



KNOX CITY COUNCIL

AGENDA

STRATEGIC PLANNING COMMITTEE

Meeting of the
Strategic Planning Committee of Council

To be held at the Civic Centre,
511 Burwood Highway, Wantirna South
on Monday 10 April 2017 at 7.00pm

Under Section 89 of the Local Government Act 1989, Council may resolve that the Meeting be closed to members of the public if the Meeting is discussing any of the following issues Personnel Matters, Personal Hardship of any resident or ratepayer, Industrial Matters, Contractual Matters, Proposed Developments, Legal Advice, Matters affecting security of Council property, any other matter which the Council or Special Committee considers would prejudice the Council or any person

APOLOGIES

DECLARATIONS OF CONFLICT OF INTEREST

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Tony Doyle
Chief Executive Officer

ALL WARDS

1. VICTORIAN GRANTS COMMISSION PRESENTATION

The Victorian Grants Commission has been invited to provide an overview of the role of the Commission and its various grants programs.

ALL WARDS**2. ENDORSEMENT OF MAV STATE COUNCIL AND ALGA NATIONAL GENERAL ASSEMBLY MOTIONS**

SUMMARY: Governance Officer (Kirstin Ritchie)

This report seeks endorsement of the Municipal Association of Victoria (MAV) and the Australian Local Government Association (ALGA) motions to be presented to the respective 2017 MAV State Council and National General Assembly meetings.

RECOMMENDATION

1. That Council endorse the following motions for the MAV State Council, as contained in Appendix A:
 - a. Increased Eastern Affordable Housing in Eastern Metropolitan Melbourne
 - b. Funding for CCTV Systems
 - c. Victorian Fairer Safer Housing – Review of the Residential Tenancies Act 1997
 - d. Continuation of Funding for Building Inclusive Communities (MetroAccess)
2. That Council endorse the following motions for the ALGA 2017 National General Assembly, as contained in Appendix B:
 - a. Ongoing funding to support the provision of 15 hours of preschool

1. INTRODUCTION

The MAV is the statutory peak body for local governments in Victoria with a key role of advocating local government interests to the State Government. The MAV has written to Victorian Councils seeking submissions of motions for consideration at the MAV State Council meeting to be held on 12 May 2017.

The ALGA is the national voice of local government, representing 560 councils across the country. The ALGA is calling for motions for the 2017 National General Assembly, to be held between 18-21 June 2017, under this year's theme 'Building Tomorrow's Communities'.

Attached to this report at Appendix A (MAV) and Appendix B (ALGA) are the motions for endorsement.

2. Endorsement of MAV State Council and ALGA National General Assembly Motions (cont'd)

2. DISCUSSION

The MAV State Council Meeting considers motions of statewide significance to local government submitted by Victorian municipalities. Motions that are carried at State Council become Resolutions, which are taken into consideration by the MAV Board when setting the strategic workplan and advocacy program for the MAV.

The ALGA National General Assembly of Local Government has played a critical role in driving the local government agenda at a national level for close to 20 years. Motions that are carried by the National General Assembly become Resolutions, which are taken into consideration by the ALGA Board when setting national local government policy.

Both of the above forums provide a valuable opportunity for Council to explore and develop statewide and national approaches across a range of issues.

The following draft motions are submitted to Council for endorsement.

MAV

- Increased Eastern Affordable Housing in Eastern Metropolitan Melbourne
- Funding for CCTV Systems
- Victorian Fairer Safer Housing – Review of the Residential Tenancies Act 1997
- Continuation of Funding for Building Inclusive Communities (MetroAccess)

ALGA

- Ongoing funding to support the provision of 15 hours of preschool

3. CONSULTATION

Councillors were advised of the forthcoming MAV and ALGA meetings and provided an opportunity to identify motions for consideration and endorsement.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with the preparations of this report.

