferntree Gully (Oval #2) - Sportsfield Drainage	\$88,849
Dobson	Project has been withdrawn from program with funds to be redistributed to other projects. Investigation into this ground showed that a new drainage system would not be beneficial to the ground improving. An alternate proposal will be presented to the forward capital works program.	
1454	Lewis Park, Wantirna South (Oval 2) - New Irrigation	\$150,000
Dinsdale	Project has been withdrawn from program with funds to be redistributed to Carrington Park and Eildon Park cricket net lighting. There is a masterplan currently being developed at Lewis Park and oval 2 has been flagged as a full redevelopment within the next few years. The irrigation system will need to be removed when the ground is re-constructed therefore, it would be inefficient to deliver at this time.	
1455	Talaskia Reserve, Upper Ferntree Gully - Cricket Net Renewal	\$250,000
Dobson	ASTE to start demolition mid January. The start date was pushed back. COVID lockdowns and weather conditions are creating a backlog of works for everyone. Contractors are overwhelmed with work load and trying to catch up.	
1456	Dobson Park, Ferntree Gully - Cricket Net Renewal	\$340,000
Baird	ASTE to start demolition mid January. The start date was pushed back. COVID lockdowns and weather conditions are creating a backlog of works for everyone. Contractors are overwhelmed with work load and trying to catch up.	
1457	Wantirna Reserve, Wantirna - Sportsfield Renewal - Scope	\$27,712
Collier	The location for the sportsfield renewal has changed. Guy Turner Reserve and Knox Gardens oval 1 are now the priority sites for redevelopment. Yellow Box are currently designing.	
1458	Knox Gardens Reserve, Wantirna South - Tennis Court Renewals - Design	\$30,000
Scott	Initial survey completed. Geotechnical investigation completed and consultation with arborists underway. Design has commenced and around 10% complete.	
1459	Lewis Park, Wantirna South - Oval 1 Floodlighting	\$250,000
Dinsdale	Contractor to be appointed for completion by mid-February 2022.	
1460	Templeton Reserve, Wantirna - Floodlighting Upgrade	\$250,000
Collier	Contractor appointed, completion expected by end of February 2022.	
1461	Kings Park, Upper Ferntree Gully - Oval 1 - Floodlighting	\$280,362
Dobson	Contractor appointed, works to be completed by end of February 2022.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1462	Knox Athletics, Knoxfield - New Shade Structures	\$4,126
Friberg	Project postponed to align with next financial year facility shutdown and planned track renewal works.	
1463	Tormore Reserve, Boronia - Safety Fencing (Behind Goals)	\$100,000
Baird	Location to be confirmed. Quotes will then be sought for works to occur early 2022.	
1464	Schultz Reserve, Wantirna - Pavilion Refurbishment	\$75,000
Collier	Consultation with Clubs is in progress.	
1465	Knox Park Athletics, Knoxfield - Lighting to Track	\$300,000
Friberg	Works scheduled to commence early 2022 with completion by mid 2022.	
1466	Schultz Reserve, Wantirna - Shade Structure	\$50,000
Collier	Consultation with Clubs underway.	
1467	Fairpark Reserve, Ferntree Gully - Safety Netting (Southern End)	\$50,000
Baird	Works will occur upon completion of the major pavilion redevelopment and associated carpark and landscaping works. This will be in 2022/23.	
1468	Park Ridge Reserve, Rowville - Existing Pavilion Refurbishment	\$20,000
Taylor	Works will align with the new modular project.	
1469	Milpera Reserve, Wantirna - Existing Pavilion Refurbishment	\$20,000
Collier	Works will align with the new modular project.	
1470	Electronic Entry to Sporting Pavilions.	\$60,000
All Wards	Priority projects currently being worked through/finalised with the view to commence scoping in February and seek prices for a March/April installation period.	
1471	Knox Skate & BMX Park, Knoxfield - Access Road	\$120,000
Friberg	Consultation with Leisure and Ambulance Victoria completed. Design completed and Quote received. Works Authorisation approved and issued to Knox Construction.	
1472	Wally Tew Reserve, Ferntree Gully - Car Park Upgrade	\$40,000
Dobson	Survey and Geotechnical investigation completed. Design to commence in February 2022.	
1473	Egan Lee Reserve, Knoxfield - Car Park Extension - Design	\$35,000
Scott	Initial survey completed and concept layout options submitted and approved with preferred option selected. Geotechnical investigation completed along with consultation with arborists. Design due to commence in March 2022.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1474	Knox Skate & BMX Park, Knoxfield - Carpark - Design	\$35,000
Friberg	Initial survey and arborist assessment completed. Geotechnical investigation completed and design nearing completion with review to follow.	
1475	Gilmour Reserve, Upper Ferntree Gully - New Car Park - Design	\$0
