

27 August 2018

# Notice of Motion No. 83

## Agenda Distribution

I hereby give notice that it is my intention to move at the Ordinary Meeting of Council on 27 August 2018 the following motion.

That Council:

1. Agendas, including all relevant officer reports, for Ordinary Council Meetings, Strategic Planning Committee Meetings, Issues Briefings and Council Committees, are to be provided to Councillors by COB 1 week (7 days) in advance, in both digital and hard copy formats, with the only exception being when a public holiday falls on the day agendas are due, in which case agendas are to be provided COB 6 days in advance;
2. Public Ordinary Council and Strategic Planning Committee agendas are to be provided on Council's website COB 6 days in advance of relevant meeting;
3. Officer reports that fail to meet the timelines as detailed in (1), then considered as supplementary reports, will only be permitted to be included in the relevant agendas of; Ordinary Council Meetings, Strategic Planning Meeting, Issues Briefings or Special Committees, with the approval of the Mayor, and Council Committees with the approval of the Chair of the Committee;
4. The CEO is to ensure that any existing policies and procedures are adjusted to meet the requirements of this resolution;
5. All previous resolutions that are in conflict with the intention of this resolution shall be superseded.

Cr. Darren Pearce  
Taylor Ward

Date 27 August 2018