2. Endorsement of MAV State Council and ALGA National General Assembly Motions (cont'd)

5. FINANCIAL & ECONOMIC IMPLICATIONS

There are no financial or economic implications associated with this report.

6. SOCIAL IMPLICATIONS

Council plays a key advocacy role on behalf of the community. Participation at both of these forums assists Council to build strong relationships with other levels of government and develop statewide and national approaches across a range of areas.

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

The MAV State Council and ALGA National General Assembly consider a wide range of motions that will have relevance to the City Plan.

8. CONCLUSION

Contributing to the MAV State Council and ALGA National General Assembly ensures that Council's views are represented at a state and national level.

9. CONFIDENTIALITY

There are no issues of confidentiality associated with this report.

Report Prepared By: Governance Officer (Kirstin Ritchie)

***Report Authorised By: Acting Director – Corporate Development
(Kim Rawlings)***



FORM

APPENDIX A

MAV State Council Meeting – 12 May 2017

To submit a motion for consideration by State Council on 12 May 2017, please complete this form and email to [State Council](#), **no later than 14 April 2017**. Please note, motions received by **6 April** (early motions) will be distributed to all MAV representatives on **7 April**. Submitters may amend their own motions up to 5pm on **21 April 2017**.

MOTION**INCREASED AFFORDABLE HOUSING IN EASTERN METROPOLITAN MELBOURNE**

Submitted by: *Knox City Council as the auspice Council for the Eastern Affordable Housing Alliance*

MOTION:

That the MAV advocate to the State Government and seek a commitment for a minimum of 526 new social housing dwellings in the EMR per year until 2036, to meet the minimum supply required.

RATIONALE:

The Eastern Affordable Housing Alliance (EAHA) advocates for increased affordable housing in the Eastern Metropolitan Region of Melbourne to meet the needs of our communities for safe, secure, affordable housing now and in the future.

In 2015 the six member Councils making up the Eastern Affordable Housing Alliance (EAHA) – Knox, Maroondah, Manningham, Monash, Whitehorse and Yarra Ranges – endorsed an advocacy position to the State Government calling for the State to commit to a minimum of 526 new social housing dwellings in the EMR per year until 2036, to meet the minimum supply required.

This number is based on the *Minimum supply of social housing, Eastern Metropolitan Region (2014-2036)*, which quantifies need for social housing in the Eastern Metropolitan Region of Melbourne. With a social housing rate significantly below the metropolitan average an additional 11,580 social housing dwellings are required by 2036 in the region to meet demand. This equates to '526 dwellings per year every year over the next 22 years (2014-2036).'

This motion supports the primary aim of the EAHA: to increase the supply of social and affordable housing in the Eastern Metropolitan Region of Melbourne.

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.***



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MOTION

FUNDING FOR CCTV SYSTEMS

Submitted by: Knox City Council

MOTION:

The MAV State Council advocate to State Government Minister for Police in relation to recurrent funding for the renewal of CCTV systems currently managed by Local Government on behalf of Victoria Police for operational purposes.

RATIONALE:

The State Government currently provides once off capital funding for Local Government through the Department of Justice to install CCTV systems in high crime locations in communities. The majority of the CCTV systems used for these purposes are for Victoria Police operational purposes. Victoria Police are excluded by State Government from directly applying for this funding.

Local Government is also currently responsible for the ongoing maintenance costs and renewal of CCTV systems as there is no State Government funding to support the renewal of CCTV systems. This situation therefore places Local Government in the position of either funding the resources to renew CCTV systems or leaving a CCTV system not operational.

Council now requests the Minister to give urgent consideration to the provision of funding to support the renewal of CCTV systems that will enable Victoria Police to maintain appropriate policing operations in this high crime locations.

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MOTION

VICTORIAN FAIRER SAFER HOUSING - REVIEW OF THE RESIDENTIAL TENANCIES ACT 1997

Submitted by: Knox City Council

MOTION:

That the MAV advocate to State Government for inclusion of a Compensation clause within the Victorian Residential Tenancies Act 1997 (currently under review).