Dobson	Majority of site is within Melbourne Water owned land and any proposal for development is subject to agreement with M.W. Consultation with Melb Water, coordinated by Leisure, is underway. Design deferred until clarity is received.	
1476	Community Placemaking Program - Murals and Lighting - Scope	\$105,000
All Wards	Arts and Cultural Services currently scoping options for managing this project externally within the capital allocation as it is beyond existing staffing capacity.	
1477	FTG Library, Ferntree Gully - External Blinds	\$20,000
Dobson	Scoping underway.	
1478	Locker Program - Council Kindergartens	\$50,000
All Wards	Replacement program of children's lockers and make good to existing spaces with quotations being sought for January 2022 holidays and April 2022 holidays installation.	
1479	Liberty Avenue, Rowville Kindergarten - Verandah Replacement - Design	\$10,000
Tirhatuan	Slight delays due to COVID restrictions, the design/cost plan will be available by late March 2022.	
1480	Park Ridge Kindergarten, Rowville - Verandah - Design	\$10,000
Taylor	Slight delays due to COVID restrictions, the design/cost plan will be available by late March 2022.	
1481	Alice Johnson Children and Family Centre, Ferntree Gully - Verandah	\$65,000
Baird	Currently under construction, works to be completed by February 2022.	
1482	Billoo Park Kindergarten, Wantirna -Storage & Verandah Upgrade - Design	\$10,000
Collier	Scope and design works completed.	
1483	Update FCS signage from Preschool to Kindergarten	\$0
All Wards	Funds being redirected to Rowville Children's Centre Redevelopment as per Budget Variation approval.	
1484	136 Boronia Road (Knox Infolink) - Redevelopment	\$30,000
Baird	Scoping underway.	
1485	The Basin Community House - Kitchen Upgrades	\$10,000
Chandler	Quotes being obtained.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1486	The Basin Progress Hall - Event Upgrades	\$40,000
Chandler	Quotes being obtained.	
1487	Knox Community Gardens, Boronia - Shed Removals	\$50,000
Dinsdale	Project is underway, with work taking place to identify requirements for relocation of shed contents.	
1488	Knox Community Gardens, Boronia - New Facility Design	\$20,000
Dinsdale	Research currently underway.	
1489	Public changing outlets to support vulnerable persons - Scoping	\$10,000
All Wards	Quotations being sought from a variety of suppliers to support selection of options.	
1490	Bergins Road, Rowville - Footpath Construction	\$129,998
Taylor	Complete.	
1491	Malvern Street, Bayswater - Footpath Construction	\$120,000
Baird	Construction works 60% completed - footpath works incorporated with road renewal project.	
1492	Francis Crescent, Ferntree Gully - Footpath Construction	\$43,890
Dobson	Design being finalised.	
1494	1726 Ferntree Gully Road, Ferntree Gully - Footpath Design	\$4,180
Friberg	Design required. Investigating options.	
1495	Ferntree Gully Road, Scoresby - Footpath Construction	\$29,260
Tirhatuan	Seeking quotations for construction.	
1496	Short Street, Boronia - Footpath Design	\$35,000
Baird	Seeking quotations for construction.	
1497	Cypress Avenue, Boronia - Footpath Design	\$20,000
Baird	Undertaking design.	
1498	Pleasant Road, Ferntree Gully - Footpath Scope	\$10,000
Dobson	Feature survey being undertaken.	
1499	Buckingham Drive, Rowville - LATM Treatment	\$120,000
Taylor	Resident consultation did not support the installation of traffic devices	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1500	Liberty Avenue, Rowville - LATM Design	\$15,000
Tirhatuan	Resident consultation shows support and seeking quotation for survey and design.	
1501	Dobson Street, Ferntree Gully - Traffic device	\$10,000
Friberg	Under community consultation.	
1502	High Street Road, Wantirna South - Shared Path	\$346,500
Scott	Construction of shared path in progress.	
1503	Burwood Highway, Knoxfield - Shared Path	\$400,000
Scott	Construction of shared path to commence late January after tree removal.	
1504	Napoleon Road, Rowville -Shared Path	\$155,925
Taylor	Construction to commence in late February.	
1505	Mountain Highway, Boronia - Shared Path - Design	\$80,000
Chandler	Seeking quotation for survey.	
1508	Sasses Avenue, Bayswater - On Road Bicycle Lanes	\$40,000
Dinsdale	Preliminary design prepared.	
1509	Moira Avenue / Johnson Drive Intersection, Ferntree Gully - Traffic Island	\$15,000
Baird	Waiting for concreters to commence construction in late February.	
1510	Kelletts Road at Lakesfield Drive, Lysterfield - Footpath link at School crossing	\$3,000
Dobson	Design being prepared.	
1511	Alma Avenue, Ferntree Gully - New School Crossing	\$30,000
Dobson	Complete.	
1512	Maryborough Road, Boronia - Rumble Strips	\$10,000
Baird	Consultation being carried out.	
1513	Regency Terrace, Lysterfield - Connection to Napoleon Road Bus Stop	\$24,000
Taylor	Construction commencing in late February.	
1514	Carrington Park, Knoxfield - Masterplan Implementation	\$300,000
Friberg	Construction progressing for Stage 1 of the new playspace.	

Knox City Council Project Status Report

28-Jan-2022

Project Number	Project Name	Total Adjusted Budget
1515	Major Crescent Reserve, Lysterfield - Landscape Plan	\$25,000
Taylor	Draft landscape plan to be mailed out for first round community consultation February -March.	
1516	Lakesfield Reserve, Lysterfield - Landscape Plan	\$25,000
Dobson	Draft landscape plan to be mailed out for first round community consultation -on hold at the moment because of the current constructions on site.	
1517	Flamingo Reserve, Wantirna South - Landscape Plan	\$25,000
Collier	Draft landscape plan to be mailed out for first round community consultation February -March.	
1518	Schultz Reserve, Wantirna - Landscape Plan	\$25,000
Collier	Draft landscape plan to be mailed out for first round community consultation February -March.	
1521	Erica Avenue Streetscape Renewal	\$800,000
Baird	Design development progressing	
		Total: \$153,080,006

4.3 ICT Capital Works Report

SUMMARY: Chief Information Officer, Scott Coleman

The ICT Capital Works Report shows projects on Council's ICT Capital Works Program and indicates the monthly status of each project.

RECOMMENDATION

That the Committee receive and note the ICT Capital Works Report, as of 2 February 2022.

1. INTRODUCTION

This report summarises Council's ICT Capital Works Program for the 2021/2022 financial year. The aim of this report is to provide a regular and succinct status summary of each project over the last month. The Capital Works Report, as of 2 February 2022 is attached in the Confidential section of Council's agenda.