RATIONALE:

In November 2016, owners advised the residents of the Wantirna Caravan Park that the site would be closing effective 31 March 2018. Residents have been directed to vacate the site by early January 2018.

There are an estimated 189 residents at the Wantirna Caravan Park living in different accommodation including park houses, park cabins and caravans. A survey of residents identified 85% are aged 61 and over; 83% live alone; and 84% are receiving a pension, 92% indicated that they would need help to find housing.

To proactively assist the residents of the Wantirna Caravan Park in advance of its closure, a range of service providers and government agencies are working collaboratively to enable the most suitable and available housing outcomes for those affected. This collaborative work has identified extreme vulnerabilities amongst residents and limited capacity for residents to support their relocation to alternative housing.

The Victorian Residential Tenancies Act 1997 currently does not incorporate a compensation clause to support compensation for termination of agreements or relocation of dwellings to new residential sites. The NSW Residential Parks Act 1998 No 142 however does provide a clause termination of a residential site agreement for residential parks.

Housing agencies and Government departments have advised that there has been an increase in closures of residential caravan parks within Victoria over recent times and it is expected that this may continue to increase over time.

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The Victorian Residential Tenancies Act 1997 is currently under review. This review is one part of the Government's broader work program under its *Plan for Fairer, Safer Housing* to ensure that all Victorians can access safe, affordable and secure housing. It is timely to actively advocate for this amendment to the current act to enable support for residents of caravan parks across Victoria.

Council now requests that the Minister Consumer Affairs, Gaming and Liquor regulation give urgent consideration to the inclusion of a Compensation clause for within the Victorian Residential Tenancies Act 1997.

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.***



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MOTION

CONTINUATION OF FUNDING FOR BUILDING INCLUSIVE COMMUNITIES (METROACCESS)

Submitted by: Knox City Council

MOTION:

That the MAV advocate to the State Government Minister for Disability to commit to ongoing funding for the Building Inclusive Communities (MetroAccess) program.

RATIONALE:

The Building Inclusive Communities Programs (MetroAccess) funded through the Department of Health and Human Services is designed to build the capacity of local communities across Victoria so they are more accessible, welcoming and inclusive of people with disabilities. Using a place-based community development approach, the program works to bring together the strengths, resources and creativity of individuals, communities and government to increase citizenship and participation opportunities for people living with a disability.

The program has been operating for many years in Victoria and has built great community partnerships and enabled significant local initiatives in Victorian municipalities.

The BIC program is a vital additional component to the operation of the NDIS however the sustainability of the program is now uncertain. State Government has given no commitment for the continued funding of this program following the implementation of NDIS. Local government is very well placed to continue hosting such a program due to the close connection to communities and the breadth and reach of services. The community development work of capacity building, community awareness, information, linkages and referrals is an *essential component* for ensuring the success of the NDIS.

The Federal Government has indicated the Information, Linkages and Capacity-building (ILC) program component of the NDIS will replace the BIC program. However, the ILC program objectives do not replicate the scope, effectiveness and continuity of BIC. Information to date indicates the ILC program will support one year program grants only and could see service providers change annually due to the complex bidding process.

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.***

Fixed and short term grants are not an effective way to achieve community development and the ILC funding is not available to Victoria until 1/7/19.

The Building Inclusive Communities program would complement, not duplicate the NDIS work.

Effectively, without BIC, progress towards improving access and inclusion for people with disability and carers is likely to be substantially reduced and compromised.

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.***

APPENDIX B**Australian Local Government Association****National General Assembly****2017****Motion**

- That the Commonwealth Government urgently commits to ongoing funding to support the provision of 15 hours of preschool to young children across the nation in recognition of the critical importance of the provision of accessible, affordable and high quality early childhood education and care services in building strong foundations for a prosperous, humane and modern Australia.