Highlights of the Capital Works Report include:

- The Digital Customer Channel Transformation Program has commenced its Phase 2 which will see the replacement of Council's Intranet. In December the intranet research stage formally commenced with vendor Step Two. The focus for December was planning for staff engagement which will commence February 2022. Step Two also reviewed existing intranet research and undertook an expert review of the current KCC staff intranet (eRIK).
- The Early Years Project: The project completed an Expression of Interest in December 2021. Vendor responses to requirements form the basis of a recommendations pack to be shared with governance bodies in February 2022.
- The Corporate Reporting Project: The Scope Document is under review ahead of governance approval in February. Preparations are underway for a market procurement engagement in late February / early March.
- The Asset Management project has continued to be hampered by development delays and the first of the phased implementations will no longer occur in December, but will now be pushed into the new calendar year. A review workshop was conducted in January with Knox and Vendor stakeholders, with the objective of isolating the root cause of delays and remediation activities to avoid further project slippage. The recommendations pack is to be circulated in early February.
- The Active Aging Project has commenced requirements gathering, ahead of a market engagement to test the current solution (Carelink) with other offerings, and re-contract the chosen solution ongoing.
- The Spatial Capabilities Project has recommended requirements validation in line with a BAU market engagement to replace the GIS Platform with an ongoing solution and contract.
- A Data Architect has been recruited to commence in the IT team. The role will work on a strategy to inform the recommencement of the Master Data Management project.

2. CONFIDENTIALITY

Confidential information is contained in Attachment 1 in the confidential agenda, in accordance with Sections 3 and 66 of the *Local Government Act 2020* as the information relates to contractual matters; and the premature disclosure of the information could be prejudicial to the interests of Council or other persons.

Report Prepared By: Chief Information Officer, Scott Coleman

Report Authorised By: Executive Manager Strategy, People & Culture, Interim Information Technology and Transformation (Change), Sam Stanton

Attachments

1. ICT Capital Works Report [4.3.1 - 3 pages]
Confidential Attachment 1 is circulated under separate cover.

Knox City Council Project Status Report

01-Feb-2022

Project Number	Project Name
789	Facilities Booking Solution
All Wards	<p>The new Priava meeting room and fleet booking solution went live to staff on 14 Dec 2020. Additional meeting rooms for the new Operation Centre and Knox Community and Leisure Centres were made available for staff bookings.</p> <p>A planned second phase will commence in May 22 to extend booking capabilities to the general public enabling booking of Knox external facilities including halls, pavilions, reserves etc.</p>
812	Asset Management Information System
All Wards	<p>Lifecycle' system is a critical tool to manage Council Assets. This project replaces the current Asset Management Information system with a contemporary, modern, well supported equivalent that meets Council's current and future needs. The project is in implementation stage with activities presently focused validation of asset data handover and process owner acceptance testing. Training and system integration testing with key stakeholders is being finalised. System champion training is completed. Pathway and KX integration is in the final stage for signoff, with implementation to be conducted in the forthcoming months of this calendar year.</p>
827	Digital Customer Channels Transformation (DCCT) - Phase 3 Cust Portal & Integration
All Wards	<p>This phase will expand on earlier delivery of the program, with the implementation of a secure portal to Knox staff, a Knox business hub and will fully integrate with Knox systems. The phase will commence 2022.</p>
977	Pathway Program
All Wards	<p>The ICT funding for Pathway enhancements has concluded and ongoing development transitioned to BAU operations in September 2021. IT will continue to support Pathway and ePathway development as a core application at Knox.</p>
1031	Spatial Capability
All Wards	<p>The Spatial Capability program looks to improve processes and tools by utilising geographical information such as mapping. In February 22 discussions have recommenced about Spatial Capabilities being delivered alongside a GIS platform replacement as strategic procurement legislation dictates a return to market for contract renewal.</p>
1034	Business Intelligence
All Wards	<p>This project is now complete. The Business Intelligence (BI) Project has finalised its set objectives to enable Council teams with BI and Analytics capability by implementing a structured approach to address BI and data related requests. Through the project implementation a total of 16 use cases across 11 departments were delivered over the last 12 months. Power Users were identified and provided with advanced training on BI tools. The Strategy and BI team will continue to support business on BI and Analytics requirements following project closure in July 2021.</p>
1036	HR System
All Wards	<p>This project was completed in 2021. New systems are in place for Recruitment, Learning, Onboarding, Time and Attendance, Performance and Succession Planning. Formal handover has occurred with Strategy, People & Culture.</p>