National Objective

In 2008, a national agenda was agreed to by the Council of Australian Governments for universal access to 15 hours of preschool for all children in the year before formal school. There is international evidence demonstrating that investment in quality early childhood education and care can significantly improve outcomes for individual children and whole communities.

The portion of funding from the Commonwealth Government was committed up to 2013 and again extended until the end of 2017. Continuity and certainty of Commonwealth funding is critical to ensure stability of an initiative that can provide one of the best returns on investment for local communities and more broadly, the country. Effective early childhood education provides a strong foundation for social capital and lifelong learning. Certainty about funding for universal access to 15 hours of preschool is a critical requirement for a prosperous and socially cohesive nation.

Summary of Key Arguments

- Investment in high quality early childhood education and care can improve outcomes for all children, but particularly those from disadvantaged backgrounds.
- Australia currently lags behind other OECD countries in the provision of and access to subsidised early childhood education and care services. The universal access to 15 hours of preschool initiative is one way to close this gap.
- In its report from the Inquiry into Childcare and Early Learning, the Productivity Commission recommended that one of the priorities for the Commonwealth Government funding be the universal access to 15 hours of preschool program.
- Continuity and stability of funding is required to allow preschool providers to adequately plan for the delivery of this important service, and for local governments to better plan for and support access to preschool education.
- Continuity and stability of funding is also required to provide certainty for families about their child's entitlement to preschool education.

DOBSON WARD**3. EXPRESSION OF INTEREST – ILLOURA HOUSE**

SUMMARY: *Senior Project Officer ECIS Transition
(Mark Patterson)*

This report provides information about an Expression of Interest (EOI) process proposed to be undertaken for future use of Illoura House. The proposed process will commence with public advertising in April 2017.

It is anticipated that a final decision will be made by Council in August 2017, following completion of the processes required under the Local Government Act (1989) for leasing Council properties.

Allowing Illoura House to be utilised by National Disability Insurance Scheme (NDIS) providers supporting children, families, carers and people with disabilities will help ensure the continuing availability of support services to the Knox community.

RECOMMENDATION

That Council:

- 1. Conducts an open public Expression of Interest process as outlined in this report for leasing Illoura House, subject to the subsequent completion of the processes required under the provisions of the Local Government Act 1989 for leasing Council properties.**
- 2. Notes that a further report will be presented to Council after the completion of the processes required under the provisions of the Local Government Act 1989 for leasing Council properties.**

1. INTRODUCTION

During August and September 2016, Council undertook a Registration of Interest (ROI) process to test the market for future use of Illoura House by Early Childhood Intervention Service (ECIS) / NDIS providers.

The market-testing process was intended to explore opportunities for the future use of Illoura House as a disability focused centre.

The process revealed considerable interest from disability service providers to utilise the facility, with nine submissions received from a range of disability service organisations.

A report detailing the outcomes of the ROI process was subsequently presented to the Strategic Planning Committee meeting of 13 December 2016.

3. Expression of Interest – Illoura House (cont'd)

Council resolved to:

1. Conduct an open public EOI process commencing in April 2017 for leasing the Illoura facility, subject to the subsequent completion of the processes required under the provisions of the Local Government Act 1989 for leasing Council properties;
2. Receive a further report prior to April 2017 detailing the EOI process to be undertaken.

2. DISCUSSION

A summary of the proposed terms and process for an EOI to commence in April 2017 is presented below.

Key elements of the process:

- The EOI period is proposed to open on 24 April 2017, and close on 26 May 2017;
- Following evaluation of proposals, it is proposed to advertise the intent to lease to a preferred service provider in line with the requirements of the Local Government Act (1989);
- A report would then be presented to Council in August 2017 outlining the outcomes of this process and recommendations regarding leasing Illoura House.

Expressions of interest are proposed to be invited from current or intending NDIS providers supporting children, families, carers and people with disabilities.

It is proposed that EOI applications are assessed according to the following criteria:

1. Services to be provided from the facility will meet demonstrated community needs;
2. The proposed use of the facility will provide broader economic and / or social outcomes;
3. The respondent organisation is financially sustainable.

It is proposed that a market rental and outgoings be charged. This is consistent with the market context in which disability service providers will be operating under the NDIS.

To ensure the integrity of the EOI process, a procurement plan has been prepared, and probity advice sought from Council's internal auditor, DFK Kidsons P/L.

3. Expression of Interest – Illoura House (cont'd)

Prior to a new service provider leasing the Illoura House facility towards the end of 2017, discussion is currently taking place with Illoura ECIS Inc. to establish a short-term license agreement for use of Illoura House, following the conclusion of Council's early childhood intervention service at the end of February 2017.

This will ensure Illoura House continues to be used for community benefit during this period.

3. CONSULTATION

Consultation regarding the proposed EOI process and the short-term license agreement has been regularly undertaken with the President of Illoura ECIS Inc. Information and updates have also been provided at meetings of the Illoura ECIS Inc. Committee.

Internal consultation has been undertaken with Property Management, Procurement, Facilities, Governance, and Family & Children's Services.

4. ENVIRONMENTAL/AMENITY ISSUES

Illoura House is one of 264 community facilities owned by Council on behalf of the Knox community. As described in the Community Facilities Planning Policy, it is important that these facilities be utilised and adapted to meet current and future community need.

The Registration of Interest for the future use of Illoura House functioned as an assessment of the potential for the use of this facility by non-Council NDIS providers. The process revealed considerable interest from disability service providers to occupy the facility. This subsequent process to conduct an EOI to establish a lease for this purpose supports Council to meet its objectives to:

- Maximise the use of its facilities;
- Meet a need that is emerging with the introduction of the NDIS; and
- Continue to support people in the Knox community with disability.

5. FINANCIAL & ECONOMIC IMPLICATIONS

Council has allocated funds in the 2016/17 financial year to transition out of ECIS. Should Council determine to lease Illoura House at a commercial rate, funds would be provided to Council to benefit the community, while ensuring the continuing availability of support services to the Knox community. A proportion of the rental income could offset resourcing required for Council to manage the tenancy into the future.

3. Expression of Interest – Illoura House (cont'd)

6. SOCIAL IMPLICATIONS

The NDIS is a new way of providing individualised support for eligible people with disabilities. It intends to provide an all of life approach for people with disabilities where they can make decisions on the support they need to enable them to participate in their community and achieve their goals. Extending the use of Illoura to NDIS provider/s demonstrates Council's continued support to people with disabilities and the broader Knox community.

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

This report is consistent with the following objectives of the City Plan:

- Theme One – Healthy and Connected Communities
- Theme Five – Democratic and Engaged Communities

8. CONCLUSION

Extending the use of Illoura House to NDIS providers supporting children, families, carers and people with disabilities through the expression of interest process proposed by this report will help ensure the continuing availability of support services to the Knox community.

9. CONFIDENTIALITY

There are no confidentiality issues relating to this report.

Report Prepared By: *Mark Patterson*
(Senior Project Officer - ECIS Transition Project)
Janine Brown
(Manager - Family and Children's Services)

Report Authorised By: *Kerry Stubbings*
(Director - Community Services)

4. Knox Sport and Leisure Awards Recipients (cont'd)

2. DISCUSSION

2.1 Nominations Received

Nominations for the KSLA were opened on 30 January 2017 and closed on 3 March 2017. Nominations could be made by completing an online application which prompted nominators to answer questions relating to the criteria of each specific award.

In total 61 nominations were submitted which consisted of:

- Club of the Year – Seven Nominations;
- Best Club Initiated Program – Eight Nominations;
- Health and Wellbeing Award – Three Nominations;
- Club Person of the Year (Adult) – Nineteen Nominations;
- Club Person of the Year (Junior) – Six Nominations;
- Women in Sport Leadership – Ten Nominations; and
- Years of Service – Eight Nominations.