Knox City Council Project Status Report

01-Feb-2022

Project Number	Project Name
1037	Project Management Office - ICT Governance
All Wards	This budget allocation is to cover costs associated with ICT governance including independent members of the ICT Governance Committee.
1242	Digital Customer Channels Transformation (DCCT) - Phase 1 Website Development
All Wards	This Project was completed in June 2021 following the successful deployment of Council's new website. Ongoing support has been handed over to the newly established Digital Experience Team. All final project tasks including the decommissioning of the old website have been completed.
1245	Corporate Reporting Solutions
All Wards	The Corporate Reporting Project will deliver process and technical solutions for risk management and business planning. A new Project Manager commenced with Council and has begun working on the project. The scoping document is in review stage and will be presented to Governance in January / February 2022. Preparation for procurement of a solution to meet requirements is also underway.
1257	Project Management Office
All Wards	Project Management Office oversees quality aspects of the overall Portfolio of ICT, and the budget for this function continues to be managed according to plan.
1368	Enterprise Integration Platform
All Wards	This project will deliver a new Enterprise Integration Platform which will manage integration between our disparate IT systems and reducing complexity when transferring data between them. Initial Proof of Concept (PoC) contenders have been identified and are being engaged to secure licenses and software. Scoping for PoC is in progress and is expected to start in March 22.
1369	Master Data Management
All Wards	Master Data Management (MDM) is a cultural change program focused on the collaborative effort between service areas, people, systems and processes to form a common understanding of how the Council will maintain and support key datasets. The project has been on hold awaiting the recruitment of a data architect, who will take the lead on forming our data management strategy. This role has been filled from March 2022, and their recommendations will further inform the recommencement of this project.
1371	Participation Platform
All Wards	This project is now complete. The Knox Have Your Say platform went live in February 2021. The solution underpins the policy and framework for Knox's engagement with the community on decision making that affects them. Additional staff awareness sessions and on-demand training are available to support the ongoing use of the tool.

Knox City Council Project Status Report

01-Feb-2022

Project Number	Project Name
1373	Active Aging System Platform
All Wards	The Active Aging Project will review service requirements, ensuring the correct solution is in place to meet process and technical requirements, whilst also delivering an optimal online experience for our Active Active users. Requirements gathering will commence in January 2022 as per ICT Roadmap. The current Carelink contract will expire in 2024 and the project will be established to tender for ongoing support.
1374	Early Years Platform
	The Early Years Project will review service requirements, ensuring the correct solution is in place to meet process and technical requirements whilst delivering a better experience for our online community. The Kindergarten and Childcare solution Expression of Interest (EOI) is now complete with system demonstrations held mid December and vendors shortlisted for an invitation only Request for Tender process planned for quarter one 2022.
1376	Digital Customer Channels Transformation - DCCT Ph2
All Wards	In December the intranet research stage formally commenced with vendor Step Two. The focus for December was planning for staff engagement which will commence February 2022. Step Two also reviewed existing intranet research and undertook an expert review of the current KCC staff intranet (eRIK).
1377	Cloud Solutions
All Wards	Cloud solutions increase operation and storage flexibility of our IT systems, improves business continuity risk, improves staff accessibility, and ensures ease of regular automatic updates. Cloud solutions reduces maintenance cost of hardware, software, resource and energy costs. Project will commence in early 2022 with a review of network architecture, then a vendor consultant will be brought in for a migration strategy to move remaining solutions from On Premise to Cloud.
1379	Customer Relationship Management (CRM)
All Wards	Customer Relationship Management refers to all strategies, techniques, tools, and technologies used by Council for effectively servicing our community-based customers. This project is now due to commence in 2022 (was late 2021) in line with the completion of the Customer Experience Strategy.

5 Motions for Which Notice has Previously Been Given

6 Supplementary Items

7 Urgent Business

8 Confidential Items

Nil