It should be noted that multiple applications were submitted for some clubs and individuals for a single category. Where multiple applications were made for a club or individual, the information contained within the applications were consolidated into one application.

Additionally, eight nominations were made for the Years of Service Award. It is proposed that all nominations in this category are rewarded as outlined in section five of this report.

2.2 Evaluation Committee

The KSLA Evaluation Committee (Committee) was established at the RLLG meeting on Wednesday, 1 March 2017.

The Committee consists of two Councillors (Cr Jackson Taylor and Cr Adam Gill) represented at the RLLG, and two ordinary members (John Souness and Phillip Lovell) of the RLLG. The Committee discussed rankings of each nomination based on pre-determined criteria at its meeting on Thursday, 9 March 2017.

Based on the Committee's rankings, the winners of each category are provided in Confidential Appendix A. The ranking criteria is attached as Confidential Appendix B and assessment matrix is attached as Confidential Appendix C.

2.3 Next Steps

Upon formal endorsement by Council of the proposed award winners, invitations will be distributed to all nominees and nominators.

The KSLA will be held at the Knox Civic Centre on Wednesday, 21 June 2017, commencing at 7pm.

4. Knox Sport and Leisure Awards Recipients (cont'd)

3. CONSULTATION

All nominations were presented to the Committee for evaluation. Upon completion of the evaluation process, members from the RLLG were advised of the preferred winners via a confidential email distributed on Friday, 10 March. RLLG members were given an opportunity to provide feedback on the proposed winners however no feedback has been received.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The KSLA will cost approximately \$6,000 per annum, which is funded in Council's adopted operational budget, including costs associated with catering, trophies, guest speaker(s) and other miscellaneous expenses.

Council has been successful in gaining sponsorship for the award categories, with the following businesses sponsoring an award:

- Think Advantage Homeloans (Club of the Year Award), \$1,000 financial prize;
- Wantirna Community Bank (Club Person of the Year Award – Adult) \$500 bank account;
- Fully Booked Tradies (Club Person of the Year Award – Junior) \$500 financial prize;
- Nintendo (Best Club Initiated Program), \$500 financial prize;
- Fully Booked Tradies (Women in Sport Leadership Award), \$500 financial prize; and
- Curves Ferntree Gully and Rowville (Health and Wellbeing Award), \$500 financial prize.

The Years of Service Award is not sponsored. Nominees will be presented with a certificate to recognise their ongoing commitment to sport and leisure in Knox.

4. **Knox Sport and Leisure Awards Recipients (cont'd)**

6. SOCIAL IMPLICATIONS

The KSLA will encourage local sporting and leisure groups to deliver on several of Council's key goals whilst also having a direct influence on the development and improvement of leisure services in Knox. This contributes to development of the social environment and health and wellbeing within Knox by developing community connection and promoting active lifestyles. The KSLA will also recognise the work undertaken by volunteers within local sport and leisure groups, to encourage retention of existing volunteers and attracting new volunteers.

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

The City Plan 2013-17 identifies a number of objectives within the themes as outlined below:

Theme 1: Healthy, Connected Communities

Objective 1.1 - *The Knox community benefits from good health and wellbeing at all life stages.*

This is achieved through the Healthy Club Award which celebrates clubs who have implemented strategies to improve the health of their members.

Objective 1.2 - *A safe community with strong community connections and where learning and volunteering are valued and supported.*

Volunteers are recognised through a number of awards including the Junior and Senior Club Person of the Year Awards and Women in Sport Leadership Award.

Strategy 1.2.2 - *Improve support for community groups to operate in an increasingly regulated environment, and promote and celebrate the contribution of volunteers.*

Volunteers are recognised through a number of awards including the Junior and Senior Club Person of the Year Awards and Women in Sport Leadership Award.

Theme 2: Prosperous, Advancing Economy

Objective 2.2 - *Improve local opportunities for people to live, work, learn and play in Knox.*

This is achieved through the Best Club Initiated Program Award which recognises new programs which clubs have implemented.

Theme 4: Culturally Rich and Active Communities

4. Knox Sport and Leisure Awards Recipients (cont'd)

Objective 4.2 - *Increase the use of public spaces and infrastructure for the purposes of cultural expression and physical activity.*

This is achieved through the Best Club Initiated Program Award which recognises new programs which clubs have implemented.

8. CONCLUSION

In response to a call for nominations for the KSLA in February 2017, 61 applications were received from a variety of sport and leisure groups. It is recommended that Council adopt the recommended award winners based on the evaluation undertaken by the KSLA Evaluation Committee against the approved ranking criteria.

9. CONFIDENTIALITY

Given the nature of this report, the names and details of all nominees has been deemed confidential and can be found in confidential Appendix A.

Report Prepared By: Leisure Services Officer (Robert Morton)

**Report Authorised By: Director – Community Services
(Kerry Stubbings)**

4. Knox Sport and Leisure Awards Recipients (cont'd)

Confidential Appendix A – Knox Sport and Leisure Awards Recipients – Award Winners and Nominations Received – circulated under separate cover.

Confidential Appendix B – Knox Sport and Leisure Awards Recipients - Ranking Criteria – circulated under separate cover.

Confidential Appendix C – Knox Sport and Leisure Awards Recipients – Assessment Matrix – circulated under separate cover.

ALL WARDS**5. CONFIDENTIAL INFORMATION REGISTER**

SUMMARY: *Manager – Governance and Innovation (Fleur Cousins)*

This report provides Council with a summary of information declared confidential in accordance with the requirements of section 77(2)(b) of the Local Government Act 1989.

RECOMMENDATION

That Council note the information declared confidential in accordance with section 77(2)(b) of the Local Government Act 1989 and added to the Confidential Information Register.

1. INTRODUCTION

Section 77(2)(c) of the Local Government Act 1989 enables the Chief Executive Officer to designate information that is confidential, specifying the relevant ground/s applying under section 89(2) of the Act.

2. DISCUSSION

The definition of 'confidential information' in section 77 of the Local Government Act is as follows:

"(2) For the purposes of this section, information is "confidential information" if-

- (a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or
- (b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or
- (c) the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.

Section 77(1) of the Local Government Act states, "A person who is, or has been, a Councillor or a member of a special committee, must not disclose information that the person knows, or should reasonably know, is confidential information" with a penalty of 120 penalty units.

5. Confidential Information Register (cont'd)

3. CONSULTATION

No consultation has occurred in relation to the preparation of this report, however, a Council resolution to declare information confidential in accordance with the requirements of section 77(2)(b) of the Local Government Act 1989 is consistent with Council's Confidential Information Policy and Procedure.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental/amenity issues associated with the preparation of this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

There are no financial implications associated with this report.

6. SOCIAL IMPLICATIONS

There are no social implications associated with this report.

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

The provision and updating of the Confidential Information Register supports the City Plan aspiration of Democratic and Engaged Communities by ensuring good governance through the application of appropriate processes and protocols to facilitate effective and democratic government.

8. CONCLUSION

This report provides an update to Council on information that has been declared confidential under section 77(2)(b) of the Local Government Act and added to the Confidential Information Register.

9. CONFIDENTIALITY

Due to the confidential nature of the information to be included in the register, a detailed listing of the documents for noting by Council has been circulated separately as Confidential Appendix A.

Report Prepared By: *Manager – Governance and Innovation
(Fleur Cousins)*

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(Joanne Truman)*

5. Confidential Information Register (cont'd)

Confidential Appendix A - circulated under separate cover.

6. MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN

7. SUPPLEMENTARY ITEMS

8. URGENT BUSINESS

8.1 URGENT BUSINESS

8.2 CALL UP ITEMS